



**GOVERNMENT OF KERALA**  
**AGRICULTURE DEVELOPMENT FARMERS' WELFARE DEPARTMENT**  
**FERTILIZER QUALITY CONTROL LABORATORY**  
**THIRUVANANTHAPURAM-695015**  
Email-id-fqcltvpam.agri@gmail.com  
Phone No.0471-2530578

**QUOTATION NOTICE**

Sealed quotations are invited from consultants for the Consultancy of NABL Accreditation listed below for the requirement of this laboratory.

Quotation Number& date	<b>FQ.40/Q1/2023, dt.11.05.2023</b>
Due Date and Time for receipt of quotations	<b>26.05.2023, 11.00 AM</b>
Date and Time for opening of quotations	<b>26.05.2023, 11.30 AM</b>
Date up to which the rates are to remain firm for acceptance	<b>31-03-2024</b>
Designation and address of officer to whom the quotation is to be addressed	Deputy Director of Agriculture, Fertilizer Quality Control Laboratory, Parottukonam, Nalanchira PO, Thiruvananthapuram-695015
Superscription: Quotation for the <b>Consultancy of NABL Accreditation</b>	

**Specification for the Scope of Work**

SL No	Criteria
1	<ul style="list-style-type: none"><li>➤ Training of personnel</li><li>➤ Updation of NABL portal for any change in the organization structure &amp; for any NABL requirement.</li><li>➤ Updation of Quality Manual, Procedure Manual since last audit.</li><li>➤ Review and assistance to complete records.</li><li>➤ Internal Audit- As per plan.</li><li>➤ Assistance for Management Review Meeting.</li><li>➤ Assistance for surveillance audit by NABL in year 2023.</li><li>➤ Closure of NC's raised in External Audit.</li><li>➤ Any other work associated to maintain NABL accreditation till issue of continuation letter on successful audit in the year 2023.</li></ul>

## Special Conditions

1. The cover in which the quotation is kept should be superscribed as '**Quotation for the Consultancy of NABL Accreditation**' and should be sealed with full address of the firm noted on the cover.
2. Quotation will be received up to 26.05.2023, 11.00 AM.
3. Quotation will be opened at 11.30 AM on 26.05.2023 in the presence of quotationers present if any, at that time.
4. Consultancy of NABL Accreditation will be strictly in accordance with store purchase rules and consultancy should start within 15 days from receipt of work order.
5. The rates of consultancy should be inclusive of GST Charges.
6. All rules and regulation concerned to government quotation will be applicable here also.
7. The under signed has the full authority to accept or reject any of the quotations without any reason thereof.



A handwritten signature in green ink, appearing to be 'Anurag', written over a horizontal line.

Deputy Director of Agriculture  
Deputy Director of Agriculture  
Fertilizer Quality Control Laboratory  
Parottukonam, Nalanchira P.O.  
Thiruvananthapuram-695 015.

Copy to-

1. Notice Board of this office
2. Notice board of office of :
  1. Central Soil Plant Health Centre
  2. Mobile Soil Testing laboratory
  3. Krishi Bhavan, Ulloor
  4. State Seed Farm, Ulloor
  5. Fertilizer Quality Control Laboratory
  6. Directorate of Agriculture Development & Farmers' Welfare Department  
(For publishing Dept. Website)