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PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

Name of Officer : DIRECTOR OF AGRICULTURE

Sl No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore	Remarks of P&ARD
1	3	2	4	5	6	7	8
1	<p>I. Administrative Powers Appointments</p> <p>To make appointments to posts the maximum pay of which exceeds Rs.250/- p.m. upto and including all Gazetted post of and below the pay scale of Rs.250-550 (pre-revision scale) in the service in the Dept including the posts of District Agricultural Officers subjects to Public Service Recruitment Rules and other orders inforce from time to time</p>	<p>I. Administrative Powers Appointments</p> <p>To make appointments to posts up to and inclusive of all First Gazetted Posts in the Department upto the Scale of Pay of Rs.21240-37040 ie; including the post of ADA in the Dept subjects to Public Service Recruitment Rules and other orders inforce from time to time.</p>	<p>G.O. (P) No.269/66/Agri dated 24-05-1996</p> <p>G.O. (P) No.305/84/AD dated 24-10-1984</p> <p>G.O. (MS) 14/Organisation and Methods Division dated 09-01-1964.</p>	<p>Administrative efficiency can be fostered and administrative delay can be avoided</p>			

2	<p>Transfers and Postings To order transfers and postings of all officers whom he is competent to appoint</p>	<p>Transfer and postings Existing delegation was fixed 40 years back. To order transfers and postings of all officers upto and including the cadre of Deputy Directors of Agriculture in the Dept.</p>	<p>G.O. (P) 269/66/AD dtd.25-05-1966</p>	do			
3	<p>Leave To sanction all kinds of leave except study leave and special disability leave to officers under him and also to make arrangements for additional charge and sanction charge allowance under Rule 53 (b) (ii) & (iii) of KSR.</p>	<p>Leave To sanction all kinds of leave except study leave and special disability leave to officers under him upto and inclusive of the cadre of Additional Directors of Agriculture in the Dept and to make arrangements for additional charge and to sanction, charge allowance under Rule 53 (b) (ii) & (iii) of KSR.</p>	<p>G.O. (P) 269/66/AD dtd.25-05-1966 GO(P) 110/2013</p>	do			
4	<p>Increments To sanction or to withheld increments including those at the stage of efficiency bar in the case of all officers whom he is competent to appoint subject to the condition that in regard to withholding of increments- including those at efficiency bar, the rules in the Kerala Civil Services (Classification Control and Appeal Rules 1960 will apply.</p>	<p>Increments To withhold increments with or without cumulative effect upon all officers whom he is competent to appoint subject to provisions under KCS (CC&A) Rules 1960</p>	<p>G.O. (P) 269/66/AD dtd.25-05-1966</p>	do			

5	<p>Creation of posts</p> <p>a) To create posts of Part Time Sweepers on the basis of the area to be swept or cleaned as mentioned in G.O(P) No.248/Pub dated 24-04-1962</p> <p>b) To sanction the creation of posts paid for from contingencies (Part Time) subject to Budget provision, the wages not exceeding Rs.17/- pm (Pay Rs.7/- and D A Rs. 10 pm)</p> <p>c) Creation of temporary Non-Gazetted parallel training posts if the training period exceeds one month</p>	<p>Creation of posts</p> <p>a) To create posts of Part Time Sweepers on the basis of the area to be swept or cleaned as mentioned in G.O(P) No.248/Pub dated 24-04-1962</p> <p>b) To sanction the creation of posts paid for from contingencies (Part Time) subject to Budget provision, the wages not exceeding Rs.3000/- pm</p> <p>c) Creation of temporary Non-Gazetted parallel training posts if the training period exceeds one month</p>	<p>G.O. (P) 269/66/AD dtd.25-05-1966</p>	<p>do</p>			
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6	<p>Fixing of Head Quarters and Shifting of Offices</p> <p>a) To detach officers from one office and fix another office as their Head Quarters as a working arrangement for a period not exceeding 6 months depending as the exigencies of Public Service and to authorise the payment of T A and meet the money order commission for sending their pay.</p> <p>b) To sanction shifting and fixing of all Head Quarters of all officers of the Dept except Regional and District Offices.</p> <p>c) To sanction shifting and fixing of Head Quarters of all Non-Gazetted Officers of the Dept.</p>	<p>Fixing of Head Quarters and Shifting of Offices</p> <p>a) To detach officers from one office and fix another office as their Head Quarters as a working arrangement for a period not exceeding 6 months depending as the exigencies of Public Service and to authorise the payment of T A and meet the money order commission for sending their pay.</p> <p>b) To sanction shifting and fixing of all offices of the Dept except District Offices ie; Princiapl Agricultural Office.</p> <p>c) To sanction shifting and fixing of Head Quarters of all Non-Gazetted Officers of the Dept.</p>	G.O. (P) 269/66/AD dtd.25-05-1966	do			
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7	<p>Tours Outside the State</p> <p>a) To go on tour to the adjoining districts of neighbouring states on Govt business on intimation to Govt and to sanction advance T A to his subordinate officers 15 days before the actual journey is to be performed on condition that the amount will be refunded immediately if the journey is subsequently disallowed by Govt</p> <p>b) To sanction journeys of subordinate officers to the adjoining districts of neighbouring states</p> <p>NOTE : Heads of Departments will be competent to undertake journeys outside the State in the adjoining Districts of neighbouring State in public interest.</p>	<p>Tours Outside the State</p> <p>a) To go on tour to the adjoining districts of neighbouring states and within the country on Govt business on intimation to Govt and to sanction advance T A to his subordinate officers 15 days before the actual journey is to be performed on condition that the amount will be refunded immediately if the journey is subsequently disallowed by Govt</p> <p>b) To sanction journeys of subordinate officers to the adjoining districts of neighbouring states</p> <p>NOTE : Heads of Departments will be competent to undertake journeys outside the State within the country in public interest.</p>	G.O. (P) 269/66/AD dtd.25-05-1966	do			
8	<p>Power to sanction journeys and to grant T A</p> <p>To sanction journeys of officers outside their jurisdiction but within the State</p>	<p>Power to sanction journeys and to grant T A</p> <p>To sanction journeys of officers outside their jurisdiction but within the Country</p>	G.O. (P) 269/66/AD dtd.25-05-1966	do			

9	Change of Name of Officers To accord permission to the officers of the Department whom he is competent to appoint, to change their names	Change of Name of Officers To accord permission to the officers of the Department whom he is competent to appoint, to change their names	G.O. (P) 269/66/AD dtd.25-05-1966	do			
10	Correspondence Fresh Delegation	Correspondence i) to make all correspondences with Govt of other States, other Heads of Departments & Govt of India in routine files and letters, proposals etc	G.O. (P) 269/66/AD dtd.25-05-1966	do			
11	Issue of NOC Fresh Delegation	Issue of NOC To accord sanction for the issue of NOC to all officers whom he is competent to appoint for obtaining passport to go abroad without detrimental to the functioning of the Department	Fresh Delegation	do			

12	<p>III. Technical Powers 1) Original works Administrative sanction for estimates a) To accord administrative sanction for estimates of works upto Rs.15 lakhs subject to budget provision and provided the work is one included in the scheme approved by Govt. b) To sanction excess over estimates and revised estimates upto 35%</p>	<p>III. Technical Powers a) To accord administrative sanction for estimates of works upto Rs.50 lakhs subject to budget provision and provided the work is one included in the scheme approved by Govt</p>	<p>G.O. (MS) No.350/08/Fin dated 06-08-2008 G.O. (MS) No.299/2002/Fin dated 15-05-2002 G.O. (P) No.218/84/AD dated 26-07-1984 G.O. (P) No.269/66/Agri dated 24-05-1966</p>	<p>Administrative efficiency can be fostered and administrative delay can be avoided. Moreover, these rates are fixed 43 years / 26 years respectively. There is a hike in the cost of various items from 30 to 200 times than in 1966 and 1984 respectively. So the proposed revision is highly essential and inevitable for the smooth function of the Department. Also the structure and function of the department has tremendously changed according to the fast growing situation. The Agricultural Sector became highly innovative and technologically advanced stage. So the revision of powers proposed is absolutely necessary</p>			
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13	<p>Work Advance To draw work advance for cultivation charges in farms for paying of labour charges or other items of expenditure requiring on the spot cash payment upto Rs.5000/- in each case subject to the condition that the accounts will be rendered every month and accounts adjusted.</p>	<p>Work Advance To draw work advance for cultivation charges in farms for paying of labour charges or other items of expenditure requiring on the spot cash payment upto Rs.One lakh in each case subject to the condition that the accounts will be rendered every month and accounts adjusted.</p>	<p>G.O. (MS) 260/77/AD dtd. 08-09-1977 G.O. (P) No.218/84/AD dated 26-07-1984</p>	do			
14	<p>Demonstration Charges To sanction expenditure on demonstration of implements, seeds, fertilizers or practices upto Rs.2000/- in each case subject to budget provision</p>	<p>Demonstration Charges To sanction expenditure on demonstration of implements, seeds, fertilizers or practices upto Rs.25000/- in each case subject to budget provision</p>	<p>G.O. (MS) 260/77/AD dtd. 08-09-1977 G.O. (P) No.218/84/AD dated 26-07-1984</p>	do			
15	<p>Advance for purchase of seeds planting materials etc To sanction the drawal of advance for purchase of seeds, planting materials etc under approved schemes in each case subject to Budget Provision</p>	<p>Advance for purchase of seeds planting materials etc To sanction the drawal of advance for purchase of seeds, planting materials etc subject to budget provision</p>	<p>G. O.(P) 260/77/AD dtd.08-09-1977</p>	do			

16	<p>Expenditure in Farms & Research Stations</p> <p>a) To incur expenditure in farms upto any amount subject to budget provision.</p> <p>b) To sanction all cropping schemes and forecasts of cultural operations in the Departmental Farms and Research Stations subject to availability of funds</p> <p>c) To sanction purchase of bags and containers subject to Store Purchase Rules and budget provision.</p>	<p>Expenditure in Farms & Research Stations</p> <p>a) To incur expenditure in farms upto any amount subject to budget provision</p> <p>b) To sanction all cropping schemes and forecasts of cultural operations in the Departmental Farms and Research Stations subject to availability of funds</p> <p>c) To sanction purchase of bags and containers</p>	<p>G.O. (P) No.218/84/AD dated 26-07-1984</p> <p>G.O. (P) No.269/66/Agri dated 24-05-1966</p>	do			
17	<p>Exhibition Charges</p> <p>To incur expenditure either for organisation or for participation in Exhibitions conducted within the State subject to budget provision upto a limit of Rs.1000/- in each case.</p>	<p>Exhibition Charges / Seminars etc</p> <p>To incur expenditure either for organisation or for participation in Exhibitions conducted within the State subject to budget provision upto a limit of Rs.5 lakhs in each case, inside the State and Rs.10 lakhs outside the State</p>	<p>G. O.(P) 260/77/AD dtd.08-09-1977</p> <p>G.O. (P) No.269/66/Agri dated 24-05-1966</p>	do			

18	<p>Free issue of priced publications To sanction issue of priced publications such as Kerala Karshakan, Officers Guide etc free of cost upto an annual limit of Rs.500/-</p> <p>1) 2) & 3) Fresh Delegation</p>	<p>Free issue of priced publications To sanction issue of priced publications such as Kerala Karshakan, Officers Guide etc free of cost upto an annual limit of Rs.One lakh</p>	do	do			
19	<p>Arrangements of works departmentally (Fresh Delegation)</p>	<p>Arrangements of works departmentally To sanction arrangement of works departmentally upto Rs.10 lakhs in each case</p>	Fresh Delegation	Fresh Delegation			
20	<p>Repair and maintenance of heavy machines (Fresh Delegation)</p>	<p>Repair and maintenance of heavy machines To sanction repair and maintenance of heavy machines installed in Departmental Laboratories and other institutions coming under the Department upto an amount of Rs.7.5 lakhs in each case without monetary limit subject to availability of funds</p>	Fresh Delegation	Fresh Delegation			

21	Repair of electronic and electronic equipments (Fresh Delegation)	Repair of electronic and electronic equipments To sanction repair of all electronic and electrical equipments installed in the department schemes upto Rs.5 lakhs subject to availability	Fresh Delegation	Fresh Delegation			
22	Video production and Photography (Fresh Delegation)	Video production and Photography To sanction video production and photography relating to departmental activities upto Rs. One lakh at a time	Fresh Delegation	Fresh Delegation			
23	Advertisement charges (Fresh Delegation)	Advertisement charges To incur advertisement charges upto Rs. Five lakhs in each case	Fresh Delegation	Fresh Delegation			
24	Cyber Extension activities - E-Governance & Connectivity (Fresh Delegation)	Cyber Extension activities - E-Governance & Connectivity To incur expenditure on purchase of computers and peripherals, accessories of computers, AMC for computer and accessories repairs and services and maintenance internet connections etc upto Rs. 5 lakhs at a time without monetary limit subject to Store Purchase Rules		Fresh Delegation			

25	Permanent Advance (Fresh Delegation)	Permanent Advance To sanction permanent advance to a limit of Rs.100000/- at a time for unforeseen expenditure in the office	Fresh Delegation	Fresh Delegation			
26	Hiring of private vehicles (Fresh Delegation)	Hiring of private vehicles To incur expenditure on hiring of private vehicles for official purposes upto an amount of Rs.5 lakhs at a time	Fresh Delegation	Fresh Delegation			

Director of Agriculture

PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

1	<p>Administrative Powers a) Powers to sanction Journeys and to grant TA To sanction journeys of officers under him outside their jurisdiction but within the State</p> <p>b) Tours outside the State</p> <p>i) To go on tour to the adjoining Districts of neighbouring States on Govt business on intimation to Govt and in consultation with Director of Agriculture and to sanction advance TA to his subordinate Officers 15 days before the actual journey is to be performed on condition that the amount will be refunded immediately if the journey is subsequently disallowed by Govt.</p> <p>ii) To sanction journeys of the subordinate officers to the adjoining Districts of neighbouring States</p>	<p>Administrative Powers a) Powers to sanction Journeys and to grant TA To sanction journeys of officers under him outside their jurisdiction but within the State</p> <p>b) Tours outside the State</p> <p>i) To go on tour to the adjoining Districts of neighbouring States on intimation to DA in public interest</p> <p>ii) To sanction journeys of the subordinate officers to the adjoining Districts of neighbouring States</p>	<p>G.O. (P) 511/76/AD dtd.16-12-1976 G.O. (P) No.269/66/Agri dated 24-05-1966</p>	<p>Administrative efficiency can be fostered and administrative dealy can be avoided</p>			
2	<p>Correspondence (Fresh Delegation)</p>	<p>Correspondence To make correspondence with Govt in routine matters and to sign fair copies addressed to Govt</p>	<p>Fresh Delegation</p>	<p>do</p>			

PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

Name of Officer : JOINT DIRECTOR OF AGRICULTURE / PRINCIPAL AGRICULTURAL OFFICERS etc

SI No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the reasons)	Remarks of P&ARD
1	2	3	4	5	6	7	8
1	Administrative Powers Transfer and postings To order transfers and postings of all NGOs and Gos upto and including the cadre of Assistant Directors of Agriculture in their jurisdiction	Administrative Powers Transfer and postings (District level) To order transfers and postings of all NGOs and GOs upto and including the cadre of Agricultural officer in their jurisdiction(District).	G.O. (P) 218/84/AD dtd.26-07-1984 G.O. (P)269/66/ Agri dtd.24-05-1966 G.O. (Rt)916/74/AD dtd.09-04-1974	Administrative efficiency and delay in administration can be avoided			
2	Power to sanction journeys and to grant T A To sanction journeys of officers under him within the district and grant Travelling Allowance accordingly	Power to sanction journeys and to grant T A To sanction journeys of officers under him within the district and grant Travelling Allowance accordingly	do	do			

3	Leave To sanction all kinds of leave except study leave and special disability leave to the officers under him.	Leave To sanction all kinds of leave except study leave and special disability leave to the officers under him.	do	do			
4	Increment To sanction or withheld the increments of his subordinates working under his jurisdiction	Increment To sanction or withheld the increments of his subordinates working under his jurisdiction	do	do			
5	Appointment To make appointment all NGOs under their jurisdiction (in the case of Principal Agricultural Officer)	Appointment To make appointment all NGOs under their jurisdiction (in the case of Principal Agricultural Officer)	do	do			

Director of Agriculture

PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

Name of Officer : **DEPUTY DIRECTOR OF AGRICULTURE & EQUATED POSTS (Holding Independent charge of Head of Office)**

SI No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore	Remarks of P&ARD
1	2	3	4	5	6	7	8
1	<p>Administrative Powers Appointment</p> <p>To make appointment of all NGOs to sanctioned posts, within his jurisdiction subject to directions from DOA / JDA and subject to PSC recruitment rules and regulations</p>	<p>Administrative Powers Appointment</p> <p>To make appointment of all NGOs to sanctioned posts, within his jurisdiction subject to directions from DOA / JDA and subject to PSC recruitment rules and regulations</p>	<p>G.O. (P) 218/84/AD dtd.26-07-1984</p> <p>G.O. (MS) 154/69/Agri dtd.31-03-1969</p>	<p>Administrative efficiency. In ordinate delay in the execution of official works can be avoided</p>			

2	Administrative Powers Leave To sanction earned leave, half pay leave, surrender of earned leave, leave to all subordinate under them as per KSR	Administrative Powers Leave To sanction earned leave, half pay leave, surrender of earned leave, leave to all subordinate under them as per KSR	G.O. (P)269/66/AD dtd.24-05-1966	do			
3	Tours To sanction journeys of subordinates	Tours To sanction journeys of subordinates	G.O. (P)269/66/AD dtd.24-05-1966	do			
4	Increment To sanction or withheld increments of his subordinates as per the rules and regulations under KCS (CC & A) rules of 1960 and subsequent Government orders	Increment To sanction or withheld increments of his subordinates as per the rules and regulations under KCS (CC & A) rules of 1960 and subsequent Government orders	do	do			

Director of Agriculture

PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

Name of Officer : ASSISTANT DIRECTOR OF AGRICULTURE, ASSISTANT SOIL CHEMISTS AND EQUATED CATEGORIES etc (HEAD

SI No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore	Remarks of P&ARD
1	2	3	4	5	6	7	8
1	<p>Administrative Powers Leave</p> <p>To sanction earned leave, half pay leave, surrender of earned leave, leave to all subordinate under them as per KSR</p>	<p>Administrative Powers Leave</p> <p>To sanction earned leave, half pay leave, surrender of earned leave, leave to all subordinate under them as per KSR</p>	<p>G.O. (P)269/66/AD</p> <p>dtd.24-05-1966</p>	<p>a) Administrative efficiency</p> <p>b) Delay in administration can be avoided</p>			

2	Tours sanction journeys of subordinates	Tours sanction journeys of subordinates	G.O. (P)269/66/AD dtd.24-05-1966	do			
3	Increment (Fresh Delegation)	Increment sanction or withheld increments of his subordinates as per the rules and regulations under KCS (CC & A) rules of 1960 and subsequent Government orders	Fresh Delegation	do			

Director of Agriculture

PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

Name of Officer : ASSISTANT DIRECTOR OF AGRICULTURE (Block level) (Independent Charge)

Sl No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore	Remarks of P&ARD
1	2	3	4	5	6	7	8
1	<p>Administrative Powers Leave</p> <p>To sanction earned leave, half pay leave, surrender of earned leave to all subordinate under them upto a period of 4months except study leave and special disability leave and LWA as per KSR</p>	<p>Administrative Powers Leave</p> <p>To sanction earned leave, half pay leave, surrender of earned leave to all subordinate under them upto a period of 4months except study leave and special disability leave and LWA as per KSR</p>	<p align="center">G.O. (P) 269/66/AD dtd.24-05-1966</p>	<p>Efficiency in administration and to avoid delay in administration</p>			

2	Tours To sanction journeys of subordinates to taluk and district Head quarters	Tours To sanction journeys of subordinates to taluk and district Head quarters	do	do			
3	Increment To sanction or withheld increments of his subordinates as per the rules and regulations under KCS (CC & A) rules of 1960 and subsequent Government orders	Increment To sanction or withheld increments of his subordinates as per the rules and regulations under KCS (CC & A) rules of 1960 and subsequent Government orders	do	do			

Director of Agriculture

1	Administrative Powers Leave To sanction earned leave, half pay leave, surrender of earned leave, increment to all subordinate under them as per KSR	Administrative Powers Leave To sanction earned leave, half pay leave, surrender of earned leave, increment to all subordinate under them as per KSR	G.O. (P)269/66/AD dtd.24-05-1966	Delay in administration can be avoided and administrative efficiency can be fostered			
2	Tours To sanction journeys of subordinates	Tours To sanction journeys of subordinates	G.O. (P)269/66/AD dtd.24-05-1966	do			
3	Increment (Fresh Delegation)	Increment To sanction or withheld increments of his subordinates as per the rules and regulations under KCS (CC & A) rules of 1960 and subsequent Government orders	Fresh Delegation	do			
4	Technical Powers Scheme Sanction (Fresh Delegation)	Technical Powers Scheme Sanction To sanction for schemes for farms work including labourer cost for the items subject to a maximum of Rs.3 lakhs for the item mentioned in approved action plan / forecast	Fresh Delegation	do			

Director of Agriculture

PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

Name of Officer : AGRICULTURAL OFFICERS OF KRISHI BHAVANS AND OTHER OFFICES & AGRICULTURAL FIELD OFFICERS / EQUATED POSTS (WHO ARE HEADS OF OFFICES)

SI No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore	Remarks of P&ARD
1	2	3	4	5	6	7	8
1	<p>Administrative Powers Leave</p> <p>To sanction earned leave, half pay leave, surrender of earned leave to all subordinates under them</p>	<p>Administrative Powers Leave</p> <p>To sanction earned leave, half pay leave, surrender of earned leave to all subordinate under them as per KSR</p>	<p>G.O. (P) 218/84/AD dtd.26-07-1984</p>	<p>a) Administrative efficiency b) delay in administration can be avoided</p>			
2	<p>Tours</p> <p>To sanction journeys of suboridnates to Taluk and District HQ</p>	<p>Tours</p> <p>To sanction journeys of subordinates to taluk and district Head quarters</p>	do	do			

Director of Agriculture

PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

PRINCIPAL INFORMATION OFFICER, FARM INFORMATION BUREAU, THIRUVANANTHAPURAM (Joint Director of Agriculture cadre)

SI No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore	Remarks of P&ARD
1	2	3	4	5	6	7	8
1	Administrative Powers Transfer & Postings (Fresh Delegation)	Administrative Powers Transfer & Postings Transfer and posting of employees upto the cadre of Agricultural Officers within the State (among the regional Offices)	In par with the powers of Joint Director of Agriculture	Administrative efficiency / delay can be avoided			

2	Appointment of PTS Class IV & Class III officers (Fresh Delegation)	Appointment of PTS Class IV & Class III officers Appointment of PTS, Class IV through PSC/Employment exchange may be sanctioned	In par with the powers of Joint Director of Agriculture	Administrative efficiency / delay can be avoided			
3	Leave To sanction of all kinds of leave except leave without allowance beyond 120 days study leave in respect of Class II, III & IV officers under him and also to make arrangements for additional charge, sanction charge allowance under Rule 53 (b) (ii) & (iii) KSRs	Leave To sanction all kinds of leave except study leave and special disability leave to the officers under Principal Information Officer and also to made arrangements for additional charges	G.O. (P)218/84/AD dtd.26-07-1984	Administrative efficiency / delay can be avoided			
4	Increment (Fresh Delegation)	Increment To sanction or withheld the increments of his subordinates working under his jurisdiction	Fresh Delegation	do			

Director of Agriculture

1	<p>Administrative Powers</p> <p>a) Appointments To make appointment of all Non-Gazetted Officers to the sanctioned posts within the market subejct to directions from the Director of Marketing (Agriculture)</p> <p>b) Sanction of journeys To sanction journeys of all sub-ordinate officers within the market area and to the concerned District HQ</p> <p>c) Tour Fresh Delegation</p>	<p>Administrative Powers</p> <p>a) Appointments To make appointment of all Non-Gazetted Officers to the sanctioned posts within the market subejct to directions from the Director of Marketing (Agriculture)</p> <p>b) Sanction of journeys To sanction journeys of all sub-ordinate officers within the market area and to the concerned District HQ</p> <p>c) Tour To go on tour to the office of Director of Marketing (Agriculture) for official purposes and also sanction journey to his subordinate officers to perform journey to office of Director of Marketing (Agriculture)</p>	<p>G.O. (MS) No.117/99/AD dated 17-04-1999</p>	<p>Delay in administration can be avoided by which efficiency in administration can be fostered</p>			
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Director of Agriculture

PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

SENIOR ADMINISTRATIVE OFFICER

SI No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the reason therefore)	Remarks of P&ARD
1	2	3	4	5	6	7	8
1	Administrative Powers Appointments To make appointments of all Non-Gazetted posts in the Dept whose pay or maximum pay does not exceed Rs.250/- per m (Pre-revision Scale) subject to Public Service Recruitment Rules and other orders in force from time to time	Administrative Powers Appointments To make appointments and promotion of all Non-Gazetted Officers in the Department to sanctioned posts, subject to Public Service Recruitment Rules and Regulations and other orders in force from time to time	G.O. (P) No.269/66/Agri dated 24-05-1966	1) Administrative efficiency can be fostered. 2) Delay can be avoided	The proposed delegation in exercising by the Senior Administrative Officer of Industries Department vide G.O. (MS) No.241/74/ID dated 19-12-1974		

2	Transfers and postings To order transfers and postings of all Non-Gazetted Officers when he is competent to appoint	Transfers and postings To order transfers and postings of all Non-Gazetted Officers in the Dept when he is competent to appoint	do	do	do		
3	Increment (Fresh Delegation)	Increment To sanction or to withhold increments in the case of all officers whom he is competent to appoint subject to the condition that, in regard to withholding of increments the rules in the KCS (CC&A) Rules 1960 and subsequent Government decisions will apply	do	do			
4	Power to sanction journeys and to grant TA To sanction journey of Officers not above the rank of District Agricultural Officers outside their jurisdiction but within the State	Power to sanction journeys and to grant TA To sanction journey of Officers in the Directorate of Agriculture upto the rank of Deputy Directors of Agriculture within the State and to adjoining Districts of neighbouring States	G.O. (Rt) 3407/75/AD dtd.08-12-1975 G.O. (Rt) 511/76/AD dtd. 16-02-1976 G.O. (P) No.269/66/Agri dated 24-05-1966	do			
5	Sanction of Pension (Fresh Delegation)	Sanction of Pension To sanction pension to all Non Gazetted officers whom he is competent to appoint	G.O. (P) No.269/66/ Agri dated 24-05-1966	do	G.O. (MS) No.241/74/ID dated 19-12-1974		
6	Correspondence (Fresh Delegation)	Correspondence To make correspondence with Govt in all routine matters and to sign fair copies addressed to Govt for Director of Agriculture	do	do	do		

7	Leave To sanction all kinds of leave except study leave and special disability leave to all officers whom he is competent to appoint	Leave To sanction all kinds of leave to the subordinates working under him except study leave and special disability leave and LWA not exceeding 4 months at a time to all officers whom he is competent to appoint and also to sanction surrender of Earned Leave and other kinds of leave where substitute arrangements or not necessary	G.O. (P) No.269/66/ Agri dated 24-05-1966 G.O. (MS) 398/73/AD dated 27-11-1973	do			
8	O&M Inspection (Fresh Delegation)	O&M Inspection To conduct O&M Inspection- for the verification of all the records and registers / surprise inspections of all offices of Agriculture Dept in the State and to furnish inspection report to Director of Agriculture & P&ARD	do	do			

Director of Agriculture

PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

Name of Officer : SENIOR FINANCE OFFICER

SI No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore	Remarks of P&ARD
1	2	3	4	5	6	7	8
1	Administrative Powers Correspondence (Fresh Delegation)	Administrative Powers Correspondence To sent communications to Government / AG directly relating to the matters dealing with the Audit and Accounts and to sign the fair copies of communications relating to Audit and Accounts to Government and AG etc	G.O. (P) 388/92/Fin dtd.06-05-1992	Administrative delay can be avoided and efficiency in administration can be fostered			
2	Leave (Fresh Delegation)	Leave To sanction causal leave and recommend other kinds of leave to the staff working under his direct control	do	do			

3	Surprise Inspection (Fresh Delegation)	Surprise Inspection To conduct surprise inspection of cash and accounts and stores of the Head Office and the subordinate offices under the Department and if any serious irregularities noted then copy of the same may be forwarded to the Financial Inspeyton Wing with the approval of HOD	do	do			
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Director of Agriculture

PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

VIGILANCE OFFICER (FINANCE & SECRETARY (HQ) (JOINT SECRETARY TO GOVERNMENT, FINANCE DEPARTMENT)

SI No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore	Remarks of P&ARD
1	2	3	4	5	6	7	8
1	Administrative Powers General I) To sanction work distribution in the Special Vigilance Cell	Administrative Powers General I) To sanction work distribution in the Special Vigilance Cell	G.O. (MS) No.39/97/AD dated 10-02-1997 G.O. (MS) No.176/08/AD dated 17-10-2008 G.O. (Rt) 302/98/AD dated 26-02-1998	Efficiency in administration can be fostered and delay in execution of administration can be avoided			

2	Tour inside and outside the State (Fresh Delegation)	Tour inside and outside the State a) To go on tour to the districts inside the State and to the adjoining districts of neighbouring States on Government business on information to Government b) To sanction journeys of the sub-ordinate officers within the State	G.O. (MS) No.39/97/AD dated 10-02-1997 G.O. (MS) No.176/08/AD dated 17-10-2008 G.O. (Rt) 302/98/AD dated 26-02-1998	do			
3	Powers to sanction journeys and to grant T A (Fresh Delegation)	Powers to sanction journeys and to grant T A To sanction journeys of officers under hime outside their jurisdiction but within the State	do	do	This is in par with delegation of powers of AddIDAs vide G.O. (P) No.269/66/Agri dated 24-05-1966		

4	<p>General Powers - Inspection</p> <p>1) To conduct 5 surprise inspections in a month in the offices attached to Agriculture Department in the Stae and to furnish report to Government through Director of Agriculture</p> <p>2) To conduct enquiries upon written petitions received from Government and Director of Agriculture and upon directly receiving petitions</p> <p>3) To process the files involving disciplinary action vigilance cases etc and to give advice to the Head of the Department in such files</p>	<p>General Powers - Inspection</p> <p>1) To conduct 5 surprise inspections in a month in the offices attached to Agriculture Department in the Stae and to furnish report to Government through Director of Agriculture</p> <p>2) To conduct enquiries upon written petitions received from Government and Director of Agriculture and upon directly receiving petitions</p> <p>3) To process the files involving disciplinary action vigilance cases etc and to give advice to the Head of the Department in such files</p>	do	do			
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Director of Agriculture

PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

Name of Officer : ACCOUNTS OFFICER - I, II, III, IV, V (HQ)

SI No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore	Remarks of P&ARD
1	2	3	4	5	6	7	8

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Director of Agriculture

PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

Name of Officer : ACCOUNTS OFFICER -(DISTRICT LEVEL) (Principal Agricultural Offices)

SI No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore	Remarks of P&ARD
1	2	3	4	5	6	7	8

PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

Name of Officer : ADMINISTRATIVE ASSISTANT (HQ)

SI No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore	Remarks of P&ARD
1	2	3	4	5	6	7	8
1	<p>Administrative Powers</p> <p>Leave</p> <p style="text-align: right;">To</p> <p>sanction all kinds of leave except study leave, special disability leave and LWA for period not exceeding 4 months to all NGOs working in the Directorate and District Offices as the case may be</p>	<p>Administrative Powers</p> <p>Leave</p> <p style="text-align: right;">To</p> <p>sanction all kinds of leave except study leave, special disability leave and LWA for period not exceeding 4 months to all NGOs working in the Head Office where no substitute arrangement is required</p>	<p>G.O. (P) No.14/79/P&ARD dtd.20-06-1979</p>	<p>Increase Administrative efficiency. Speedy disposal of matters by minimising the delay in various stages of execution</p>			
2	<p>Pay fixation / Increment</p> <p style="text-align: right;">To</p> <p>sanction annual increment to all NGOs working in the HQs / to fix pay of all NGOs in the Directorate of Agriculture</p>	<p>Pay fixation / Increment</p> <p style="text-align: right;">To</p> <p>sanction annual increment to all NGOs working in the HQs / to fix pay of all NGOs in the Directorate of Agriculture</p>	do	do			

3	Maintenance of Service Books To maintain Service Books and connected registers relating to all Non-gazetted Officers in the Directorate of Agriculture or district office as the case may be	Maintenance of Service Books To maintain Service Books and connected registers relating to all Non-gazetted Officers in the Directorate of Agriculture	do	do			
4	Correspondence i) No change ii) To dispose of finally papers of nature relating to NGOs of his office	Correspondence i) To correspond with AG and other Heads of Departments in all routine matters, to sign the fair copies, communication addressed to Government after obtaining draft approval of DA / SAO ii) To dispose of finally papers of nature relating to non-Gazetted Staff of the District	G.O. (P) No.14/79/P&ARD dtd.20-06-1979	do			
5	Miscellaneous (Fresh Delegation)	Miscellaneous To supervise and inspect the work of all ministerial staff and all other NGOs working in the Directorate of Agriculture	Fresh Delegation	do			
6	Record maintenance (Fresh Delegation)	Record maintenance To sanction the powers for the maintenance of all Estt Registers	Fresh Delegation	do			

PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

Name of Officer : ADMINISTRATIVE ASSISTANT (DISTRICT - Principal Agricultural Offices)

Sl No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore	Remarks of P&ARD
1	2	3	4	5	6	7	8
1	<p>Administrative Powers Leave</p> <p>To sanction all kinds of leave except study leave, special disability leave and LWA for period not exceeding 4 months to all NGOs working in the Directorate and District Offices as the case may be</p>	<p>Administrative Powers Leave</p> <p>To sanction all kinds of leave except study leave, special disability leave and LWA for period not exceeding 4 months to all NGOs working in the Head Office where no substitute arrangement is required</p>	<p>G.O. (P) No.14/79/P&ARD dtd.20-06-1979</p>	<p>Increase Administrative efficiency. Speedy disposal of matters by minimising the delay in various stages of execution</p>			
2	<p>Pay fixation / Increment</p> <p>To sanction annual increment to all NGOs working in the district / to fix pay of all NGOs in the districts</p>	<p>Pay fixation / Increment</p> <p>To sanction annual increment to all NGOs working in the district / to fix pay of all NGOs in the districts</p>	<p>do</p>	<p>do</p>			

3	Maintenance of Service Books To maintain Service Books and connected registers relating to all Non-gazetted Officers in the district office and sub ordiante offices	Maintenance of Service Books To maintain Service Books and connected registers relating to all Non-gazetted Officers in the district office and sub ordinate offices	do	do			
4	Correspondence i) No change ii) To dispose of finally papers of nature relating to NGOs of his office	Correspondence i) To correspond with AG and other Heads of Departments in all routine matters, to sign the fair copies, communication addressed to Government after obtaining draft approval of Principal Agricultural Officer ii) To dispose of finally papers of nature relating to non-Gazetted Staff of the District	G.O. (P) No.14/79/P&ARD dtd.20-06-1979	do			
5	Miscellaneous (Fresh Delegation)	Miscellaneous To supervise and inspect the work of all ministerial staff and all other NGOs working in the districts	Fresh Delegation	do			

6	<p>Record maintenance</p> <p>a) To sanction the powers and the maintenance of all Estt Registers and Registers of Accounts including Cash Book</p> <p>b) To sanction destruction of old records as per rules</p>	<p>Record maintenance</p> <p>a) To sanction the powers and the maintenance of all Estt Registers and Registers of Accounts including Cash Book</p> <p>b) To sanction destruction of old records as per rules</p>	<p>G.O. (P) 14/79/P&ARD dtd.28-06-1979</p>	do			
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Director of Agriculture

PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

Name of Officer : STATE AGRICULTURAL ENGINEER

Sl No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore	Remarks of P&ARD
1	2	3	4	5	6	7	8
1	Technical Sanction To issue technical sanction to original works maintenance and investigation upto Rs.5 lakhs	Technical Sanction To issue technical sanction to original works maintenance and investigation upto Rs.5 crores	G.O. (MS) 28/92/AD dtd.30-01-1992 & G.O. (P) 218/84/AD dtd.26-07-1984	do			

Director of Agriculture

PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

Name of Officer : EXECUTIVE ENGINEER (AGRI)

SI No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore	Remarks of P&ARD
1	2	3	4	5	6	7	8
1	Administrative Powers Leave (Fresh Delegation)	Administrative Powers Leave To grant permission for leave other than study leave, special disability leave and leave without allowances for period not exceeding 4 months to the officers sub ordinate to him	Fresh Delegation	To curb administrative delays and to increase efficiency in the implementation of various schemes / projects			
2	To sanction journeys / granting T As (Fresh Delegation)	To sanction journeys / granting T As To sanction journeys of all sub ordinate officers under his administrative control and to counter sign the T A bill of Gazetted Officers under his control	Fresh Delegation	do			

3	Scrutinise repair bills (Fresh Delegation)	Scrutinise repair bills To sanction full powers to scrutinise repair bill of all agriculture departmental vehicles received from private government approved workshops	do	do			
4	Issue of unfit certificate (Fresh Delegation)	Issue of unfit certificate To grant full powers to inspect and issue certificate to the effect that parts of agricultural machineries (tractors, powertillers, power sprayers and other agricultural machineries and implements) are not fit for further use	do	do			
5	Periodical inspection of workshops (Fresh Delegation)	Periodical inspection of workshops To grant permission to conduct periodical inspections of the workshops approved for the purpose of repair of agricultural machineries (full powers)	do	do			
6	Execute bi-lateral agreements (Fresh Delegation)	Execute bi-lateral agreements To grant full powers to execute bilateral agreements with the workshops approved for the purpose of repair of agricultural machineries to be custodian of workshop	do	do			

7	Fuel testing works (Fresh Delegation)	Fuel testing works To grant sanction to attend the work of fuel testing of agricultural department vehicles and machineries such as jeeps, cars, vans, powertiller, powersprayers, oil engines, pumpsets and other agriculture power dirven machineries (full powers)	do	do			
8	To review of withhold or cancel the registration (Fresh Delegation)	To review of withhold or cancel the registration To sanction full powers to review / withhold / cancel the registration of workshops approved by Assistant Executive Engineer (Agri), Executive Engineer (Agri) for industrial works of agricultural machineries	do	do			
9	Power to refund of revenue (Fresh Delegation)	Power to refund of revenue To sanction the power to refund the revenue in cases where it is clear that Government are not entitled to the amount - without monetary limit	do	do			
10	Appointment of unpaid apprentices (Fresh Delegation)	Appointment of unpaid apprentices To sanction the power to appoint unpaid apprentice workers according to the necessity with honouring all the rules and regulations	Fresh Delegation	do			

11	Shifting of Office Telephone (Fresh Delegation)	Shifting of Office Telephone To sanction full powers for the shifting of office telephones	Fresh Delegation	do			
12	To appoint Casual Labourers and Apprentice (Fresh Delegation)	To appoint Casual Labourers and Apprentice To grant full powers for the appointment of Casual Labourers and Apprentice Tradesman in the workshops including RTTC	Fresh Delegation	do			
13	Issue of certificate of condemnation to vehicles (Fresh Delegation)	Issue of certificate of condemnation to vehicles a) To sanction full powers to issue the certificate of condemnation and to fix upset value of motor vehicle in Agriculture Department kept for condemnation	Fresh Delegation	do			
14	Issue of Condemnatio to farm implements and Agricultural machineries etc (Fresh Delegation)	b) Issue of Condemnatio to farm implements and Agricultural machineries etc To sanction full powers to issue the certificate of condemnation and to fix upset value of tractors, farm implements, pumpsets, agricultural machineries in Agriculture Department kept for condemnation	Fresh Delegation	do			

15	Valuation (Fresh Delegation)	Valuation To grant unlimited powers for the valuation of buildings, irrigation works for the departmental purposes	Fresh Delegation	do			
16	Issue Certificate of Utilization Full powers to issue certificate of utilization for sprinklers and drip irrigation system, tractors, implements, pumpsets etc for granting loans	Issue Certificate of Utilization Full powers to issue certificate of utilization for sprinklers and drip irrigation system, tractors, implements, pumpsets etc for granting loans	do	do			
17	Imposition of fines To sanction full powers to incorporate suitable fine in carrying of works in the agreement	Imposition of fines To sanction full powers to incorporate suitable fine in carrying of works in the agreement	do	do			
18	Control of stock and store of subordinate offices To grant full powers to control the stock and stores of subordinate offices	Control of stock and store of subordinate offices To grant full powers to control the stock and stores of subordinate offices	do	do			
19	Custodian of M-Book To grant full powers to control the M-Book of subordinate offices	Custodian of M-Book To grant full powers to control the M-Book of subordinate offices	do	do			

20	Indent under DGS and D-rate To grant full permission to act as direct demanding officer to place the indent under DGS and D-rate contract subject to administrative sanction by competent authority	Indent under DGS and D-rate To grant full permission to act as direct demanding officer to place the indent under DGS and D-rate contract subject to administrative sanction by competent authority	do	do			
21	Acceptance of completion reports (Fresh Delegation)	Acceptance of completion reports To grant powers to accept completion report of all works executed departmentally for which technical sanction was accorded by State Agricultural Engineer, Executive Engineer (Agri), Assistant Executive Engineer (Agri) upto his technical sanction power	Fresh Delegation	do			

Director of Agriculture

PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT

Name of Officer : ASSISTANT EXECUTIVE ENGINEER (AGRI) OF INDEPENDENT OFFICES (DISTRICT LEVEL OFFICER)

SI No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore	Remarks of P&ARD
1	2	3	4	5	6	7	8
1	<p>Administrative Powers</p> <p style="text-align: center;">Leave</p> <p>(Fresh Delegation)</p>	<p>Administrative Powers</p> <p style="text-align: center;">Leave</p> <p style="text-align: center;">To grant permission for leave other than study leave, special disability leave and leave without allowances for period not exceeding 4 months to the officers sub ordinate to him</p>	Fresh Delegation	To curb administrative delays and to increase efficiency in the implementation of various schemes / projects			

2	To sanction journeys / granting T As (Fresh Delegation)	To sanction journeys / granting T As To sanction journeys of all sub ordinate officers under his administrative control and to counter sign the T A bill of Gazetted Officers under his control	Fresh Delegation	do			
3	Scrutinise repair bills (Fresh Delegation)	Scrutinise repair bills To sanction full powers to scrutinise repair bill of all agriculture departmental vehicles received from private government approved workshops	Fresh Delegation	do			
4	Issue of unfit certificate (Fresh Delegation)	Issue of unfit certificate To grant full powers to inspect and issue certificate to the effect that parts of agricultural machineries (tractors, powertillers, power sprayers and other agricultural machineries and implements) are not fit for further use	Fresh Delegation	do			
5	Periodical inspection of workshops (Fresh Delegation)	Periodical inspection of workshops To grant permission to conduct periodical inspections of the workshops approved for the purpose of repair of agricultural machineries (full powers)	Fresh Delegation	do			

6	Execute bi-lateral agreements (Fresh Delegation)	Execute bi-lateral agreements To grant full powers to execute bilateral agreements with the workshops approved for the purpose of repair of agricultural machineries to be custodian of workshop	Fresh Delegation	do			
7	Fuel testing works (Fresh Delegation)	Fuel testing works To grant sanction to attend the work of fuel testing of agricultural department vehicles and machineries such as jeeps, cars, vans, powertiller, powersprayers, oil engines, pumpsets and other agriculture power dirven machineries (full powers)	Fresh Delegation	do			
8	To review of withhold or cancel the registration (Fresh Delegation)	To review of withhold or cancel the registration To sanction full powers to review / withhold / cancel the registration of workshops approved by Assistant Executive Engineer (Agri), Executive Engineer (Agri) for industrial works of agricultural machineries	Fresh Delegation	do			

9	Power to refund of revenue (Fresh Delegation)	Power to refund of revenue To sanction the power to refund the revenue in cases where it is clear that Government are not entitled to the amount - without monetary limit	Fresh Delegation	do			
10	To appoint skilled and unskilled labourers on daily wages To sanction the power to appoint skilled and unskilled labourers on daily wages according to the work load provided that one labourer should not be engaged more than 179 days	To appoint skilled and unskilled labourers on daily wages To sanction the power to appoint skilled and unskilled labourers on daily wages according to the work load provided that one labourer should not be engaged more than 179 days	G.O. (MS) 28/92/AD dtd.30-01-1992 & G.O. (P) 218/84/AD dtd.26-07-1984	do			
11	Appointment of unpaid apprentices (Fresh Delegation)	Appointment of unpaid apprentices To sanction the power to appoint unpaid apprentice workers according to the necessity with honouring all the rules and regulations	Fresh Delegation	do			

Director of Agriculture