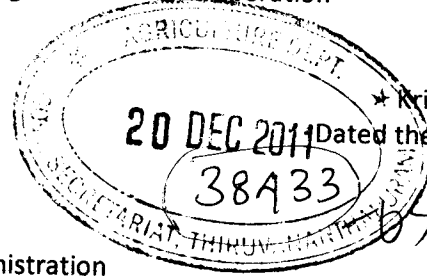


EA E 13

No.12034/2/2011-PP(Estt)

Government of India  
Ministry of Agriculture  
Department of Agriculture and Cooperation



\* Krishi Bhavan, New Delhi

7th December, 2011

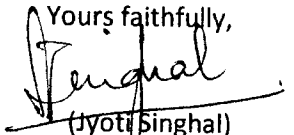
To

The Secretary(Agriculture)  
All State Governments/Union Territories Administration

Subject:-Filling up the <sup>one</sup> post of Joint Director(Packaging and Processing) (Pay Band-3, Rs. 15600-39100 plus Grade pay Rs.7600) by composite method i.e. deputation plus Promotion in the Directorate of Plant Protection, Quarantine and Storage, Department of Agriculture and Cooperation.

1. I am directed to invite applications from eligible and suitable officers for filling the post of Joint Director(Packaging and Processing) [PB-3, Rs. 15600-39100 plus Grade Pay -7600] by composite method i.e. transfer on deputation including (short term contract) / Promotion. Details of the post, eligibility conditions etc. are given in the Annexure-I. The pay of the officer selected for appointment on deputation basis will be regulated in terms of DOPT's O.M. No. 2/29/91-Estt.(Pay.II), dated 5.1.1994 and O.M. No. 2/22(13)/2008-Estt.(Pay-II), dated 03-09-2008.
2. Applications of only such officers/candidates will be considered as are routed through proper channel and are accompanied by (i) Bio-data(in triplicate) as in the proforma given(Annexure-II) (ii) Attested photocopies of ACRs for the last five years(ACRs to be attested by an officer not below the rank of Under Secretary)(iii)Vigilance clearance/Integrity Certificate and (iv) Statement giving details of major or minor penalties imposed on the officer, if any, during the last 10 years in the enclosed format (Annexure.III).
3. It is, therefore, requested that the applications of suitable and eligible officers and who can be spared immediately in the event of selection may be sent directly to the Under Secretary(PP-I), Department of Agriculture and Cooperation, Room No. 478-A, Krishi Bhavan, New Delhi within a period of 60 days from the date of issue/publishing of this advertisement in the Employment News.
4. Advance copies of applications or received after the prescribed closing date or not accompanied with the required certificates/documents are liable to be rejected.

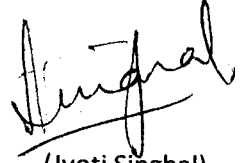
Yours faithfully,

  
(Jyoti Singhal)

Under Secretary to the Govt. of India  
Tel.No.23387962

Copy for information and necessary action to:-

- 1.All Ministries/Departments of Government of India/Public Sector Undertaking/Semi-Government/Autonomous or Statutory Organisations/Agricultural Universities/Recognised Research Institutions. It is requested to give vide publicity to vacancy in all offices under their administrative control.
- 2.All Attached and Subordinate Offices under the Department of Agriculture and Cooperation.
- 3.All Sections/Units of Department of Agriculture and Cooperation.
- 4.JS(PP)/PPA/Director(PP-I).
- 5.Guard File/US(PP-I)/Spare Copies.
6. NIC for placing on website.



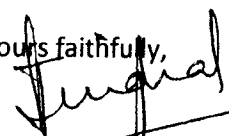
(Jyoti Singhal)

Under Secretary to the Govt. of India  
Tel.No.23387962

No.29-3/2009-PP(Estt)  
Government of India  
Ministry of Agriculture  
Department of Agriculture and Cooperation

Subject:-Filling up the post of Joint Director(Packaging & Processing) in Pay Band-3 plus Grade pay of Rs.7600/- by composite method i.e. deputation plus promotion in the Directorate of Plant Protection, Quarantine and Storage, Department of Agriculture and Cooperation.

1. Applications are invited from eligible and suitable officers for filling the post of Joint Director(Packaging & Processing) by transfer on deputation (including short term contract) / promotion. Details of the post, eligibility conditions etc. are given in the Annexure-I. The pay of the officer selected for appointment on deputation basis will be regulated in terms of DOPT's O.M. No. 2/29/91-Estt.(Pay.II), dated 5.1.1994 and its subsequent orders issued from time to time.
2. Applications of only such officers/candidates will be considered as are routed through proper channel and are accompanied with (i)Bio-data(in triplicate) as in the proforma given(Annexure-II) (ii) Attested photocopies of ACRs for the last five years(ACRs to be attested by an officer not below the rank of Under Secretary)(iii)Vigilance clearance/Integrity Certificate and (iv) Statement giving details of major or minor penalties imposed on the officer, if any, during the last 10 years.
3. It is, therefore, requested that the applications of suitable and eligible officers and who can be spared immediately in the event of selection may be sent directly to the Under Secretary(PP-I), Department of Agriculture and Cooperation, Room No. 478-A, Krishi Bhavan, New Delhi within a period of 60 days from the date of issue/publishing of this advertisement.
4. Advance copies of applications received after the prescribed closing date or not accompanied with the required certificates/documents are liable to be rejected.

Yours faithfully,  
  
(Jyoti Singh)

Under Secretary to the Govt. of India

Name of the post	Joint Director(Packaging and Processing)
Number of post	01
Classification of post	General Central Service, Group 'A', Gazetted,
Pay Scale	Pay Band -3 plus Grade pay Rs. 7600/-
Eligibility Conditions	Officers under the central / State Government / Public Sector Undertakings / Semi Government / Autonomous or statutory Organizations / Agricultural Universities / Recognized Research, Institutes or Councils: (i)holding analogous posts on regular basis or (ii) with 4 years regular service in posts in the scale of Rs 3000-5000 (pre-revised ) Rs 10000-15200/- or equivalent; or (iii) with 5 years regular service in posts in the scale of Rs. 3000-4500 (pre-revised) pre revised Rs 10000-15200/-or equivalent; and possessing the following educational qualifications and experience : (i)Degree in Chemical Engineering or Agricultural Engineering from a recognised University or equivalent (ii)10 Year's experience in a Supervisory capacity in packaging and labeling of chemicals preferably in the field of Pesticides.
Educational Qualifications and Experience	<b>ESSENTIAL</b> (i)Degree in Chemical Engineering or Agricultural Engineering from a recognised University or equivalent (ii)10 Year's experience in a Supervisory capacity in packaging and labelling of chemicals preferably in the field of Pesticides.  <b>DESIRABLE</b> (i)Master's degree in Chemical Engineering or Agricultural Engineering or equivalent. (ii) Knowledge of regulations connected with framing of dangerous and hazardous goods, tariff and code of practices for bulk and unit pack distribution of pesticides and related chemicals.
Place of posting	Faridabad
Period of deputation	Period of deputation including period of deputation in another ex-cadre of post held immediately preceding this appointment in the same other organisation / department of the Central Government shall ordinarily not exceed 3 years.
Duties and responsibilities attached to the post	(i)To act as the Head of the Division of Packaging and Processing in Central Insecticides Laboratory / Registration Division. (ii)To Coordinate development and introduction of new Pack-aging devices and ensuring the conformity of the Pack-aging materials as per the Insecticides Act and Rules framed thereunder. (iii)To development and evaluate equipment used for application of pesticides, their evaluation for safety in use and standardisation. (iv)Testing and recommendations of various types of containers, bags etc. for Packaging of Pesticides. (v) To assist Director CIL / Secretary, CIB&RC in day to day work.

ANNEXURE A

CURRICULUM VITAE PROFORMA

1. Name and Address  
(in Block Letters)
2. Date of Birth  
(in Christian era)
3. Date of retirement under  
Central/State Government  
Rules
4. Educational Qualifications
5. Whether Educational and  
other qualifications required  
for the post are satisfied. (If  
any qualification has been  
treated as equivalent to the  
one prescribed in the Rules,  
state the authority for the  
same)

Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
---	--

Essential

- (1)
- (2)
- (3)
- (1)
- (2)

Desired

6. Please State clearly whether in  
the light of entries made by  
you above, you meet the  
requirement of the post

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient

Office/ Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)
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8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent

9. In case the present employment is held on deputation/contract basis, please state-

- a) The date of initial appointment
- b) Period of appointment on deputation/contract
- c) Name of the parent office/organization to which you belong

10. Additional details about present employment

Please state whether working under (indicate the name of your employer against the relevant column)

- a) Central Govt.

- b) State Govt.
- c) Autonomous Organisation
- d) Government Undertaking
- e) Universities
- f) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale
13. Total emoluments per month now drawn
14. Additional information, if any, which you would like to mention in support of your suitability for the post.  
(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)  
(Note: Enclose a separate sheet, if the space is insufficient).
15. Please state whether you are

applying for deputation (ISTC)/Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract.)

- 16 Whether belongs to SC/ST
- 17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date \_\_\_\_\_

Signature of the candidate  
Address \_\_\_\_\_

\_\_\_\_\_

Countersigned

\_\_\_\_\_

(Employer with Seal)



**ANNEXURE-A**

1. Name and Address  
(in Block letters)
2. Date of Birth  
(in Christian era)
3. Date of retirement under  
Central State Government Rules.
4. Educational Qualifications
5. Whether Educational and other  
qualifications required for the post  
are satisfied. (If any qualification  
has been treated as equivalent to  
the one prescribed in the Rules,  
State the authority for the same)

Qualifications/  
Experience  
Required

Qualifications/  
Experience possessed by the officer

- Essential (1)
- (2)
- (3)
- Desirable(1)
- (2)

6. Please State clearly whether in  
The light of entries made by you  
Above, you meet the requirement of the  
Post.

**INTEGRITY CERTIFICATE**

After Scrutinizing Annual Confidential Report of Shri/Smt./Ms.  
\_\_\_\_\_ who has applied for the post  
\_\_\_\_\_ in the Department of Agriculture & Cooperation  
on deputation basis, it is certified that his / her integrity is beyond doubt.

(To be signed by an Officer of the rank of  
Deputy Secretary or above)

Name of Office Seal: \_\_\_\_\_  
Date: \_\_\_\_\_

**VIGILANCE CLEARANCE CERTIFICATE**

Certified that no vigilance case or disciplinary proceeding or criminal  
proceeding is either pending or contemplated against Shri/Smt./Ms.  
\_\_\_\_\_ who has applied for the post of  
\_\_\_\_\_ in the Department of Agriculture &  
Cooperation on deputation basis.

[Authorised signatory]

Name & Office Seal: \_\_\_\_\_  
Date: \_\_\_\_\_

**NO PENALTY CERTIFICATE**

• Certified that no major / minor penalty has been imposed on Shri/Smt./Ms.  
\_\_\_\_\_ who has applied for the post of  
\_\_\_\_\_ in the Department of Agriculture & Cooperation on  
deputation basis during the last ten years.

[Authorised signatory]

Name & Office Seal: \_\_\_\_\_  
Date: \_\_\_\_\_