

E-Tender for Outsourcing of Tissue Culture Technicians (TCT)

E-Tender No: BMFC/1/2024

Date: 07/06/2024

Last Date of Submission: 21/06/2024

TENDER NOTICE FOR

**Outsourcing TCT at Biotechnology and Model Floriculture Centre,
Kazhakuttom, Kerala**

BIOTECHNOLOGY AND MODEL FLORICULTURE CENTRE

Kazhakuttom, Thiruvananthapuram-695582.

Phone: 0471-2413739, email: bmfctvm@yahoo.co.in

E-GOVERNMENT PROCUREMENT (E-GP)

Tender No. BMFC/1/2024

SECTION I
NOTICE INVITING TENDER

On behalf of **the Governor of Kerala**, for the **Director**, Department of Agricultural Development and Farmers' Welfare (the Head of Procuring Organisation), the **Assistant Director of Agriculture, Biotechnology and Model Floriculture Centre**, Kazhakuttom, Thiruvananthapuram, (the Procuring Entity) invites bids for entering into contract for re-tendering "**Outsourcing TCT at BMFC for One year**" from registered and authorized agencies on or before the scheduled bid submission closing date and time, through the e-GP website **www.etenders.kerala.gov.in**, as per details in this Tender No. BMFC/1/2024 dated: 07.06.2024 (called the "Tender Document").

1. Bidders must read the full 'Tender Document' as this Notice Inviting Tender (NIT) is an integral part of the Tender Document, serves a limited purpose of invitation, and does not purport to contain all relevant details for submission of bids. '**Tender Information Summary**' (TIS) appended to this notice gives salient summary of information of this tender. Any generic reference to NIT shall also imply a reference to TIS as well.
2. Tender Document may be downloaded free of cost from e-GP portal after the date and time of start of availability till the deadline of availability.
3. A Bidder requiring any clarification regarding the Tender Document may ask questions electronically from Office/ Contact Person as mentioned in TIS, provided the questions are raised before the clarification end date mentioned in TIS. This deadline shall not be extended in case of any intervening holidays.
4. Invitation for Bids is open to all authorized and registered agencies in Kerala.
5. Bids may be uploaded till the deadline of submission mentioned in TIS.
6. No manual Bids shall either be sold or accepted for submission and the bidder must comply with the conditions of the e-Procurement portal including registration, compatible Digital Signature Certificate (DSC) etc. In case of downloaded documents, the bidder must not make any changes to the contents of the documents while uploading, except for filling the required information.
7. Since e-tender is a service provided by Government Department the recipient of the service (bidder) is liable to pay the GST at 18 percent under Reverse Charge Mechanism. The government department will collect e-tender fee only and the GST amount the bidder will pay to GST department directly.



8. Bid Security (EMD) amount mentioned in tender document shall be furnished in the specified form mentioned therein; otherwise, the Bid shall not be accepted. The financial instruments shall be drawn in the manner specified in the tender document.
9. Bids received shall be opened online at the specified date and time given in TIS. Bidders can witness the opening of bids online as per procedure specified by the e-Procurement portal. If the office happens to be closed on the date of opening of the bids as specified, the bids shall be opened on the next working day.
10. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
11. The successful Bidder shall furnish the Security Deposit for satisfactory execution of the Contract. Security Deposit shall be equal to 5 % (Five Per cent) of the value of the contract in the form of approved security deposit forms valid for a period of sixty (60) days beyond the date of completion of all contractual obligations of the supplier. Failure of the successful Bidder to submit the Security Deposit within 7 working days shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security (EMD). The Security Deposit shall be released as per stipulated in Store Purchase Manual and Rules of Government of Kerala.
12. All terms and conditions governing the purchase of stores by the Government of Kerala will apply to this tender also. Biotechnology and Model Floriculture Centre will not be responsible for errors like missing of uploaded documents while downloading by the bidder or internet failures or failure of digital payments, etc. In case of disputes if any, decision of the Director, Department of Agricultural Development and Farmers' Welfare, Vikas Bhavan, Thiruvananthapuram will be final.



Suhani
Digitally Signed by Tender Inviting Authority
ASSISTANT DIRECTOR OF AGRICULTURE
BIOTECHNOLOGY AND MODEL FLORICULTURE
KAZHAKUTOM, THIRUVANANTHAPURAM 695 002.

Annexure to NIT
Tender Information Summary

Basic Tender Details

Tender Title	Outsourcing of Tissue culture Technicians for BMFC Kazhakuttom		
Tender Reference Number	BMFC/1/2024 dated: 07.06.2024		
Estimate Cost	Rs. 4,20,000/- (Rupees Four Lakhs and Twenty Thousand Only)		
Earnest Money Deposit (EMD)	Rs. 4,200 /- (Rupees Four Thousand Two Hundred Only)		
Tender fee	Rs. 1,000/- (Rupees One Thousand only)		
Name of Procuring Organisation	Department of Agricultural Development and Farmers' Welfare, Kerala		
Procuring Entity	Assistant Director of Agriculture, Biotechnology and Model Floriculture Centre, Kazhakuttom, Thiruvananthapuram		
Bidding Type	Single Stage		
No. of Covers	Single Cover		
Tender Type	Open tender		
Tender Category	Service		
Critical Dates			
Publish Date	07.06.2024	Bid Validity (period and date)	60 days from the date of final acceptance of tender
Document Download Start Date & Time	07.06.2024 10.00 am	Document Download End Date & Time	21.06.2024 4.00 pm
Clarification Start Date & Time	07.06.2024 10.00 am	Clarification End Date & Time	21.06.2024 4.00 pm
Bid Submission Start Date & Time	07.06.2024 10.00 am	Bid Submission Closing Date & Time	21.06.2024 4.00 pm
Tender Opening Date & Time	22.06.2024 4.30 pm		
Schedule of Requirements	As per list attached		

Eligibility to Participate and Purchase Preferences			
Nature of Bidders eligible-		Agencies or Societies having GST registration	
Tender documents, sources and clarifications			
Sl. No	Document Name	Document Description	
1	NIT.pdf	Notice Inviting Tender and Annexure to NIT(TIS)	
2	Tender Document.pdf	1.Notice inviting tender and Tender Information Summary 2.Instructions to Bidder 3.Special Instructions to the Bidder 4.General Conditions of Contract 5.Special Conditions of Contract 6. Schedule of Requirement	
3	Financial Bid	BOQ.xls	
e-Procurement portal and help desk for document availability and submission		www.etenders.kerala.gov.in	
Office/Contact person/email for clarifications		Biotechnology and Model Floriculture Centre/ Assistant Director of Agriculture, email: bmfctvm@yahoo.co.in Ph: 9383470291 Agricultural Officer (IM) Ph. 9383470293	
Preparation and Submission of Bids			
Instructions for online bid submission		https://www.etenders.kerala.gov.in	
Cover No.	Cover Type	Description	Document Type
1	Common Bid cover	a. Bid Form (Annexure I) b. Bidder information (Annexure II) c. Fee/EMD/ Exemption details (Annexure III) d. Eligibility Declarations (Annexure IV) e. Confirmation /deviation from terms and conditions (Annexure V) f. List of TCTs with Address and Qualification (Annexure VI) g. Documents Relating To Bid Security (Annexure VII) h. Price schedule (BOQ)	pdf xls

Bid Securities	
EMD Details	As given above
Payment mode	Online
Performance security	5 % of contract value
Additional Clauses	
Clause	Description of documents/formats for uploading
Price variation clause	No
Payment terms	Submission of invoices and approval of officer in charge
Standard governing conditions	a) Kerala Store Purchase Manual and Rules 2013 b) Kerala Financial Code

Note

1. Ensure that formats of annexure I to VII are properly signed and uploaded in portal for participation in bid

2. All the documents sought/mentioned as per the Annexure II – Bidder information must be attached.

Failure to do so will result in rejection of bid