

CIRCULAR

Sub:- Annual Plan 2020-21- Scheme for Strengthening of Agricultural Extension-
“Strengthening of Project Directorate of ATMA including Hiring of office space”-Continues Administrative sanction accorded - Working Instructions issued- reg:

- Ref: 1. Circular No.S.S1/132(1)/2020/Fin Dated 30.03.2020
2. Circular No.21/2020/Fin Dated 08.04.2020
3. Order No. ADFW/484/2020-TP-2 Dated 15.06.2020 of Director, Agriculture Development & Farmers Welfare Department

During the financial year 2020-21 there is a Budget provision of **Rs.1555.00 Lakh** for the scheme **“Strengthening of Agricultural Extension”** under H/A 2401-00-109-80(P). Out of this an amount of Rs.61.30851 Lakh was allotted for encashment of bills not E-submitted to treasury upto 31.03.2020 and can be submitted on or before 18.04.2020 as per circular 1st cited above and an amount of Rs. 333.94196 Lakh was allotted for encashment of Queue bills and WAMS clearance bills of 2019-20 as per reference 2nd cited above. Hence the balance available for issuing Administrative sanction during 2020-21 is only **Rs.1159.74953 Lakh**.

Vide reference 3rd cited above Continuous Administrative sanction was received for the component **“Strengthening of Project Directorate of ATMA including Hiring of office space”** for a total amount of **Rs. 22.20719 Lakh** under the H/A 2401-00-109-80(P) during 2020-21.

ATMA is a registered society responsible for Technology dissemination at District/ Block and Panchayath level. The main function of ATMA is to identify the problems and constraints faced by different socio-economic groups and farmers of Agriculture and allied sector within the district.

The scheme component envisages the provision of establishing a good ambiance for ATMA offices by enhancing communication/ office facilities. The offices should be equipped with modern means of communications and amenities for creating an ideal atmosphere. Under these circumstances this scheme is being set up for modernizing the project directorate of ATMA at State / District / Block /Panchayath level.

Objectives:-

- To have a better appearance of the ATMA Project Directorates.
- To develop better communication facility among different Project Directorates up to Block Level/ Panchayath Level and with the State HQ.
- To develop a separate 'wing for extension' at district and State HQ to monitor the activities of different project directorates and institutions.

Programme:-

1. Setting up of District / Block level/ Panchayath level ATMA training centres (Rs.14.20719 Lakhs)

ATMA training centres should be strengthened for conducting farmers training, BTL, FAC meetings etc. The District Level ATMA Directorate and Block Level ATMA training centres in each District need to be provided with furniture, including computer chair and table, scanner, lap top, Xerox machine, voice recorder, net setter, LCD projectors etc based on actual needs. Block wise need based proposal should be approved by district level. District wise need based proposal should be approved by State Nodal Cell. Project Director ATMA will ascertain the actual requirements for each block and district. The amount may be utilized for hiring office space also. The amount can be utilized for strengthening of block/Panchayath level information cum training centre. The possibility of sharing market intelligence may also be explored. An amount of **Rs. 14.20719 lakhs** (Rupees Fourteen lakh Twenty Thousand Seven Hundred and Nineteen) is earmarked for this component. The amount can be utilized for setting up of V.C facilities in Project Directorate offices which are located far off from PAO offices.

2. Contingencies and need based support like equipments, modernization etc at Head Quarters and development of extension wing of the Directorate of Agriculture (Rs.8 Lakhs)

This include an amount of **Rs.6.40505 lakhs** for meeting the travel expenses of extension personnel's and expenses related to repair & maintenance of department vehicles and POL, as detailed below.

Sl. No.	Item	Amount(Rs. In lakhs)
1	Tour TA	4.90505
2	Repair & Maintenance of Vehicles	0.50
3	POL	1
	Total	6.40505

In addition, an amount of **Rs. 1.59495** lakhs is set apart for providing need based support like equipments, modernization etc at Head Quarters, for development of Extension Wing of the Directorate, modernization of existing Department Library at Headquarters and other contingencies.

Financial outlay

During the financial year 2020-21 an amount of **Rs. 22.20719 lakhs** is set apart for the implementation of this scheme from the Head of Account 2401-00-109-80(P) under "Strengthening of Agricultural Extension" as follows

Sl. No.	Item	Amount (Rs. In lakhs)
a)	Setting up of District / Block Level/ Panchayath level ATMA Training Centres	14.20719
b)	Expenses for meeting the travel expenses of extension personals and expenses related to repair & maintenance of department vehicles and POL (HQ)	6.40505
c)	Contingencies and need based support like equipments, modernization etc at Head Quarters and Development of extension wing of the Directorate of Agriculture	1.59495
	Total	22.20719


An amount of **Rs. 14.20719 Lakhs** is set apart for allocation to Districts and an amount of **Rs.8 Lakhs** is set apart for Development of Extension wing of HQ and expenses for meeting Tour TA, R&M of vehicle and POL.

The allotment to districts can be given on receiving the proposals from Districts based on requirement submitted through Project Directors.

During the current financial year 2020-21, Administrative sanction was received for an amount of **Rs. 1159.74953 lakhs** for "Strengthening of Agricultural Extension Scheme" under the head of Account 2401-00-109-80(P). The amount of **Rs. 22.20719 lakhs** required for the implementation of this component can be met from this budget provision.

Monitoring and Evaluation:-

The scheme will be monitored at block level by the Assistant Directors of Agriculture. A well modeled office for ATMA Project Directorate could be made for the easy administration and communication. Monthly Progress Report of the programme should be submitted to State Nodal Cell (nodalatmakerala@gmail.com) on or before the 5th of every month and at district level by Deputy Project Director I under the supervision of Project Director ATMA.

Sd/- 
Director
Agriculture Development
And Farmers Welfare Department

To

All Additional Directors of Agriculture
All Principal Agricultural Officers
All Project Directors (ATMA)
Planning Section/SW Section
CA to Director of Agriculture
DDA (IT) for uploading in the website
Stock File

State Director of Agriculture (Asst. Director)
Directorate of Agriculture,
Thiruvananthapuram