

No. TA(1)8176/2020

Directorate of Agriculture Development &  
Farmers' Welfare, Vikas Bhavan,  
Thiruvananthapuram, Dated. 10.08.2020

### CIRCULAR

Sub: Annual Plan 2020-21 – Scheme on Rice Development – Operational Expenses to Paddy  
Development Agencies – Working Instructions issued – reg

Read: 1) Circular of even no. dated 03.06.2020  
2) G.O (Rt) No.577/2020/AGRI dated. 25.06.2020

As per reference 1st cited, an amount of Rs 30.00 lakh has been set apart from the budget provision for the Scheme on Rice Development 2020-21 under the head of account 2401-00-102-90 (P) for providing operational support to the ten Paddy Development Agencies of Kerala, for the following activities:

Sl No	Item	Amount (Rs in lakh)
1	Project based assistance	21.10
2	Administrative cost (5%)	1.10
3	Honorarium to Vice Chairman (Rs 4000 per monthx12x10)	4.80
4	Sitting fees to members once in two months(Rs 500x10x6) x10 agencies	3.00
	Total	30.00

As per order cited 2nd in reference, administrative sanction has been accorded for the implementation of the component ' Operational Expenses to Paddy Development Agencies' for an amount of Rs.27.68402 lakh by meeting the expenditure from the head of account 2401-00-102-90(P) from current years' budget provision.

#### Objectives

1. To provide required funds for meeting the office expense of the Paddy Vikasana Agencies
2. To support the activities of these agencies and improve their functioning

#### Mode of Implementation

Government of Kerala has constituted 10 Paddy Development Agencies for tackling the problems of rice cultivation in special problem areas. They are Kuttanad Paddy Development Agency, Purakkad Paddy Development Agency, Onattukara Paddy Development Agency,

Churavoor Kariland Development Agency, Vaikom Kariland Development Agency, Pokkali Paddy Development Agency, Thrissur-Ponnani Koleland Development Agency, Palakkad Paddy Development Agency, Wayanad Paddy Development agency and Kaipad Paddy Development Agency.

Funds will be provided within the budget provision for meeting the office expenses of these paddy development agencies. **The agencies should submit the fund requirement along with claims to the Principal Agricultural Officers of the respective districts, who in turn should vet the same and submit eligible fund requirement details to Directorate before 31.12.2020.** Since the available budget provision is only Rs.27.68402 lakh during the current year to cater to the requirement of 10 Paddy Development Agencies, attention should be given for genuine proposals from the agencies. Amount will be allotted based on availability of funds.

### **Monitoring and evaluation**

The Principal Agricultural Officer concerned shall monitor the progress of activities of the Paddy Development Agencies and submit monthly reports to this Directorate regularly. Deputy Director of Agriculture (WM) of the district shall be designated as the nodal officer for co-ordinating and ensuring the timely implementation of activities of the agency. The monthly progress reports in the prescribed format should be submitted to the Additional Director of Agriculture (CP) before the 5<sup>th</sup> of the succeeding month. The completion report and Utilisation Certificate should be submitted at the close of financial year in the prescribed format.

### **Financial Outlay:**

The expenditure in this regard shall be met from the amount of Rs. 27.68402 lakh set apart under the head of account 2401-00-102-90 (P) – Rice Development, from current year's budget provision.

The following general guidelines have to be followed during the implementation of the scheme during the current year.

- i) All rules, formalities and procedures shall be followed for the implementation of the scheme. The norms of financial propriety shall be adhered to.

- v) Tender/ e- Tender and other stipulated formalities shall be followed wherever necessary.
- vi) Post creation and purchase of vehicles are not admissible under the scheme
- vii) Principal Agricultural Officer shall monitor the implementation of the scheme and ensure that the implementation is as per the existing procedures, rules and regulations

Sd/-

**Director of Agriculture**

To

The Principal Agricultural Officers, Alappuzha, Kottayam, Ernakulam, Thrissur, Palakkad, Wayanad and Kannur for information and necessary action.

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TA to Director of Agriculture

CAs to all Additional Directors of Agriculture

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