

STATEMENT FOR THE DECALARATION OF COMPLETION OF PROBATION

Sri./Smt.....

1. Sl. No :
2. Category of Post :
3. Name of Probationer :
4. Date of Joining Duty :
5. No. and Date of the Order of the Appointment :
6. Period of Probation Prescribed :
7. Nature and period of leave other than :
casual leave during the period of probation
8. Other non qualifying service :
9. Period of service in the category :
which counts for probation
10. Date of completion of probation if further :
Service continues
11. Whether passed the Departmental test within :
the period of probation. If exempted from the
test qualification, authority for the same
12. Date of birth :
13. Last date of Departmental Test examination in :
which the incumbent passed the test completely
14. Date of retirement in the case of persons :
Already retired
15. Work and conduct :
16. Recommendation of the controlling officer :
17. Remarks :

HEAD OF THE DEPARTMENT