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No. 12023/1/2010-E.II
Government of India
Ministry of Agriculture
Department of Agriculture and Cooperation



Krishi Bhawan, New Delhi
Dated the 16 February, 2010

To

The Secretary (Agriculture)/Secretary (Cooperation)
All State Governments/Union Territory Administration.

Subject: Filling up of one post of Chief Director (Cooperation) in the pay scale of Rs 37400-67000/- with GP Rs. 8700/- (pre-revised Rs. 14300-400-18300) in the Ministry of Agriculture, Department of Agriculture and Cooperation by promotion/transfer on deputation (ISTC)-regarding.

Sir,

I am directed to say that one post of Chief Director (Cooperation) in the pay scale of Rs. 37400-67000/- with GP Rs. 8700/- (pre-revised Rs. 14300-400-18300) is required to be filled up in the Department of Agriculture and Cooperation by promotion/transfer on deputation (including short term contract). Officers of the Central/State Government/Union Territories/Public Undertakings/ Autonomous/Semi Government or Statuary Organizations and National Level Cooperative Federations etc possessing the following service, educational qualifications and experience, are eligible:-

Service: - (i) holding analogous post on regular basis; or
(ii) with 5 years regular service in the post in the scale of Rs. 12000-16500/- (pre-revised).

Educational Qualifications and experience: - (i) Masters degree of a recognized University or equivalent;
(ii) 12 years experience in the field of Cooperation/Credit in a Government or Cooperation/Credit organization.

Note-I: - The departmental Director (Cooperation/Credit) with 5 years regular service in the grade shall also be considered alongwith deputationists and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion. The departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

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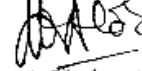
Note-II:- Period of deputation including period of deputation in any other post held immediately preceding this appointment in the same or some organization/department of the Central Government shall ordinarily not to exceed 5 years. The maximum age limit for appointment by transfer on deputation (including short term contract)/transfer shall be, not exceeding 56 years, as on the closing date of receipt of applications.

2. The officers selected on deputation basis, will have the option to draw his grade pay plus deputation (duty) allowance or to have his pay fixed in the scale of pay pay of the post in accordance with DoP&T's OM No. 2/8/97-Estt (Pay II) dated 11.3.1998, as amended from time to time.

3. Applications (in duplicate) in the enclosed proforma alongwith the complete and upto-date Confidential Reports (photo copies of the CRs are to be attested by an officer not below the rank of Under Secretary to the Government of India) and integrity certificate of eligible officers who could be spared in the event of selection, may kindly be forwarded to Under Secretary (Pers II), Ministry of Agriculture, Department of Agriculture and Cooperation, Room No. 399, Krishi Bhawan, New elhi-110001, within 60 days from date of publication of this advertisement. While forwarding the applications, it may also be verified and certified that the particulars furnished by the officers are correct and that no vigilance case is either pending or contemplated against them and no major/minor penalty has been imposed on them during last 10 years. It may also be noted that applications received without CRs, Vigilance Clearance, Integrity Certificate and a Statement of major/minor penalty, if any, imposed on the officer during last 10 years or otherwise found incomplete, will not be considered. The crucial date of determining eligibility will be the last date for receipt of the applications.

4. The post may kindly be given wide publicity in your Department/Organization.

Yours faithfully,



(A.K. Aror)

Under Secretary to the Government of India
Tel No. 011-233879

Copy for information/necessary action to:-

- (i) All Ministries/Departments of the Government of India. It is requested that the vacancy may please be given wide publicity in the attached and subordinate offices, Public Sector Undertakings, State Government/Autonomous or Statutory Organizations under their administrative control.
- (ii) All attached and subordinate offices, Autonomous bodies and Public Sector Undertakings under the Department of Agriculture and Cooperation.

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- (iii) JS (Admin.)/ JS (C&C)/ Chief Director (Cooperation)/ Director (P)/ US (P).
 - (iv) Cooperation/Credit Division/ Facilitation Centre, Department of Agriculture and Cooperation.
 - (v) S.O. (E.II)/ Guard file/ Spare Copies/ Notice Board.



(A.K. Arora)

Under Secretary to the Government of India
Tel No. 011-23387962

CURRICULUM VITAE PROFORMA

1. Name and Address
(in Block Letters)

2. Date of Birth
(in Christian era)

3. Date of retirement under Central/State
Government Rules

4. Educational Qualifications

5. Whether Educational and other qualifications
required for the post are satisfied. (If any
qualification has been treated as equivalent to
the one prescribed in the Rules, state the
authority for the same)

	Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
Essential	(1) (2) (3)	
Desired	(1) (2)	

6. Please State clearly whether in the light of
entries made by you above, you meet the
requirement of the post

7. Details of Employment, in chronological order. Enclose a separate sheet duly
authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)

8 Nature of present employment i.e.
Ad-hoc or Temporary or Quasi-
Permanent or Permanent

9. In case the present employment is held on deputation/contract basis, please state)

- a) The date of initial appointment
- b) Period of appointment on deputation/contract
- c) Name of the parent office/ organization to which you belong.

10. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column)

- a) Central Govt.
- b) State Govt.
- c) Autonomous Organisation
- d) Government Undertaking
- e) Universities
- f) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale

13. Total emoluments per month now drawn

14. Additional information, if any, which you would like to mention in support of your suitability for the post.

(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)

(Note: Enclose a separate sheet, if the space is insufficient).

15. Please state whether you are applying for deputation (ISTC) / Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract.)

16. Whether belongs to SC/ST

17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions /societies and (iv) any other information.

(Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Address _____

Signature of the Candidate _____

Date _____

Countersigned _____

(Employer with Seal)