

**CIRCULAR**

Sub:- Annual Plan 2020-21- Scheme for Strengthening of Agricultural Extension –  
**“HR Support to Project Directorate and Extension wing”**- Revised Continuous  
Administrative Sanction accorded- Working Instructions issued– reg.

Ref: - 1. Circular No.S.S1/132 (1)/2020/Fin Dated 30.03.2020  
2. Circular No.21/2020/Fin Dated 08.04.2020  
3. Order No. ADFW/484/2020-TP-2 Dated 15.06.2020 of Director, Agriculture  
Development & Farmers Welfare Department  
4. Order No. ADFW/484/2020-TP-2 Dated 16.03.2021 of Director, Agriculture  
Development & Farmers Welfare Department

During the financial year 2020-21 there is a Budget provision of Rs.1555.00 Lakh for the scheme “Strengthening of Agricultural Extension” under H/A 2401-00-109-80(P). Out of this an amount of Rs.61.30851 Lakh was allotted for encashment of bills not E-submitted to treasury up to 31.03.2020 and can be submitted on or before 18.04.2020 as per circular 1<sup>st</sup> cited above and an amount of Rs. 333.94196 Lakh was allotted for encashment of Queue bills and WAMS clearance bills of 2019-20 as per reference 2<sup>nd</sup> cited above. Hence the balance available for issuing Administrative sanction during 2020-21 is only Rs.1159.74953 Lakh.

Vide reference 3<sup>rd</sup> cited above Continuous Administrative sanction was received for the component **“HR Support to Project Directorate and Extension Wing”** for a total amount of Rs. 175.75483 Lakh under the H/A 2401-00-109-80(P) during 2020-21.

Vide reference 4<sup>th</sup> cited above Revised Continuous Administrative sanction was received for the component **“HR Support to Project Directorate and Extension Wing”** after taking into account the surrender of funds from various districts, the funds earmarked for this component are revised and an amount of Rs. 162.71556 Lakh is therefore proposed to be utilized for this purpose under the H/A 2401-00-109-80(P) during 2020-21.

The programme is envisaged for hiring of man power for the effective extension delivery and for implementation of central and state extension schemes. The scheme include HR Support to Project Directorates, FTCs and provision for honorarium and travel expenses to faculties engaged in taking classes at Training centre’s.

**Objectives:-**

- Man power support for Extension services
- Empowering the extension personnel for effective implementation of Extension schemes.

- Supporting the training programmes of Farmer Training Centre by providing technical hands.

**Programme:-**

The various components of the schemes under this programme are given below

**1. Honorarium to District Technology Managers in Agriculture and allied sectors (Rs 135 lakhs)**

25 District Technology Managers are engaged in 14 districts and in Head Quarters in Agriculture sector. 20 DTMs are appointed in allied sectors i.e., 14 DTMs (one each in 14 districts) in Animal Husbandry and 6 DTMs in Fisheries in Thiruvananthapuram, Kollam, Alappuzha, Kannur, Thrissur and Kozhikode districts. The total amount for the honorarium is **Rs.135 Lakhs @ 25000/-** per month. They will co-ordinate technology management activities at District level. The DTMs will also perform data consolidation work and create a real time data bank of field level problems and enquiries. They will be responsible to record the outcomes of meetings and seminars and various field problems for onward transmission to higher authorities. The District Technology Managers strengthen and support the extension activities at district level and DTM at State Level Nodal Office will co-ordinate the activities in the state level by collecting the required information from all the districts. All reports on ATMA and other extension activities will be collected and consolidated by DTMs at districts and State Nodal Office.

**2. Human Resource Support at FTC, Pandalam and Vengeri (Rs 12 lakhs)**

Two Technical officers with BSc (Ag.) qualification is appointed each at FTC Vengeri and Pandalam on contractual basis with an honorarium of Rs. 25000/- per month. An amount of **Rs.12 lakhs** is set apart for this component.

**3. Honorarium and travel expenses to faculties engaged in RATTCS and FTCs (Rs 14 lakhs)**

An amount of **Rs.14.00** lakhs is set apart for this component. Eligible TA can be paid to faculties.

**4. Providing course material for trainees at RATTCS and FTCs (Rs.1.71556 lakhs)**

An amount of **Rs.1.71556 lakhs** is set apart for this component. This Amount can be given to Districts as per the requirement of Training Centres. The balance amount after the disbursal to training centres under this component can be utilized for meeting Miscellaneous expenditure at HQ.

## Financial Outlay:

The total financial outlay for the implementation of the scheme during 2020-21 is detailed below.


Sl.No	Details	Rate	Amount (Rs. In lakhs)
1	Honorarium to District Technology managers in Agriculture and allied sectors @ Rs. 25000/month	Rs. 25000x12x45	135.00
2	Human Resource Support at FTC, Vengeri and Pandalam @ Rs. 25000/month	Rs. 25000x12x4	12.0
3	Honorarium and travel expenses to faculties engaged in RATTCs & FTCs		14.0
4	Providing course material for trainees at RATTC & FTC & Miscellaneous expenses., at HQ		1.71556
		<b>Total</b>	<b>162.71556 lakhs</b>

During the current year 2020-21 an amount of Rs. 162.71556 lakhs is set apart for the implementation of the scheme "Human Resource Support to Project Directorate and Extension Wing" which can be met from the budget provision under H/A 2401-00-109-80 (P).

### Monitoring and Evaluation: -

The Deputy Project Director ATMA will assist the Project Director ATMA in implementation and monitoring of all activities in "Human Resource Support to Project Directorate and Extension Wing".

The overall monitoring of the scheme will be done by the Principal Agricultural Officer at District Level. The Monthly Progress Report regarding 3<sup>rd</sup> and 4<sup>th</sup> component should be collected by DD (E & T) from RATTC/FTC and should be handed over to PD, ATMA. The consolidated MPR of the scheme should be submitted to State Nodal Cell in the email ID ([nodalatmakerala@gmail.com](mailto:nodalatmakerala@gmail.com)) on or before the 5<sup>th</sup> of every month by PD, ATMA.

  
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Sd/-  
Director  
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To All Additional Directors of Agriculture  
All Principal Agricultural Officers  
All Project Directors (ATMA),DDA(E & T)  
DDA, RATTC, Kazhakuttom, Kottayam, Vytilla, Malampuzha, Thaliparambu  
DDA, FTC, Vengeri, Pandalam  
TA, RTTC, Vellayani  
Planning Sn/SW Section  
CA to Director of Agriculture  
DDA (IT) for uploading in the website  
Stock File/Spare