

Directorate of Agriculture Development and Farmers' Welfare  
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ADFW/5308/2024-TE2

12-02-2025

### CIRCULAR

Sub:- Annual Plan 2024-25 - Scheme for 'Human Resource Development - HRD Initiatives 2024-25- Revised Working Working Instructions-issued reg

Read:- 1) G.O.(Rt)No.673/2024/AGRI Dated, 20-07-2024.  
2) G.O.(Rt.)732/2024/AGRI Dated. 02-08-2024.  
3) Circular even number dated. 04-09-2024.  
4) G.O.(Rt.)1228/2024 AGRI Dated. 28-12-2024.

As per the Government Orders read (1) & (2) above, Administrative Sanction was accorded for the Scheme Human Resource Development for a total amount of Rs. 335 Lakh (Rupees Three Hundred and Thirty Five Lakh only) by meeting expenditure from the budget provision for the financial year 2024-25 under the Head of Account 2415-01-277-98 Plan and accordingly, vide reference(3) cited above, Working Instructions have been issued.

As per reference (4) cited, revised Administrative sanction has been issued for the Scheme 'Human Resource Development' by limiting the amount to Rs 168 Lakh ( Rupees One Hundred and sixty eighty lakh only) under the Head of Account 2415-01-277-98 plan for the scheme Human Resources Development for the Financial year 2024-25 out of which Rs **125 Lakh** is set apart for the component **HRD Initiatives**.

Accordingly the Financial outlay is revised as given below:-

Sl.No.	Particulars	Rate/Unit (Rs.)	No. of Trainings	Committed Exp.	Amount (Rs. in Lakh)
1	Training to officials by SAMETI (through training	71500	43		30.74500

	centres of the Department).					
2	Training to Farmers (through training centres of the Department).	64000	112	0.77433	72.45433	
3	Course fee for PGDPHM in collaboration with SAMETI & NIPHM				4.00	
4	Course fee for sponsored candidates for PG Programmes				0.20000	
5	Specialized training Programmes for Officers of the Department				2.60067	
6	Tour TA				15.00	
	<b>TOTAL</b>				<b>125.00</b>	

### Revised Physical and Financial Targets

Sl. No.	Name of Office	Training to Officers		Training to farmers		PGDPHM	Course fee for Higher studies	Specialized training programs including TourTA	Total (Rs. In lakh)
		Phy	Fin (Rs. In lakh)	Phy	Fin (Rs. In lakh)	Fin	Fin	Fin	
1	PAO, TVM			14	8.96				8.96
2	PAO, Kottayam			14	8.96				8.96
3	PAO, Ernakulam			14	8.96				8.96
4	PAO			14	8.96				8.96

4	PAO, Palakkad			14	8.96				8.96
5	PAO, Kannur			14	8.96				8.96
6	PAO, Pathanamthitta			15	9.6				9.60
7	PAO, Kozhikode			14	8.96				8.96
8	RTTC, Vellayani			13	8.32				8.32
9	Committed Expenditure for 2023-24				0.77433				0.77433
<b>I</b>	<b>Sub Total</b>			<b>112</b>	<b>72.45433</b>				<b>72.45433</b>
II	Head Quarters						0.2	TourTA15L Specialised training 2.60067 L	17.80067
III	SAMETI	43	30.745			4			34.745
<b>Total (I+II+III)</b>		<b>43</b>	<b>30.745</b>	<b>112</b>	<b>72.45433</b>	<b>4</b>	<b>0.2</b>	<b>17.60067</b>	<b>125.00</b>

The Working Instructions referred as (3) above stands modified to this extent.

Sd/-

Dr Sriram Venkitaraman IAS

DIRECTOR

To

1) All Principal Agricultural Officers.

Copy to

1. The Director SAMETI
2. The Deputy Director of Agriculture-RATTC-Kazhakkuttom,  
Kozha, Vyttila, Malampuzha and Thalipparamba.
3. The Technical Assistant, RTTC, Vellayani
4. The Deputy Director of Agriculture- FTC, Pandalam and Vengeri
5. TA to Director of Agriculture
6. CA to all Additional Directors of Agriculture in HQ

Director of Agriculture (AR) &  
Directorate of Agriculture,  
Tilak Bhavan, Thiruvananthapuram



7. CA to all Joint Directors of Agriculture in HQ
8. Planning section
9. SW section for updation in Plan Space.
10. IT Section for uploading in the Department website