

ബയോടെക്നോളജി ആൻഡ് മോഡൽ ഫ്ലോറികൾച്ചർ സെന്റർ,  
കഴക്കൂട്ടം, തിരുവനന്തപുരം, കേരളം  
BIOTECHNOLOGY AND MODEL FLORICULTURE CENTRE  
Kazhakuttom, Thiruvananthapuram, Kerala  
Pin: 695 582 Tel: 0471 241 3739 Email: [bmfczkmtvm.agri@kerala.gov.in](mailto:bmfczkmtvm.agri@kerala.gov.in)

No. 12/2024-25

Dated: 21/11/2024

### QUOTATION NOTICE

Sealed quotations are invited by the Assistant Director of Agriculture, Biotechnology & Model Floriculture Centre, Kazhakuttom, Thiruvananthapuram, Kerala for the “**Annual Maintenance Contract for Split Air Conditioner Units**”.

In AMC, the works taken care of by the service provider are:

- the analysis of breakdowns/faults in the hardware and repairing/service.
- spare parts replacement.
- preventive maintenance, on a pre-determined/agreed-to frequency.

The quotations in prescribed format should be in sealed covers superscribed the “**Annual Maintenance Contract for Split Air Conditioner Units**” & addressed to the Assistant Director of Agriculture, Biotechnology & Model Floriculture Centre, Kazhakuttom, Thiruvananthapuram, Kerala so as to reach this office on or before **1.00 pm** on **03/12/2024**. Any quotation received after the time fixed on the due date is liable to be rejected.

The quotations will be opened on the same day at **2.30 pm** in the presence of the available quotationers or their representatives. **The rates quoted should be for the AMC services mentioned inclusive of all taxes, without incurring any extra cost to the Government.**

#### Schedule of work

Sl. No.	Item description	Quantity as per quotation	Details of machine
1	Annual Maintenance Contract for Split AC Units	Total 25 Nos. ( 2.0 TR Capacity Split AC -23 Nos., 1.0 TR capacity Split AC – 2 Nos.)	Split Air conditioners with Machine ID serially numbered from <b>EQ/AC/24 to EQ/AC/48</b>

#### Work requirements:

Sl. No.	Work	Requirement
1	AMC period	One year
2	Minimum number of service visits/ preventive maintenance	Four
3	Repair and replacement	Electrical components & correction of all related electrical connections, Capacitor, Compressor, the soft drawn copper pipe, fan motor.
4	Gas filling	Leak rectification and gas charging as per requirement

5	Cleaning of components	AC condenser and evaporator fan, air filter, Drain pipe, dampers, blower.
6	Maintenance works	Application of lubricant, checking and correcting coolant level, overall inspection of the AC unit & conducting a complete full function test.

The quotationer shall quote the **AMC Rate per machine** including the GST charges for 2.0 TR and 1.0 TR Split Air Conditioner separately.

**The acceptance of the quotations will be subject to the following conditions:-**

- 1.. The successful quotationer after acceptance of quotation should execute an agreement at his own cost for the satisfactory fulfillment to the contract.
2. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the contract.
3. No representation for enhancement of price once accepted will be considered during the currency of the contract.
4. Any attempt on the part of quotationer or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the quotationer.
5. The prices quoted should be inclusive of all taxes, duties, cesses etc. which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.
6. The evaluation of the quotation shall be based on the total amount quoted. The qualified quotations shall be ranked to determine the lowest quote. Least quoted quotation will be forwarded to the Director, Agricultural Development and Farmers Welfare Kerala for sanction & AMC will be executed immediately after the sanctioning of quotations.
7. The equipments shall be verified before submitting the quotation. Any repair or replacement of parts before the execution of AMC is needed to be intimated.
8. AMC will come to effect from the date of acceptance of contract and is valid for One year.
9. The payments will be made only after successful completion of periodical services as per the schedule mentioned in the agreement of contract. The payment will be credited to the bank account of the firm. Bank charges incurred in connection with payment against documents through bank will be to the account of the contractor.

Enclosure : Format for submitting quotation

To: Office Notice Board, File

ASSISTANT DIRECTOR OF AGRICULTURE

**ASSISTANT DIRECTOR OF AGRICULTURE  
BIOTECHNOLOGY AND MODEL FLORICULTURE CENTRE  
KAZHAKUTOM, THIRUVANANTHAPURAM-695 582**



*Handwritten signature and date: 22/11/24*

Quotation for the Annual Maintenance Contract for Split Air Conditioner Units

To

The Assistant Director of Agriculture  
BMFC, Kazhakuttom

1. Quotation no: & date : 12/2024-25 Dated: 21/11/2024
2. Name of Quotationer :
3. Mobile number :
4. Cost details :

Sl. No.	Particulars	Rate (including GST)	Total (including GST)
1	Annual Maintenance Contract for 2.0 TR Split AC Units		
2	Annual Maintenance Contract for 1.0 TR Split AC Units		

**Grand Total**

**Total Amount in words :**

**Declaration :**

I agree to execute the work mentioned above at the rate quoted and as per the conditions mentioned therein.

I also agree to abide the conditions stipulated as per rules of Govt of Kerala store purchase rules and terms of conditions in notice inviting the quotation.

Date :

Place :

Signature of quotationer

Name & address

Phone number :

TAN:

Bank account no :

Name of Bank & branch :