

Directorate of Agriculture Development and Farmers' Welfare

Vikas Bhavan, Thiruvananthapuram – 695033

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No:ADFW/3868/2022-ATMA

Date:29-06-2022

CIRCULAR

Sub:- Annual Plan 2022-23- Scheme for Strengthening of Agricultural Extension –“**HR Support to Project Directorate of ATMA**”- Administrative Sanction
accorded- Working Instructions issued

Ref:- 1)Annual Plan 2022-23.

2) G.O. (Rt) No. 532/2022/ AGRI dated 13/06/2022

As per reference 1st cited above, there is a Budget provision of Rs. 2828.00 lakh for the scheme “Strengthening of Agricultural Extension” under H/A 2401-00-109-80(P) during the year 2022-23. As per reference 2nd cited above, Government have accorded administrative sanction for the implementation of the scheme “**HR Support to Project Directorate of ATMA**” under “Strengthening Agricultural Extension” for an amount of Rs.212.373 lakh under the H/A 2401-00-109-80(P) during 2022-23.

The programme is envisaged for hiring of man power for the effective extension delivery and for implementation of Central and State extension schemes. The scheme include HR Support to Project Directorates, Head Quarters, FTCs, provision for honorarium and travel expenses to faculties engaged in RATTCs and FTCs and providing course material for trainees at RATTCs and FTCs and miscellaneous expenses at HQ.

Objectives:-

- Man power support for Extension services
- Empowering the extension personnel for effective implementation of Extension schemes.
- Supporting the training programmes of Farmer Training Centres by providing technical hands.

Programme:-

The various components under this programme are as follows:

1. **Honorarium to District Technology Managers in Agriculture and allied sectors (Rs 167.373 lakh)**

There are 45 District Technology Managers engaged in 14 districts and Head Quarters, out of which, 23 DTMs engaged in 14 districts and 2 DTMs in Head Quarters are from Agriculture Sector and 20 DTMs are from allied sectors i.e., 14 DTMs (one each in 14 districts) in Animal Husbandry and 6 DTMs in Fisheries in Thiruvananthapuram, Kollam, Alappuzha, Thrissur, Kozhikode and Kannur districts. The total amount set apart for providing honorarium to DTMs is **Rs.167.373 lakh @ Rs. 30,955/-** per month. The DTMs will co-ordinate technology management activities at block level. The Technology Managers will also perform data consolidation work and create a real time data bank of field level problems and enquiries. They will be responsible to record the outcomes of meetings and seminars and various field problems for onward transmission to higher authorities. The District Technology Managers strengthen and support the extension activities at district level and DTM at State Level Nodal Office will co-ordinate the activities in the state level by

collecting the required information from all the districts. All reports on ATMA and other extension activities will be collected by DTMs at districts and State Nodal Office. They should necessarily be a part of *Njangalum Krishiyilekku* Scheme of the State Government.

2. Human Resource Support at FTC, Pandalam and Vengeri (Rs 12 lakh)

Technical Officers with BSc (Agri.) qualification, two each at FTC Vengeri and Pandalam are working on contractual basis with an honorarium of @ Rs. 25000/- per month. An amount of Rs.12.00 lakh is set apart for this component. These Technical Officers should necessarily be a part of *Njangalum Krishiyilekku* Scheme of the State Government.

3. Honorarium and travel expenses to faculties engaged in RATTCs and FTCs (Rs 14 lakh)

An amount of Rs.14 lakh is set apart for meeting the honorarium and travel expenses to faculties engaged in RATTCs and FTCs.

4. Providing course material for trainees at RATTCs and FTCs & Miscellaneous expenses at HQ (Rs.19 lakh)

An amount of **Rs.19 lakh** is set apart for this component. This amount will be given to districts as per the requirement of Training Centres. The balance amount after the disbursal to training centres under this component can be utilized for meeting the Miscellaneous expenditure at HQ

Financial Outlay:

The total financial outlay for the implementation of the scheme during 2022-23 is detailed below.

Sl.No	Details	Rate	Amount (Rs. In lakh)
1	Honorarium to District Technology managers in Agriculture and allied sectors @ Rs. 30,955/month	Rs. 30995x12x45	167.373
2	Human Resource Support at FTC, Vengeri and Pandalam @ Rs. 25000/month	Rs. 25000x12x4	12.0
3	Honorarium and travel expenses to faculties engaged in RATTCs & FTCs		14.0
4	Providing course material for trainees at RATTC & FTC & Miscellaneous expenses., at HQ		19.0
		Total	212.373

During the current year 2022-23 an amount of Rs. 212.373 lakh is set apart for the implementation of the scheme "Human Resource Support to Project Directorates of ATMA" which can be met from the budget provision under H/A 2401-00-109-80 (P).

Monitoring and Evaluation: -

The scheme will be implemented by the Project Director, ATMA in the districts and the Deputy Project Director, ATMA will assist in implementation and monitoring of all activities in "Human Resource Support to Project Directorates of ATMA".

The overall monitoring of the scheme will be done by the Principal Agricultural Officer at District Level. The Monthly Progress Report regarding 3rd and 4th component should be collected by the Deputy Director of Agriculture (E&T) from RAITC/FTC and should be handed over to PD, ATMA. The consolidated Monthly Progress Report of the scheme should be submitted to State Nodal Cell in the email ID nodalatmakerala@gmail.com on or before the 5th of succeeding month by the Project Director, ATMA. At State level, the scheme will be managed and monitored by Additional Director of Agriculture (Extension).

The following General Conditions should be followed, wherever applicable :

- i. All rules, formalities and procedures shall be strictly followed for the implementation of the scheme. The norms of financial propriety shall be adhered to.
- ii. The expenditure will be met only from the provision available under the appropriate head of account.
- iii. The fund release shall be based on actual requirement and the fund released should not be parked in banks.
- iv. Store Purchase Rules shall be strictly adhered to for all kinds of purchases.
- v. Tender/e-tender and other stipulated formalities shall be followed wherever necessary.
- vi. Post creation and purchase of vehicles are not admissible under the scheme.
- vii. The implementing agencies shall prepare an implementation schedule to complete the project in time and send regular progress reports on financial and physical progress on a quarterly basis.
- viii. The Director, Agriculture shall sign an MoU with the concerned implementing agencies of the scheme before releasing the funds. It should also be ensured that the Utilization Certificates pertain to all schemes are submitted by the agencies in time.
- ix. AIMS portal registration for all the plan schemes and Digital Soil Health Card is mandatory.
- x. All schemes shall be implemented so as to integrate the same with the objective of the mass campaign "Njangalum Krishiyilekku"

The district wise targets are furnished in Annexure-I

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**SUBHASH T.V. IAS
DIRECTOR**

- To 1) All Principal Agricultural Officers
2) All ATMA Project Directors

(Signature)
Additional Director of Agriculture (Extension)
Directorate of Agriculture
Thiruvananthapuram-33

- 3) The Deputy Directors of Agriculture- RATTC, Kazhakuttom, Kozha, Vytilla, Malampuzha and Thaliparambu
- 4) The Deputy Directors of Agriculture- Farmer Training Centre, Vengeri and Pandalam
- Copy to: 1) TA to Director of Agriculture
- 2) CA to all Additional Directors of Agriculture
 - 3) CA to all Joint Directors of Agriculture
 - 3) DDA (IT) for uploading in the website
 - 4) Planning section
 - 5) SW section- for updating in PLANSPLACE
 - 6) Stock File/Spare

Annexure - I**DISTRICT WISE FINANCIAL TARGETS**

Amount (Rs in lakh)

Sl. No.	Name of District	Honorarium to District Technology Managers	Human Resource Support at FTC, Pandalam and Vengeri	Honorarium and Travel Expenses to faculties engaged in RATTCs & FTCs	Providing Course Material for Trainees at RATTC & FTC and Miscellaneous expenses at HQ	Total
1	Thiruvananthapuram	11.1582		2.00		13.1582
2	Kollam	11.1582				11.1582
3	Pathanamthitta	7.4388	6.00	2.00		15.4388
4	Alappuzha	14.8776				14.8776
5	Kottayam	7.4388		2.00		9.4388
6	Idukki	14.8776				14.8776
7	Ernakulam	7.4388		2.00		9.4388
8	Thrissur	11.1582				11.1582
9	Palakkad	11.1582		2.00		13.1582
10	Malappuram	14.8776				14.8776
11	Kozhikkode	14.8776	6.00	2.00		22.8776
12	Wayanad	11.1582				11.1582
13	Kannur	14.8776		2.00		16.8776
14	Kasaragod	7.4388				7.4388
15	HQ	7.4388			19.00	26.4388
	TOTAL	167.373	12.00	14.00	19.00	212.373

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SUBHASH T.V.**IAS**


 Additional Director of Agriculture (Extension)
 Directorate of Agriculture
 Thiruvananthapuram-33