

Annexure to NIT
Tender Information Summary

Basic Tender Details

Tender Title		Re-tender Outsourcing of TCT at BMFC for One year	
Tender Reference Number		BMFC T13 B/ 2021/ Rt dated: 31.01.2022	
Estimated rate for month per employee for 8 hrs duty per day		Rs. 15,000.00 (Rupees Fifteen Thousand Only)	
Estimate Cost		Rs. 25,20,000/- (Rupees Twenty Five Lakhs and Twenty Thousand Only)	
Earnest Money Deposit (EMD)		Rs. 25,200/- (Rupees Twenty Five Thousand and Two Hundred Only)	
Tender fee		Rs. 2,500/- (Rupees Two Thousand and Five Hundred Only)	
Name of Procuring Organisation		Department of Agricultural Development and Farmers' Welfare, Kerala	
Procuring Entity		Assistant Director of Agriculture, Biotechnology and Model Floriculture Centre, Kazhakuttom, Thiruvananthapuram	
Bidding Type		Single Stage	
No. of Covers		Single Cover	
Tender Type		Open tender	
Tender Category		Service	
Critical Dates			
Published Date	01.02.2022	Bid Validity (period and date)	30 days from the date of final acceptance of tender
Document Download Start Date & Time	01.02.2022 10.00 am	Document Download End Date & Time	14 /02/2022 3.00 pm
Clarification Start Date & Time	01.02.2022 10.00 am	Clarification End Date & Time	14/02/2022 5.00 pm

Bid Submission Start Date & Time	01.02.2022 10.00 am	Bid Submission Closing Date & Time	15 /02/2022 3.00 pm
Tender Opening Date & Time	17/02/2022 3.30 pm		
Schedule of Requirements	As per list attached		
Eligibility to Participate and Purchase Preferences			
Nature of Bidders eligible-	All authorized & registered agencies in India providing Tissue Culture Technicians		
Obtaining the tender document and clarifications			
Sl. No	Document Name	Document Description	
1	NIT.pdf	Notice Inviting Tender	
2	Tender Document.pdf	a) General Instructions to Bidder and Terms and Conditions of Contract b) Annexure Documents c) Check List	
3	Financial Bid	a)BOQ.xls	
e-Procurement portal and help desk for document availability and submission		www.etenders.kerala.gov.in	
Office/Contact person/email for clarifications	Biotechnology and Model Floriculture Centre/ Assistant Director of Agriculture, email: bmfctvm@yahoo.co.in Ph: 9383470291 Agricultural Officer (IM) Ph. 9383470293		
Preparation and Submission of Bids			
Instructions for online bid submission		https://www.etenders.kerala.gov.in	
Cover No	Cover Type	Description	Document Type

1	Bid cover	a. Bid Form (Annexure I) b. Bidder information (Annexure II) c. Compliance/ confirmations (Annexure III) d. List of TCTs with address and qualification (Annexure IV) at least 15 nos e. Fee/EMD/ Exemption details (Annexure V) f. Proof of Establishment of the firm/ Company (Annexure VI) g. Client list and its document of proof (Annexure VII)	Pdf
		Rate schedule (BOQ)	xls
Bid Securities			
EMD Details	As given above		
Payment mode	Online		
Performance security	5 % of order value		



Handwritten signature in blue ink.

**ASSISTANT DIRECTOR OF AGRICULTURE
BIOTECHNOLOGY AND MODEL FEED CULTURE CENTRE
KAZHAKUTOM, THIRUVANANTHAPURAM-695 602.**

BIOTECHNOLOGY AND MODEL FLORICULTURE CENTRE

Kazhakuttom, Thiruvananthapuram-695582.

Phone: 0471-2413739, email: bmfctvm@yahoo.co.in

E-GOVERNMENT PROCUREMENT (E-GP)

Tender No. BMFC-T13B/2021/Rt dated: 31.01.2022

SECTION I

NOTICE INVITING TENDER

1. On behalf of **the Governor of Kerala**, for the **Director**, Department of Agricultural Development and Farmers' Welfare (the Head of Procuring Organisation), the **Assistant Director of Agriculture**, Biotechnology and Model Floriculture Centre, Kazhakuttom, Thiruvananthapuram, (the Procuring Entity) invites bids for entering into contract for re-tendering **"Outsourcing TCT at BMFC for One year"** from registered and authorized agencies on or before the scheduled bid submission closing date and time, through the e-GP website www.etenders.kerala.gov.in, as per details in this Tender No. BMFC-T13B/2021/Rt dated: 31.01.2022 (called the "Tender Document").
2. Bidders must read the full 'Tender Document' as this Notice Inviting Tender (NIT) is an integral part of the Tender Document, serves a limited purpose of invitation, and does not purport to contain all relevant details for submission of bids. **'Tender Information Summary' (TIS)** appended to this notice gives salient summary of information of this tender. Any generic reference to NIT shall also imply a reference to TIS as well.
3. Tender Document may be downloaded free of cost from e-GP portal after the date and time of start of availability till the deadline of availability.
4. A Bidder requiring any clarification regarding the Tender Document may ask questions electronically from Office/ Contact Person as mentioned in TIS, provided the questions are

raised before the clarification end date mentioned in TIS. This deadline shall not be extended in case of any intervening holidays.

5. Invitation for Bids is open to all authorized and registered agencies in Kerala.
6. Bids may be uploaded till the deadline of submission mentioned in TIS.
7. No manual Bids shall either be sold or accepted for submission and the bidder must comply with the conditions of the e-Procurement portal including registration, compatible Digital Signature Certificate (DSC) etc. In case of downloaded documents, the bidder must not make any changes to the contents of the documents while uploading, except for filling the required information.
8. Since e-tender is a service provided by Government Department the recipient of the service (bidder) is liable to pay the GST at 18 percent under Reverse Charge Mechanism. The government department will collect e-tender fee only and the GST amount the bidder will pay to GST department directly.
9. Bid Security (EMD) amount mentioned in tender document shall be furnished in the specified form mentioned therein; otherwise, the Bid shall not be accepted. The financial instruments shall be drawn in the manner specified in the tender document.
10. Bids received shall be opened online at the specified date and time given in TIS. Bidders can witness the opening of bids online as per procedure specified by the e-Procurement portal. If the office happens to be closed on the date of opening of the bids as specified, the bids shall be opened on the next working day.

11. The issue of the Tender Document does not imply that the Procuring Entity is bound to **select** Bid(s) and it reserves the right to reject any or all of the Bids or cancel the tender process; or abandon the procurement of the Services; or issue another tender for same or similar Services, without assigning any reason.
12. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
13. The successful Bidder shall furnish the Security Deposit for satisfactory execution of the Contract. Security Deposit shall be equal to 5 % (Five Per cent) of the value of the contract in the form of approved security deposit forms valid for a period of sixty (60) days beyond the date of completion of all contractual obligations of the supplier. Failure of the successful Bidder to submit the Security Deposit within 7 working days shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security (EMD). The Security Deposit shall be released as per stipulated in Store Purchase Manual and Rules of Government of Kerala.
14. **All terms and conditions governing the purchase of stores by the Government of Kerala will apply to this tender also. Biotechnology and Model Floriculture Centre will not be responsible for errors like missing of uploaded documents while downloading by the bidder or internet failures or failure of digital payments, etc. In case of disputes if any, decision of the Director, Department of Agricultural Development and Farmers' Welfare, Vikas Bhavan, Thiruvananthapuram will be final.**



[Handwritten Signature]
Digitally Signed by Tender Inviting Authority

**ASSISTANT DIRECTOR OF AGRICULTURE
BIOTECHNOLOGY AND MODEL FLORICULTURE CENTRE
KAZHAKUTTOM, THIRUVANANTHAPURAM**