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इन्स्टिट्यूट ऑफ रूरल मॅनेजमेंट आणंद  
Institute of Rural Management Anand

Shri A.M. Sunil Kumar  
Director of Agriculture  
Department of Agriculture Development and Farmers' Welfare  
Vikas Bhavan  
Thiruvananthapuram 695 033, Kerala



Dear Sir,

Greetings from the Institute of Rural Management Anand (IRMA)!

IRMA is a premier institute engaged in training professionals to work for the development sector with a focus on sustainable, ecologically friendly and equitable socio-economic development of rural people. Please visit our website: <https://irma.ac.in/> for more details.

We have a great pleasure in announcing a Management Development Programme (MDP) on **'Applying Project Management Skills to Enhance Impact of Projects'** scheduled during **December 18-20, 2019** at IRMA, Anand, Gujarat. This programme is designed for middle and senior level officers from organizations who are involved in CSR activities, donor agencies, NGOs, government organizations, and manufacturing and service organizations involved with projects and programmes.

The programme fee is INR 26,550/- per person. The fee is inclusive of 18% GST (current rate), boarding & lodging (single AC room), tuition fee, reading material, stationery, etc. The fee should be paid in advance through NEFT/RTGS. The bank details are given in the attached nomination form.

**Contents:** Understanding the Need for the Project clearly; Project Life Cycle; Project Identification; Project Selection and Analysis; Project Formulation and Appraisal; Project Implementation Planning; Issues in Project Implementation; Project Monitoring, Control, and Evaluation; Project Risk Analysis and Management

We are enclosing herewith a detailed brochure of this MDP for your ready reference. Please mail the attached nomination form duly filled in per participant to [mdp@irma.ac.in](mailto:mdp@irma.ac.in) in PDF.

We look forward to the participation of your officers in this MDP.

With kind regards,

Yours sincerely,

Oliver Macwan  
Deputy Manager (Executive Training)  
Mobile: +91-9974072693  
Email: [mdp@irma.ac.in](mailto:mdp@irma.ac.in)

Encl. No. 1E(2)-42874/2019 dt 28/11/2019

Copy communicated to all principal Agricultural officers for sending nomination of officers who have not attended ~~the~~ similar training programme previously. Nomination should contain the contact number and e-mail id of the ~~benef~~ participants. Nomination should <sup>reach</sup> ~~attain~~ this office on or before 6/12/2019 ~~It is~~ the email id: jdatong@gmail.com through proper channel

For ~~Director~~.  
A.D. & F.W. Department,  
Thiruvananthapuram.

Copy to IT cell for  
uploading in website.

Joint Director of Agriculture (AR & F)  
Directorate of Agriculture,  
Vikas Bhavan Thiruvananthapuram

V.S.  
28/11/19

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IRMA

Institute of Rural Management Anand  
MDP Nomination Form

MDP Title \_\_\_\_\_

MDP Date \_\_\_\_\_

**PARTICIPANT'S PROFILE**

Name: \_\_\_\_\_

DOB: \_\_\_\_\_

Gender: \_\_\_\_\_

Current Position / Designation: \_\_\_\_\_

Name of the Institution / Organization: \_\_\_\_\_

Official Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_ (Mobile) \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

**In case of Foreign Nationals**

Passport Details:

Nationality:

No.:

Issuing Office:

Issue Date:

Expiry Date:

(Note: Please attach photo/scanned copy of the passport)

**Educational Background (Please provide information from Class 12<sup>th</sup> onwards)**

Name of Degree/Diploma	Year	University/Institution	Primary Subjects

**Work Experience (last 3 years assignments only)**

Time Period	Position	Organization

Languages known \_\_\_\_\_

Expectations from the Programme  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Payment Details:**

NEFT or RTGS Transaction No.: \_\_\_\_\_ Date: \_\_\_\_\_

Drawn on (Bank): \_\_\_\_\_

Amount (INR): \_\_\_\_\_ (in words) \_\_\_\_\_

GST Registration No.: \_\_\_\_\_

Signature of the Participant/  
Sponsoring Authority of Organization

Date: \_\_\_\_\_

Email ID and Mobile of Sponsoring Authority \_\_\_\_\_

**Bank Details for payment through NEFT/RTGS:**

Beneficiary Name:	Institute of Rural Management Anand
Beneficiary A/c No.:	IRMA01MDP
Beneficiary Bank:	YES Bank Ltd.
Beneficiary Bank Address:	Maruti Sunand, Ground Floor, Amul Dairy Road, Anand 388 001, Gujarat, India
Beneficiary Bank Swift Code:	YESBINBB
IFSC/RTGS/NEFT Code:	YESB0CMSNOC
MICR Code:	388532002
Branch Code:	0193

**Contact Details of Accounts Department:**

IRMA Accounts Representative	Sponsoring Organization's Accounts Representative
Mr. Rajendra Rajyaguru Executive (Accounts) IRMA, Anand Mobile: +91-9624558004 Email: rajendra@irma.ac.in	

*Please contact Mr. Oliver Macwan, Deputy Manager (Executive Training) at Mobile: 91-9974072693 for any query related to training programmes.*