Operational Guidelines (FIR)

1.1 How to start

Invoke the application using the URL   http://164.100.150.105/asg6/smart and the user credentials provided .
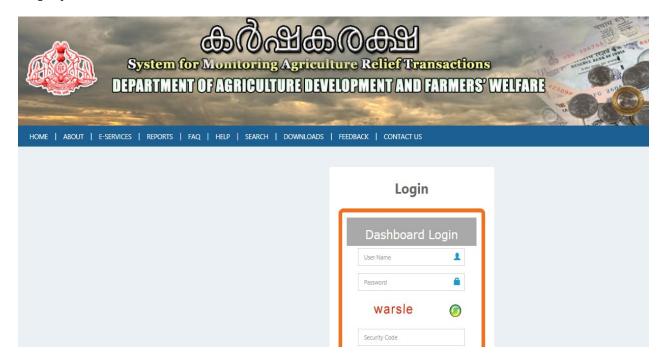

By clicking the login in the right top corner of the page, the following interface will be displayed :

General Instructions

Before doing FIR related activities, Panchayat wards need to be mapped with concerned agriculture assistants. Also villages which falls in the area of krishi bhawan also need to be mapped. Provision for Village Mapping and Ward Mapping is given for Agriculture Officer under Basic Data menu option.

1. FIR (First Intimation Report) Workflow: - This option is for submitting an online FIR by **Krishi Bhavan Assistant** due to Natural Calamities like Drought, mudslide, Earthquake, Tsunami, Wild Fire etc.

The process flow is as follows

 Level 1: - FIR Submission by **Krishi Bhavan Assistant**

 Level 2: - FIR Approval by **Krishi Bhavan Officer**
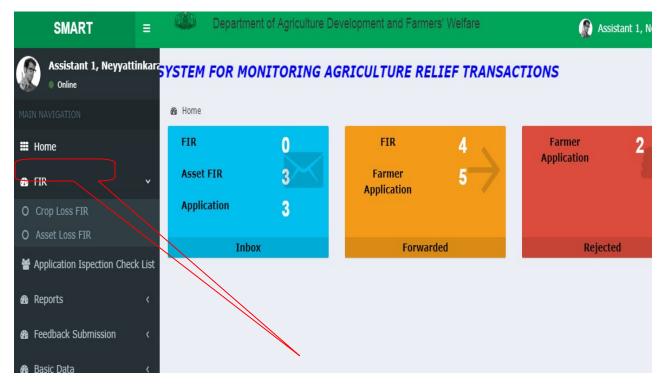
 Level 1:   At Krishi Bhavan office

Login into the system using the credentials provided to the user and then enter the captcha displayed in the screen and click the button "**Login**". After successful login with valid credentials, the **Krishi Bhavan user** interface will be displayed with dash board as shown

below:

The user has to select the menu option for making entry of FIR

While selecting the option, following screen will be displayed.

FIR Details

Name of the village*	--Select--	Date of Inspection*	Date of Inspection
Nature of Calamity*	--Select--	Date of Calamity*	Date of Calamity
Season	--Select--	Name of Crop *	--Select--
Stage of Crop *		Quantity damaged *	Quantity Unit*
Damaged Crop Area*	Crop Area	Unit *	Hectare
Irrigation Type *	--Select--	Area *	Area Unit* Hectare
Number of Farmers Affected*	Number of Farmers Affected		
Inspected Wards*	☐ Ward 1 ☐ Ward 2 ☐ Ward 3 ☐ Ward 4 ☐ Ward 5 ☐ Ward 6 ☐ Ward 21 ☐ Ward 22		

FIR Images

Field Name	Description	Message
Name of the village	Enter the name of village / panchayat from the drop down list.	
Date of Inspection	Select the date on which inspection done.	If not entered, system gives the message "Please Enter Date of Inspection"
Season	Select the season from the drop down list.	If not entered, system gives the message "Please Select Crop Season"
Nature of Calamity	Select the nature of calamity from the drop down list.	If not entered, system gives the message "Please Select Nature of Calamity"

Date of Calamity	Select the date on which calamity occurred.	If not entered, system gives the message "Please Enter the Calamity Occurred Date".
Name of Crop	Select the name of crop from the drop down list.	If not entered, system gives the message "Please Select Crop name".
Stage of Crop	Select the stage of crop from the drop down list.	If not entered, system gives the message "Please Select Crop Type".
Quantity damaged	Enter the quantity of crops damaged.	If not entered, system gives the message " Please Enter Quantity of Crop Damaged".
Unit	Enter the unit for which crops damaged.	If not entered, system gives the message " Please Select Damage area Unit".
Damaged Crop Area	Enter the damaged crop area.	If not entered, system gives the message " Please Enter Crop Area damaged".
Unit	Enter the unit for damaged crop area from the drop down list	If not entered, system gives the message " Please Enter unit of damaged crop area".
Irrigation Type	Select the Irrigation Type.	If not entered, system gives the message " Please select the irrigation type".
Area	Enter the damaged area.	If not entered, system gives the message " Please Enter Area ".
Unit	Enter the unit for damaged area from the drop down list	If not entered, system gives the message " Please Enter unit of area".
Upload image	Upload the image. of the damaged area in jpeg format upto 2 MB	If not upload, system gives the message " Please upload the image of damaged area".
Image Description	Enter the description. Regarding Image.	If not entered, system gives the message " Please enter

		the image description".
Latitude	Enter the latitude of location	If not entered, system gives the message " Please Enter Latitude of the location".
Longitude	Enter the longitude of location	If not entered, system gives the message " Please Enter Longitude of the location".

After entering all the data , user has to select the save button for saving the entered data.

 While clicking the save button , system will display the message as "**Application Successfully submitted**" provided all the entries are valid .

If not, display the error message as shown in the table against each column.

FIR Search

Show 10 ▾ entries

☐ Select all

	Village name	Date of inspection	Crop	Crop Type	Quantity Destroyed	Crop Area Unit	Crop Loss (Amount in Rs)	
☐	Neyyattinkara	05/09/2018	Cashew	Fruit Bearing	100.000 Number	100.00 Hectare		15000

After successful submission, the user has to click the forward button in the grid for forwarding to Krishi bhavan Officer.

FIR Screen for Asset Loss

Level 2: Agriculture Officer At Krishi Bhavan office

After successful login with valid credentials, the **Krishi Bhavan user** interface will be displayed with dash board . **FIR submitted by Assistant will be displayed in the dashboard of Agriculture Officer**
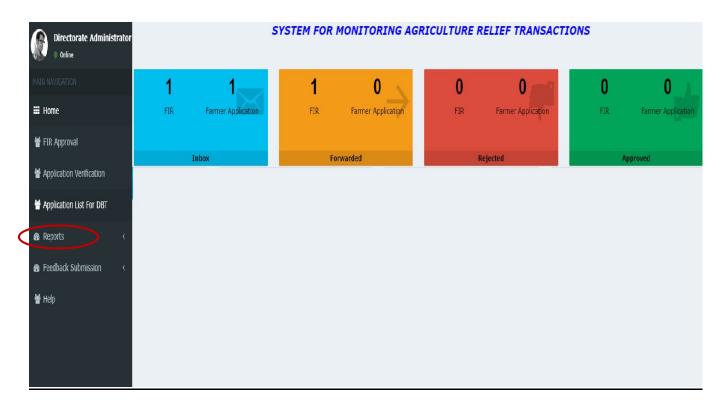
While selecting the option, following screen will be displayed

For approving the application the user has to click on the approve button provided against each row in the list

3. FIR Reports: -

While clicking the report option, office wise, crop wise calamity wise report can be generated.

3.1 Office wise :-

Government of Kerala
Department of Agriculture Development and Farmers' Welfare

Consolidated FIR

Assisstant Director Of Agriculture,

1. KRISHI BHAVAN, NEYYATTINKARA

Damaged Crop Area (in Ha) :310.21   Crop Loss (Amount in Rs) :1

Village	Crop	Quantity Destroyed	Crop Area (in Ha)	C (Am
Neyyattinkara	Rubber - Tapping	150.000 Number	123.00	
Neyyattinkara	Banana - Non Bunched	77.000 Number	66.00	
Neyyattinkara	Coconut - Bunched	100.000 Number	120.00	
Parasuvaikkal (CT)	Coconut - Bunched	10.000 Number	1.21	

2. Krishi Bhavan,Athiyannoor

Damaged Crop Area (in Ha) :0.41   Crop Loss (Amount in Rs) :270

3.2 Crop wise:-

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Government of Kerala

Department of Agriculture Development and Farmers' Welfare

Crop Wise FIR Report

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Assisstant Director Of Agricul

Crop	Calamity	Quantity Destroyed	Crop Area (in Ha)	Est Loss(Am
Coconut - Bunched	Drought	110 Number	121.21	
Banana - Non Bunched	Mudslide	77 Number	66.00	
Rubber - Tapping	Drought	150 Number	123.00	