



GOVERNMENT OF KERALA
AGRICULTURE DEVELOPMENT AND FARMERS WELFARE DEPARTMENT
FERTILIZER QUALITY CONTROL LABORATORY, MELE PATTAMBI P.O, PATTAMBI, PALAKKAD

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Phone : 04662 953048

QUOTATION NOTICE

Sealed quotations are invited from consultants for the Consultancy of NABL Accreditation listed below for the requirement of this laboratory.

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|--|---|--|
| Quotation No. and Date | : | FQ35/Q1/2022 dt.16.08.2022 |
| Due date and time for receipt of quotations | : | 31.08.2022, 11:00 AM |
| Date and time for opening of quotations | : | 31.08.2022 11:30 AM |
| Date up to which the rates are to remain firm for acceptance | : | 31.03.2024 |
| Designation and address of officer to whom the quotations is to be addressed | : | Deputy Director of Agriculture, Fertilizer Quality Control Laboratory, Pattambi, Palakkad District – 679 306 |

Superscription : **Quotation for the Consultancy of NABL Accreditation.**

Specification for the Scope of work

- Gap Analysis, Review and finalization of Scope of accreditation.
- NABL Application preparation and submission, Reply to NABL against adequacy report comment.
- Documentation as per ISO/IEC 17025(Quality Manual, Procedure Manual, MU, ILC, Work Instruction etc.)
- Development of system and laboratory specific formats and records.
- Training to key personnel for NABL, ISO/IEC 17025, MU, Z score etc.
- Guidance for ILC/PT participation Internal Audits & Management Review Meetings.
- Pre and Final audit preparation.
- Closure of NC's Internal & External Audit & Recommendation of Accreditation.

Special Conditions

1. The cover in which the quotation is kept should be superscribed as '**Quotation for the Consultancy of NABL Accreditation**' and should be sealed with full address of the firm noted on the cover.
2. Quotation will be received up to 31.08.2022, 11:00 AM
3. Quotation will be opened at 11:30 AM on 31.08.2022 in the presence of quotationers present if any, at that time.
4. Consultancy of NABL Accreditation will be strictly in accordance with store purchase rules and consultancy should start within 15days from receipt of work order.
5. The rates of consultancy should be inclusive of GST and other Charges.
6. All rules and regulation concerned to government quotation will be applicable here also.
7. The under signed has the full authority to accept or reject any of the quotations without any reason thereof .
8. The Consultancy period is up to obtaining NABL Accreditation.
9. Complete procedure for NABL Accreditation has to be done before 3 months after obtaining the work order of the firm.
10. Official correspondence email id to be given.

Copy to-

1. Notice board
2. Public Relations Department, Palakkad
3. Notice board of BOQCL Pattambi, Palakkad
4. Notice board of District Soil Testing Laboratory, Pattambi
5. Notice board of Orchard, Pattambi
6. Notice board of KVK Pattambi
7. Notice board of RARS, Pattambi
8. Principal Agricultural Office, Palakkad
9. Department website (IT Cell)
10. ADA Pattambi

Deputy Director of Agriculture

Deputy Director Of Agriculture
F. Q. C. L. Pattambi
P.O. Mele Pattambi
Palakkad - 679 306