

I/7576/2021

No. TV(1)

Directorate of Agriculture Development  
and Farmers Welfare Department  
Vikas Bhavan, Thiruvananthapuram  
Date: 28/06/2021

### CIRCULAR

Sub:- Annual Plan 2021-22 – Scheme Component “Operational Support and Hiring of Vehicles for ATMA” under “Strengthening of Agricultural Extension” – Continuous Administrative Sanction accorded - Working Instruction issued – reg.

- Ref:-
1. GO (Ms)No. 102 2017 AGRI Dt. Thiruvananthapuram 10.08.2017
  2. Order no. TP(2) 7462 2018 dt. 28.4.2018 of Director of Agriculture
  3. TP (2) 12933 2019 dtd 19.06.2019
  4. Annual Plan 2021-22
  5. Order No. ADFW 3061 2021 – TP(2) dtd 24.05.2021

Government of Kerala accorded Administrative Sanction for the implementation of the scheme 'Strengthening of Agricultural Extension' vide reference (1) cited above during the year 2017-18 under the H Ac 2401- 00-109-80 (P). Continuous Administrative Sanction has been accorded for the scheme for the years 2018-19, 2019-20 and 2020-21 vide reference (2) , (3) & (5) cited above.

During the Financial Year 2021-22 Continuous Administrative Sanction accorded for the scheme 'Strengthening of Agricultural Extension' for an amount of Rs. 600.00lakhs ( Rupees Six Hundred Lakhs only) as per the sixth reference cited. One of the components of this scheme is **Operational Support And Hiring Of Vehicles For ATMA** (Rs.50.00 lakhs).

Fourteen Project Directors were created at the district level in the cadre of Joint Director of Agriculture and posted at district level offices of the Department of Agriculture to streamline the activities of ATMA. They are in charge of the ATMA activities in the districts, co-ordinating with the line departments. They are assisted by a Deputy Project Director from any of the line departments. Project Directors supervise all the ATMA activities organized in the district and organize the district level programmes. They have to supervise the implementation of state extension schemes like ATMA Plus, LEADS, Agro Service Centres, Karshika Karma Sena, Strengthening of Project Directorate of ATMA, etc. Hence it is highly essential that Project Directors provided with vehicle support through hiring of vehicles for proper monitoring and implementation of extension activities.

An amount of **Rs.10.00 lakhs** is set apart for providing mobility to Project Director, ATMA of districts by hiring vehicles for which Administrative Sanction was accorded by Govt. Vide GO(Rt) No. 1532 15 AD dated 11.09.2015.

Field visits are inevitable for the effective extension activities, dissemination of technical knowhow and for proper field level verification on implementation of various schemes by the Assistant Director of Agriculture and other technical staff in each block. For this mobility is a must. For encouraging regular field visit and technology transfer 75 numbers of Mobile Agro clinics were established & 75 numbers of bolero

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jeeps purchased & is utilized as Mobile Agro clinics. As per G.O (Rt) No:102/2017/AGRI dated: TVPM 10/8/2017 administrative sanction was accorded for providing operational support to the mobile Ago clinics to meet the fuel expenses @ Rs.8000 /- per month.

An amount of **Rs. 40.00 lakhs** is set apart as Operational expenses for meeting fund and other expenses. This fund can also be utilized to meet other operational expenses like oil, service charges & insurance of Mobile Agro Clinics and minor repair works of Mobile Agro Clinics. Custodian of the vehicle will maintain an up to date log book with details of journey and fuel purchased. Controlling officer will verify the log book and record his/her observation. Mobile Agri Clinics will be utilized only for field visit and extension activities.

Hence a total amount of **Rs. 50.00 lakh** is earmarked for the component Operational Support and Hiring of Vehicles for ATMA under Strengthening of Agricultural Extension.

The district wise financial allocation for meeting the operational charges of mobile agro clinics and hire charges to vehicles for Project Director ATMA 2021-22 is given in Annexure I.

**Monitoring:**

At the district Level the component Operational Support will be monitored and implemented by Deputy Director of Agriculture (E&T) and the component Hiring of Vehicles by Project Director ATMA. Project Director ATMA will hand over monthly reports to Principal Agricultural Officer on the last working day of each month. The Deputy Director of Agriculture (E&T) will be responsible for preparing the consolidated report and PAO will submit the report to Director of Agriculture with copy to Additional Director of Agriculture (Extension) of the Directorate before 5<sup>th</sup> of every succeeding month in Annexure II. Principal Agricultural Officer will conduct random vehicle verification regarding the utilization of vehicle. The Custodian Officer will ensure that the vehicle is used for field visit and extension activities related to technology transfer.

The amount of **Rs. 50.00 lakhs** required for the implementation of the above scheme can be spent from the budget provision of **Rs. 600.00 lakhs** provided under the H/A 2401-00-109-80 plan of 2021 – 22.

To: All Principal Agricultural Officers  
All Project Directors, ATMA

Copy to:

PA to Director of Agriculture  
CA to All Additional DAs  
CA to State Agricultural Engineer  
CA to All JDAs at HQ  
TP Section for allotment of funds as per Annexure I  
PIO, FIB, Trivandrum for giving wide publicity in website  
DDA, IT Cell to publish in the website  
SW Section  
TV/Fin Section /Stock file /Spare

*sd/-*  
**Director of Agriculture**

*Rajasree J.*  
**RAJASREE J.**  
PEN No.: 604413  
Joint Director of Agriculture (AR&T)  
Directorate of Agriculture Development  
and Farmers' Welfare Department  
Vikas Bhavan, Thiruvananthapuram - 33

**ANNEXURE - I**

District wise financial allocation for meeting the fuel cost of mobile agro clinics and Hire charge of vehicles for Project Director, ATMA 2021-22.

Sl. No	District	No: of bolero Jeeps allotted	Operational support to 75 Mobile Agro Clinics @8000/p.m. (in lakhs)	Hire charge of vehicles for Project Director, ATMA (in lakhs)	Total (in lakhs)
1	Thiruvananthapuram	5	2.94100	0.71429	3.65529
2	Kollam	5	2.94100	0.71429	3.65529
3	Pathanamthitta	4	2.35280	0.71428	3.06708
4	Alappuzha	5	2.94100	0.71429	3.65529
5	Kottayam	3	1.76460	0.71429	2.47889
6	Idukki	4	2.35280	0.71428	3.06708
7	Ernakulam	7	4.11740	0.71429	4.83169
8	Thrissur	5	2.94100	0.71429	3.65529
9	Palakkad	3	1.76460	0.71428	2.47888
10	Malappuram	6	3.52920	0.71429	4.24349
11	Kozhikode	5	2.94100	0.71428	3.65528
12	Wayanad	3	1.76460	0.71428	2.47888
13	Kannur	4	2.35280	0.71429	3.06709
14	Kasargod	3	1.76460	0.71428	2.47888
	HQ	6	3.53160		3.53160
	<b>TOTAL</b>	<b>68</b>	<b>40.00000</b>	<b>10.00000</b>	<b>50.00000</b>

**ANNEXURE - II**

District	Financial Amount Allotted	Amount expended during the month	Progressive total	Physical	
				No: of farmers benefitted	Brief details in use of MAC

Sdf-

Director of Agriculture

*Rajasree J.*  
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