

Directorate of Agriculture Development and Farmers' Welfare

Vikas Bhavan, Thiruvananthapuram – 695033

e-mail:cru.agridir@kerala.gov.in, Phone: 0471-2304481

No:ADFW/8787/2024-TG-II(2)

Date:23-07-2024

CIRCULAR

Sub:- Agriculture Development and Farmers Welfare Department - Annual Plan 2024-2025 scheme - Development of Agriculture Sector in Kuttanad - Administrative sanction accorded - Working instruction issued - Reg.

Ref:- 1) G.O.(Rt)No.77/2024/AGRI Dated, 18.07.2024

2) Minutes of the departmental working group held on 21.06.2024

Vide references read above administrative sanction has been accorded for Annual Plan 2024-2025 scheme – “Development of Agriculture Sector in Kuttanad” under the head of account 2401-00-119-78 Plan for an amount of ₹2900.00 lakh. The scheme envisages replacement of conventional Petti & Para with energy efficient Vertical Axial Flow pump/submersible pump sets and infrastructure development works of various padasekharams in Kuttanad region of Alappuzha, Kottayam and Pathanamthitta districts.

The Kayal padasekharams and low lying padasekharam in Kuttanad area of Alappuzha, Kottayam and Pathanamthitta districts are practicing paddy cultivation by de-watering the entire padasekharam area using the age old Petty & Para system which is having high annual maintenance cost and low energy efficiency resulting in high energy consumption for cultivation. Axial flow pumps can reduce the energy loss and hence cost for de-watering. Axial flow pumps are suitable for low head high discharge pumping applications. Hence, they can be widely recommended in flood de-watering applications which needs short delivery line usually placed over the bunds in Kuttanad. Necessary Infrastructure facilities to Create padasekharams executed through KLDC, other infrastructure facilities for replacement of petty and para also included in the sanctioned scheme.

The scheme components are

I. Replacement of petty and para with vertical axial flow pump/submersible pumps in Kuttanad region (spill over projects).

An amount of ₹605.169 lakh is earmarked for the two spill over projects under the scheme component are as detailed below.

a) Replacement of petty and para with vertical axial flow pump/submersible pumps in Kuttanad region of Alappuzha and Kottayam districts (Spillover work - 30 pump sets).

During the financial year 2022-23, Government accorded administrative sanction as per G.O.(Rt)No.513/2022/AGRI dated 13.06.2022 for this under the Annual Plan Scheme 2022-23 - Development of Agriculture Sector in Kuttanad. The tendering process were completed during the financial year 2022-23 and vide G.O.(Ms)No.35/2023/AGRI Dated 29-04-2023, the tender sanction for the supply, installation, trial run and commissioning of Submersible Vertical Axial Flow Pump sets (30 Nos) in Kuttanad region of Kottayam and Alappuzha Districts was accorded. The supply, installation and commissioning of pump sets are in progress and likely to be completed shortly. Payments to these pump sets are to be met under this component. An amount of ₹196.5177 lakh has been expended during the financial year 2023-24 out of the total project cost of ₹577.00 lakh (including GST @ 18%) and the balance amount of ₹380.4823 lakh is earmarked for the payment during the current financial year under this component.

b) Supply, installation, trial run and commissioning of Vertical Axial Flow pump sets in Upper Kuttanad region of Pathanamthitta district and R Block Kayal Padashekharam in Alappuzha district (Spillover work - 22 Pump sets).

This was also included in the Annual Plan of 2022-23 and the tendering process was completed during the Financial year 2022-23. Twenty two pump sets for R Block Padasekaharam and Upper Kuttanad region of Pathanamthitta District are included under this. The supply, installation and commissioning of pump sets are in progress and likely to be completed shortly. Payments to these pump sets are to be met under this component. An amount of ₹140.3133 lakh has been expended during the financial year 2023-24 out of the total project cost of ₹365.00 lakh (including GST @ 18%) and the balance amount of ₹224.6867 lakh is earmarked for the

payment during the current financial year under this component.

II. Infrastructural Development works in various padasekharams of Kuttanad region implemented by KLDC. (Spill Over).

As per the Government orders and G.O.(Rt)No.195/2020/Agri dated: 12/02/2020 sanction was accorded for Kerala Land Development Corporation (KLDC) for implementation of the scheme "Development of Agriculture Sector in Kuttanad - Risk Management Package"- (i) Infrastructural development works of Naluchira Vadakku padasekharams in Purakkad Panchayath, (ii) Flood damages in Ezhankary West padasekharam in Karuvatta Panchayath and (iii) Infrastructural Development works in Manthara Meenachal Padasekharam in Karuvatta Panchayath of Alappuzha district for a total amount of ₹839.64 lakh during 2019-2020. As per G.O.(Rt)No.220/2020/AGRI dated: 18/02/2020 during the financial year 2019-2020 sanction was accorded for KLDC for implementation of the scheme Development of Agriculture Sector in Kuttanad - Infrastructural Development works of various padasekharams in Kari lands of Purakkad area in Alappuzha District for an amount of ₹347.40 lakh. As per G.O.(Rt)No.137/2022/AGRI dated 18.02.2022 and G.O.(Rt)No.378/2023/AGRI Dated 24.04.2023, Government also sanctioned Flood Protection Works of Kozhichal North Padasekharam in Neelamperoor Grama Panchayath in Alappuzha District for an amount of ₹214.28 lakh under the scheme "Development of Agriculture Sector in Kuttanad". All the projects are ongoing and an amount of ₹211.15 lakh is earmarked for the payment of completed works of KLDC during the current financial year.

III. Replacement of petty and para with vertical axial flow pumps/submersible pumps of 10-50 HP in Kuttanad region of Alappuzha, Kottayam and Pathanamthitta district (New) - 100 pump sets.

An amount of ₹1670 lakh is earmarked for replacing the existing Petty and Para with energy efficient Vertical Axial Flow / Submersible pump sets of 10-50 HP in Kuttanad region of Alappuzha, Kottayam and Pathnamthitta District as detailed below.

SI No.	Item/ Invention	Quantity (Nos.)	Amount (₹ in lakh)
1	Replacement of petty and para with vertical axial flow pump/ submersible pumps of 10-50 HP in Kottayam district	30	570.00
2	Replacement of petty and para with vertical axial flow pump/ submersible pumps of 10-50 HP in Pathanamthitta district	10	150.00
3	Replacement of petty and para with vertical axial flow pump/ submersible pumps of 10-50 HP in Alappuzha district	60	950.00
	Total	100	1670.00

IV. Other infrastructure facilities for replacement of petty and para.

An amount of ₹360.00 lakh is provided for other necessary infrastructure like installation of transformer, electric line extension, construction / modification of parakkuzhy, motor shed, purchase of portable pump sets for flood mitigation etc.

V. Contingent expenditure and repair and maintenance of existing pump sets.

A amount of ₹53.681lakh is provide under this component. Expenditure for the necessary repair and maintenance of existing pump sets and other related infrastructure due to natural calamity, power variation etc., which are emergency in nature are to be done in war foot basis, can be met from this. Other contingent expenditure like hiring of boats for inspection of motor pump sets, POL, training to farmers, convening of technical committee meetings etc. can also be met under this scheme component.

As per the minutes of the working group for approval of this project proposal, performance assessment of vertical/ submersible axial flow pump sets installed in previous year are to be conducted through the Energy Management Centre, Sreekaryam, Thiruvananthapuram. Executive Engineer (Agri) should take steps for conducting the performance assessment through the Energy Management Centre during the current financial year itself and the expenditure towards this also can be met from the contingent expenditure.

GENERAL ABSTRACT

Sl. No.	Description	Amount (₹ in lakh)
I	Replacement of petty and para with vertical axial flow pumps/ submersible pumps in Kuttanad region (Spill Over).	605.169
II	Infrastructural Development works in various Padasekharams of Kuttanad region implemented by KLDC (Spill Over).	211.15
III	Replacement of petty and para with vertical axial flow pumps/submersible pumps of 10-50 HP in Kuttanad region of Alappuzha, Kottayam and Pathanamthitta district (New) - 100 pump sets.	1670.00
IV	Other infrastructure facilities for replacement of petty and para system.	360.00
V	Contingent expenditure and repair and maintenance of existing pump sets.	53.681
	Total	2900.00

(Rupees Twenty Nine Crore only)

MODE OF IMPLEMENTATION

The components (I) and (III) of the scheme are implemented by the Assistant Executive Engineers (Agri) of Alappuzha, Kottayam and Pathanamthitta districts under the technical supervision of Executive Engineer (Agri), Alappuzha and the technical committee constituted for

fixing and approving specification and giving technical guidance in finalizing the technical specification, installation and commissioning of the VAF pumps/ submersible pumps. The inevitable changes in sites, if required for the replacement of petty and para with vertical axial flow / submersible pump sets will be finalized by a committee consisting of following members.

1. Principal Agricultural Officer of the District (Convenor)
2. Executive Engineer (Agri), Alappuzha
3. Deputy Director of Agriculture (WM) of the District
4. Assistant Executive Engineer (Agri) of the District

Component (II) will be executed by KLDC. After the successful completion of the works, KLDC will submit the claims with supporting vouchers to the Director of Agriculture for the release of payments. Payments will be released as per the budget allocation.

The components (IV) and (V) of the scheme is implemented by the Executive Engineers (Agri), Alappuzha through the Assistant Executive Engineer (Agri) Alappuzha, Kottayam and Pathanamthitta districts.

The State Agricultural Engineer is the Project Manager for monitoring the scheme at State Level. At regional level, Executive Engineer (Agri), Alappuzha will monitor the scheme.

Geo fencing & Geo tagging is mandatory for the project.

The monthly progress report should be submitted to the State Agricultural Engineer on or before 5th of every month in the e-mail ID: saekerala@gmail.com.

The expenditure will be met from the head of account 2401-00-119-78 Plan. The duration of the project will be up to 31/03/2025.

Signed by

Adeela Abdulla
Dr ADEELA ABDULLA IAS

Date: 23-07-2024 15:51:14
DIRECTOR

- Encl: 1) G.O.(Rt)No.77/2024/AGRI Dated, 18.07.2024
2) Minutes of the Departmental working group held on 21.06.2024

To :

1. Managing Director, KLDC
2. Executive Engineer (Agri) Alappuzha
3. The Principal Agricultural Officer Kottayam, Pathanamthitta & Alappuzha
4. Assistant Executive Engineer (Agri), Kottayam, Pathanamthitta & Alappuzha
5. Planning Section
6. SW Section

Copy to :

1. PA to Director
2. CA to State Agricultural Engineer,
3. CA to All Addl. Directors of Agriculture
4. IT Section
5. Principal Information Officer, FIB for information



GOVERNMENT OF KERALA

Abstract

Agriculture Department - Department of Agriculture Development & Farmers' Welfare - Annual Plan 2024-25 Scheme 'Development of Agriculture Sector in Kuttanad' under Head of account 2401-00-119-78 Plan - Administration Sanction accorded - Orders issued.

AGRICULTURE (IFA) DEPARTMENT

G.O.(Ms)No.77/2024/AGRI

Dated, Thiruvananthapuram, 18-07-2024

- Read:-
1. Lr.No.ADFW/5902/2024-TP2 dated 27.05.2024 of the Director, Department of Agriculture Development & Farmers' Welfare, Thiruvananthapuram.
 2. Minutes of the Departmental Working Group (2024-25) held on 21.06.2024.
 3. Circular No.35/2024/Fin dated 12.06.2024.

ORDER

In the Annual Plan 2024-25 a budget provision of ₹2900.00 lakh is earmarked for the scheme 'Development of Agriculture Sector in Kuttanad' under Head of account 2401-00-119-78 Plan.

2. The Director, Department of Agriculture Development & Farmers' Welfare, as per the letter read as 1st paper above, has submitted a proposal worth ₹2900.00 lakh (Rupees Twenty Nine Crore only) scheme 'Development of Agriculture Sector in Kuttanad' under Head of Account 2401-00-119-78 Plan with the following components and objectives for the consideration of the Departmental Working Group.

A.Components

Sl.No.	Item	Financial Assistance for 2024-25 (Rs.In lakh)
I	Replacement of petty and para with vertical axial flow pumps/submersible pumps in Kuttanad region (spill over projects)	605.169
II	Infrastructural development work in various padashekharms of Kuttanad region implemented	211.15

	by KLDC (Spill over)	
III	Replacement of petty and para with vertical axial flow pumps/ submersible pumps of 10-50 HP in Kuttanad region of Alappuzha, Kottayam and Pathanamthitta -districts (New -100 pump sets)	1670.00
IV	Other infrastructure facilities for replacement of Petti and Para systems	360.00
V	Contingent expenditure and repair and maintenance of existing pump sets	53.681
	TOTAL	2900.00
	(Rupees Twenty Nine Crore only)	

B.Objectives

The conventional method of dewatering system has to be replaced with energy efficient VAF pumps/submersible pump set. The installation of the vertical axial flow pumps are proposed on the existing structures like pump house, parakkuzhy etc. available in the padasekharams. This replacement of low energy efficient Petty and Para will facilitate the savings in electric energy consumption with low repair and maintenance and ensures timely dewatering.

3. The Departmental Working Group meeting held on 21.06.2024 considered and approved the proposal subject to the condition that performance assessment of vertical axial flow pump sets installed in the previous year shall be conducted and reported in a month. Same will be done through Energy Management Centre, Sreekariyam/Other competent evaluator.

4. In the circumstances, based on the derision of the Departmental Working Group held on 21.06.2024, Government are pleased to accord Administrative Sanction for the Annual Plan 2024-25 Scheme "Development of Agriculture Sector in Kuttanad" with the components mentioned at para 2 above, for an amount of ₹2900 lakh (Rupees Twenty Nine Crore only) under Head of Account 2401-00-119-78 Plan subject to the condition prescribed by the Departmental Working Group.

5. The project will be managed by the State Agricultural Engineer at the Directorate of Agriculture and project implementation will be completed by 31.03.2025.

6. The following general conditions, wherever applicable, should be scrupulously followed while implementing the scheme :-

- i. All rules, formalities and procedures shall be strictly followed for the implementation of the scheme. The norms of financial propriety shall be adhered to.
- ii. The expenditure would be met only from the provision available under the appropriate head of account.
- iii. The fund release will be based on actual requirement, and the fund released should not be parked in banks.
- iv. Store Purchase Rules shall be strictly adhered to for all kinds of purchases.
- v. Tender/e-tender and other stipulated formalities shall be followed wherever necessary.
- vi. Post creation and purchase of vehicles are not admissible under the scheme.
- vii. The Director, Department of Agriculture Development & Farmers' Welfare shall monitor the implementation of the scheme and ensure that the implementation is as per the existing procedures, rules and regulations.
- viii. The implementation agencies/Departments also should prepare an implementation schedule to complete the project in time and send regular progress report on financial and physical progress on a quarterly basis.
- ix. The Director should hold monitoring meetings to review the progress and send report to Government regarding the progress of implementation of the approved scheme.
- x. The Director, Department of Agriculture Development & Farmers' Welfare shall sign an MoU with the concerned implementing agencies of the scheme before releasing the funds. It should also be ensured that the Utilization Certificates pertain to all schemes are submitted by the agencies in time.
- xi. AIMS portal registration and Digital Soil Health Card is mandatory.
- xii. Geo fencing & Geo tagging is mandatory. It should be ensured in every scheme wherever beneficiaries exist.
- xiii. Plan review will be conducted on every month.
- xiv. The Administrative Sanction accorded is inclusive of the amount put under e-LAMS and amount need for encashing the queue bills.

7.Guidelines contained in the Circular read as 3rd paper above should also be strictly followed when fund release are made.

(By order of the Governor)
BALAGOPAL K K
ADDITIONAL SECRETARY

To:

The Director, Department of Agriculture Development & Farmers' Welfare,
Thiruvananthapuram.

The Member Secretary, State Planning Board, Pattom, Thiruvananthapuram.

The Principal Accountant General (Audit)/(A&E), Thiruvananthapuram.

The Agriculture (PB) Department (Vide U.O.(F)No. AGRI PB2/140/2024/Agri
dated 15.07.2024).

The Finance Department.

The Planning & Economic Affairs Department.

The Information & Public Relation (Web & New Media) Department.

Stock File/Office copy (No.Agri-IFA1/103/2024-Agri).

Copy to:

PS to Minister (Agriculture)

PA to APC & Principal Secretary (Agriculture).

CA to Special Secretary (Agriculture).

Forwarded /By order

Signed by

Manesh C M

Date: 18-07-2024 17:11:52

Section Officer

**GOVERNMENT OF KERALA**

Agriculture (PB)Department

No.AGRI-PB2/140/2024-AGRI

15-07-2024, Thiruvananthapuram

From

APC & Principal Secretary to Government

To

The Director,
Agriculture Development & Farmer's Welfare Department.The Director,
Soil Survey and Soil Conservation Department.Chief (Agri)
State Planning Board.

Sir,

Sub: Agriculture (PB)Department- Agriculture Department-Annual Plan 2024-25- Working Group Meeting conducted on 21.06.2024 - minutes forwarding of - Reg.

Ref: 1. Annual Plan 2024-25-Agriculture Department.
2. Working Group Meeting conducted on 21/06/2024.

I am directed to forward herewith a copy of the minutes of Working Group Meeting approved by Hon'ble Minister for Agriculture for necessary action.

Yours Faithfully,
ANOOP M R
DEPUTY SECRETARY

For APC & Principal Secretary to Government

Approved for Issue,

Signed by

Nisha T K

Section Officer
Date: 15/07/2024 11:27:08

**MINUTES OF THE DEPARTMENTAL WORKING GROUP OF
AGRICULTURE DEPARTMENT HELD ON 21.06.2024 AT LAYAM HALL,
ANNEX-II, GOVT. SECRETARIAT**

The Working Group Meeting for according Administration Sanction (AS) for the proposals of Agriculture Development & Farmer's Welfare Department & Soil Survey and Soil Conservation Department was held on 21/06/2024 at Layam Hall, Annex-II, Govt. Secretariat. The meeting was chaired by APC & Principal Secretary, Agriculture Department, Director, Agriculture Development & Farmers Welfare Department, Director, Soil Survey and Soil Conservation Department, Chief (Agri) , State Planning Board, representatives of Finance and Agriculture Department and other Officers concerned etc. participated in the Working Group Meeting. Working Group considered the following 15 proposals submitted by the Director of Agriculture and Director, Soil Survey & Soil Conservation Department and after detailed deliberation, the following decisions were taken as indicated below:

Sl. No	Name of the Scheme & Proposal	Implementing Department	Estimated amount & Head of Account and details of Project Manager and duration of the project	Decision of the Working Group Meeting
1	Market Development	Agriculture Department	100 2435-01-800-99 (P) Project implemented by : MD, HortiCorp. Project Manager: Additional Director of Agriculture (Marketing) Project to be completed by 31.03.2025.	The representative of the Finance Department remarked that since the proposal involves purchase of vehicles, the concerned file may route through the Finance Department for their concurrence. The Chair opined that as the Refrigerated Van falls in the category of utility vehicles and is integral to the project, the concurrence of the Finance Department may not be needed separately. Status: The Meeting approved the project, subject to the condition that the purchase of Reefer Van shall be done by the Indenting officer of HortiCorp by complying with the present procedural

				formalities. Purchase shall not be through any second agency.
2.	Production and distribution of quality planting material and improvement of departmental farms	Agriculture Department	55.00 2401-00-104-91 (P) Project implemented by: CEO,VFPCK Project Manager: CEO,VFPCK	Approved.
3	Post harvest management and value addition	Agriculture Department	800.00 2435-01-800-94 (P) Project Manager: Additional Director of Agriculture (Marketing) Project to be completed by 31.03.2025.	<p>While considering the proposal, detailed deliberations took place to address the issue of disbanding of excess contractual staff attached to various plan schemes. The Chair suggested that the matter will be viewed seriously and instructed that the Director, ADFWD will review contractual appointments made in the plan side to identify those posts which will be continued so as to ensure more expenditure to the project purpose. In order to address this issue , the expenditure ratio of non staffing and staffing cost of ATMA Project will be reviewed and submitted in a week.</p> <p>The representative of the Planning Board opined that there is no need to earmark an amount as revolving fund for the establishment of Millet cafes by FPOs, Kudumbasree etc, as they</p>

				may be considered as business entities. The Meeting approved the proposal as suggested by the Director, ADFWD.
4	Support to Farm Mechanization – Internship at Krishi Bhavans	Agriculture Department	324.00 2401-00-113-83 (P) Project Manager: Additional Director of Agriculture (Extension) Project to be completed by 31.03.2025.	Approved
5	Support to Farm Mechanization – Establishment of new Krishisree centers on project basis & conduct of Agro machinery repair camps	Agriculture Department	800.00 4401-00-113-98 (P) Project Manager: Additional Director of Agriculture (Extension) & State Agricultural Engineer, Directorate of Agriculture. Project to be completed by 31.03.2025.	Approved
6	Human Resource Development	Agriculture Department	335.00 2415-01-277-98 (P) Project Manager: Additional Director of Agriculture (Extension) Project to be completed by 31.03.2025.	Approved subject to the condition that the training schedules shall be published in the official websites well ahead of events.

7	Development of Agriculture sector in Kuttanad	Agriculture Department	2900.00 2401-00-119-78 (P) Project Manager: State Agricultural Engineer, Directorate of Agriculture. Project to be completed by 31.03.2025.	Approved subject to the condition that performance assessment of vertical axial flow pump sets installed in the previous year shall be conducted and reported in a month. Same will be done through the Energy Management Centre, Sreekariyam/Other competent evaluator.
8.	Farm plan based production programme including pre-production support	Agriculture Department	1000.00 2401-00-104-67 (P) Project Manager: Additional Director of Agriculture(Extn) Project to be completed by 31.03.2025.	Approved subject to the following conditions; i . The planning Section in ADFWD shall document at least 100 numbers of best practice case studies by covering all 31 State Schemes. Every Krishi Bhavan shall furnish 3 best practice case studies each. Templates shall be given for the purpose. Feedback of farmers, shall also be included. ii. Farm plans will be developed in the Multi Enterprise / IFS model. iii. The Planning Board could ensure an effective feedback system by analyzing success models and reasons for failure especially in case of newly introduced schemes.
9	Development of Production Organizations and Technology Support	Agriculture Department	500.00 2401-00-109-56 (P) Project implemented by: SFAC Project Manager:	Approved

			Additional Director of Agriculture (Marketing) Project to be completed by 31.03.2025	
10	Assistance to Kerala State Warehousing Corporation – Construction of godown cum agri complex	Agriculture Department	1.00 4408-02-101-98 (P) Project Manager: MD, KSWHC. Project to be completed by 31.03.2025	Approved
11	Assistance to Kerala State Warehousing Corporation for computerization	Agriculture Department	10.00 2408-02-190-98 (P) Project Manager: MD, KSWHC. Project to be completed by 31.03.2025	Approved
12	Kerala Climate Resilient Agri Value Chain Modernization Project(KERA) (EAP)	Agriculture Department	10000 2401-00-111-95(01) Plan. Project Manager:KERA SPMU.	The representative of the Finance Department opined that the proposal may be referred for SWG meeting as the financial outlay exceeds Rs.15 Crores. This aspect was examined in detail. Since the State Cabinet has already approved the KERA Project and AS was issued vide GO (Ms) No. 9/2024/Agri dated 11.01.2024, the Meeting approved the proposal without any further reference. Status: Approved.

13	Production and distribution of Quality Planting Material and improvement of departmental farms.	Agriculture Department	50 2401-00-104-91 Plan Project Manager: Additional Director of Agriculture(Farms & Bio gas) Project to be completed by 31.03.2025	Approved
14	Kerala Farm Fresh Fruits & Vegetables Base Price .	Agriculture Department	50 2401-00-119-77 Plan Project Manager: Additional Director of Agriculture(Marketing) Project to be completed by 31.03.2025	Approved subject to the condition that the planning section in ADFWD shall take steps to incorporate this scheme as a sub component by merging this H/A to the Scheme "Market Intervention" from the next Financial year (2025-26).
15.	Application of Information Technology Monitoring and Evaluation	Soil survey and Soil Conservation Department	50 2402-00-102-81 Plan Project Manager: Additional Director of Soil Conservation. Project to be completed by 31.03.2025	Approved subject to the condition that the IT Systems will synchronize with those done in other Departments and not to entrust the work with contract work/overhead realizing agencies. If possible, work through Nabcons, the working vendor.

The following General Conditions should be followed, wherever applicable

1. All rules, formalities and procedures shall be strictly followed for the implementation of the scheme. The norms of financial propriety shall be adhered to.
2. The expenditure would be met only from the provision available under the appropriate head of account.

3. The fund release will be based on actual requirements, and the fund released should not be parked in banks.
4. Store Purchase Rules shall be strictly adhered to for all kinds of purchases.
5. Tender/e-tender and other stipulated formalities shall be followed wherever necessary.
6. Post creation and purchase of vehicles are not admissible under the scheme.
7. The Head of Departments shall monitor the implementation of the scheme and ensure that the implementation is as per the existing procedures, rules and regulations.
8. The implementation agencies/ Departments also should prepare an implementation schedule to complete the project in time and send regular progress reports on financial and physical progress on a quarterly basis.
9. The Director should hold monitoring meetings to review the progress and send a report to the Government regarding the progress of implementation of the approved scheme.
10. The Director, Agriculture / Director of Soil Survey & Soil Conservation Department shall sign an MoU with the concerned implementing agencies of the scheme before releasing the funds. It should also be ensured that the Utilization Certificates pertaining to all schemes are submitted by the agencies in time.
11. AIMS portal registration and Digital Soil Health Card is mandatory.
12. Geo fencing & Geo tagging is mandatory. It should be ensured in every scheme wherever beneficiaries exist.
13. Plan review will be conducted every month.
14. The administrative sanction accorded is inclusive of the amount put under e-LAMS and amount needed for encashing the queue bills.

In addition to the above conditions, all Administrative Sanction Orders should invariably include the details such as the designation of the Project Manager and the duration of the Project along with scheduled date of completion.

The meeting came to an end at 12.00 Noon.