

**Directorate of Agriculture Development and Farmers' Welfare**

Vikas Bhavan, Thiruvananthapuram – 695033

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No: ADFW/3576/2022-TE2

Date:19-10-2022

**CIRCULAR**

Sub:- Annual Plan 2022-23- Scheme for Human Resource Development - HRD Initiatives -modified Working Instructions- issued

- Ref:- 1) G.O. (Rt)No. 529/2022/AGRI dated 13-06-2022  
2) Circular No. 5197/2022-TE2 dated 04-07-2022  
3) G.O. (Rt)No.881/2022/AGRI dated 07-10-2022

As per reference 1st cited, Government had accorded Administrative Sanction for the implementation of the Scheme "Human Resource Development".

Accordingly working instructions were issued as per reference 2nd cited for the component 'HRD Initiatives'.

As per reference 3rd cited, Government have issued Administrative Sanction for the scheme 'Human Resource Development' modifying the sub components under the component 'HRD Initiatives' as follows:

SI No	Component	Total Cost(Rs.in lakh)
I	HRD Initiatives	
a	Training to officials	108.68
b	Training to farmers	97.28
c	Specialized Training Programmes, Seminars,Workshops,Meetings&Post Graduate Courses	34.04
	<b>Sub Total(I)</b>	<b>240.00</b>

Accordingly revised working instructions are issued herewith:

**1.Trainings to the officials of the Department (Rs. 108.68 lakh )**

Block level trainings programmes on modern technologies and techniques in agriculture sector shall be conducted by SAMETI in co-ordination with the concerned ATMA Project Director and concerned RATTCS/FTCS covering all categories of staff under the Department. Expenses for the training programme is as follows:

Sl.No	Item	Amount
1	Banner	1500/-
2	Training materials (Note pad, pen) @Rs.150/- (150X4)	6000/-
3	Honorarium to faculty @Rs.750/-per hour (6 hours /day-3 days) 750x6 hrs x 3 days	13500/-
4	Food (Meals & snacks) Rs. 200/-per participant (200x40x3 days)	24000/-
5	Hall rent (if necessary)@Rs.1500/-x3	7500/-
6	PA System @ Rs.3000/-x3 (if necessary)	9000/-
7	Logistics, TA and Miscellaneous	10000/-

<b>Total</b>	<b>71500/-</b>
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An amount of Rs. **108.68 lakh** is set apart for the conduct of **152** officers' training programme.

**2. Training to farmers(Rs. 97.28 lakh)**

The no. of farmers training programmes is modified to **152** nos @ Rs 64000/- for which an amount of **Rs. 97.28** lakh is set apart.

**3. Specialized training programmes and seminars, workshops, meetings including Tour TA (Rs. 34.04 lakh)**

The amount set apart for the component is modified as follows

Sl No	Particulars	Unit of Appropriation	Amount(Rs in lakh)
1	Specialized Training Programmes, post graduate courses, seminars, workshops and meetings, etc	34 OC	19.04
		04-TE-1 Tour TA	15.0
		<b>Total</b>	<b>34.04</b>

An amount of **Rs. 34. 04 lakh** is set apart for this purpose.

Physical and Financial targets

Sl No	Name of officer	Training to Officers		Training to Farmers		Specialized training programmes, post graduate courses, seminars, workshops and meetings including Tour TA	Total
		Phy	Fin	Phy	Fin		
1	Principal Agricultural Officer, Thiruvananthapuram			17	10.88		
2	Principal Agricultural Officer, Kottayam			17	10.88		
3	Principal Agricultural Officer, Ernakulam			17	10.88		
4	Principal Agricultural Officer Palakkad			17	10.88		
5	Principal Agricultural Officer, Kannur			17	10.88		
6	Principal Agricultural Officer, Pathanamthitta			23	14.72		

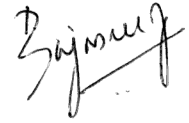
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7	Principal Agricultural Officer, Kozhikode			23	14.72		
8	Technical Assistant RTTC Vellayani			21	13.44		
I.	Total			152	97.28		97.28
II.	Head Quarters					34.04	34.04
III.	SAMETI	152	108.68				108.68
	<b>Grand Total (I+II+III)</b>	<b>152</b>	<b>108.68</b>	<b>152</b>	<b>97.28</b>	<b>34.04</b>	<b>240.00</b>

The working instructions read as 2nd above stands modified to the above extent.

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**SUBHASH T.V. IAS**  
**DIRECTOR.**



To

The Director, SAMETI

All Principal Agricultural Officers/All Project Directors (ATMA)

Copy to:

(1) The Deputy Director of Agriculture- RATTTC, Kazhakkootam, Kozhikode, Ayyappa, Malampuzha and Thaliparamba, The Deputy Director of Agriculture- FTC, Pandalam and Vengeri, Technical Assistant RTTC Vellayani: with request to submit the revised training calendar

(2) TA to Director of Agriculture

(3) CA to all Additional Directors of Agriculture in HQ

(4) CA to all Joint Directors of Agriculture in HQ

(5) Planning Section

(6) SW Section: for updating in Plan space

(7) Accounts section

(8) DDA (IT) for uploading in the website

(9) Stock File/Spare

Director of Agriculture (AR & P)  
Office of the Director of Agriculture,  
Thiruvananthapuram