

**GOVERNMENT OF KERALA**  
**AGRICULTURAL DEVELOPMENT & FARMERS WELFARE DEPARTMENT**  
**Office of the Executive Engineer (Agri.)**  
Puthiyara.P.O., Kozhikode 673004  
Phone No.: 0495 2725354  
E-mail: eeagrikde@gmail.com

**No. EE(2)1001/2019**

**Dated: 21.11.2019**

**Tender ID: 2019\_AGRI\_323596\_1**

On behalf of the Governor of Kerala, e-tenders in two cover system are invited from reputed individuals or firms for Providing Publicity and Printing for the Exhibition and International Workshop on Agro Processing and Value Addition, VAIGA 2020 at Thekkinkadu Maithanam, Thrissur from 04.01.2020 to 08.01.2020. The detailed specifications are annexed to the tender document.

Those who are meeting the eligibility criteria and are interested may furnish their quotes in the prescribed form enclosed herewith and with copies of other required documents indicated in the tender document.

**Eligibility Criteria :-**

**1. Essential**

- i. The bidder should have experience in undertaking similar works in the last three years and at least one during last 12 months.
- ii. The bidder should have audited balance sheet for last 3 years.
- iii. The bidder should have GST registration certificate

**2. Desirable :-**

- i. The bidder should have organised at least three programme of more than 500 participants in the last three years.
- ii. Experience in arranging the programs of State or Central Government / PSUs etc. on various social / service and business meets
- iii. Details of awards / certificates of excellence received, if any.

The tenders are to be submitted as e-tenders through <https://etenders.kerala.gov.in>. Since this is an e-tender, only those bidders who have enrolled in the above portal with their own digital signature certificate (DSC) can participate in the tender. E-Tender document and other details can be obtained from the above e-portal.

**Tender ID : 2019\_AGRI\_323596\_1**

Document sale start date : 22/11/2019 - 6.00 PM

**Last date & time of receipt of e-Tender : 30/11/2019 - 11.00AM**

Date & Time of opening Bid : 03/12/2019 - 11.30AM

**Cost of e-Tender & E.M.D. (online Payment) : ₹2,950/- for Tender form cost and ₹50000/- for EMD all payment including EMD should be made as single payment through online.**

**Date up to which the rates are to remain firm for acceptance: 30 Days from the date of opening.**

**Performance Security: 5%** of total contract quoted amount.

The bidder desiring to take part in the bid shall log into <https://etenders.kerala.gov.in>. For obtaining **Digital Signature Certificate (DSC)** and necessary portal enrolment bidders can visit the website <https://etenders.kerala.gov.in/>

**The hard copies of certificates and documents, as detailed in clause 4.4 of Part-I Instructions to the Bidders, shall be submitted subsequently after online submission of bids in a separate cover by registered post/speed post before the date and time of opening of technical bid. Price Bid shall only be submitted through online.**

**All other scanned copies of documents are to be submitted as per clause 4.3 of Standard Bid Document.**

If the date fixed for opening happens to be a holiday or due to net failure the tenders will be opened in the next working day, at the same time.

Scanned copy of the agreement in the prescribed format in Kerala Stamp paper worth **Rs. 200/- should be submitted online** and original to the undersigned before the opening of the e-tender. The rates should be quoted in Indian National Rupees only.

Details with respect to the e-tender and the details of specifications can be freely downloadable from the e-tender website <https://etenders.kerala.gov.in>

The rules and regulations prescribed for e-tenders by the Government of Kerala shall be applicable to this e-tender also.

**Special Conditions:**

1. The individuals or firms should execute, comply the conditions of the contract, in accordance with the contract to the complete satisfaction of the Department/ Authorized dignitaries.
2. It is duty and responsibility of the contractor to obtain mandatory permission from the authorities like PWD Buildings, Suchitwa Mission, Police, Fire Force, Local body, Electrical Inspectorate etc for the smooth and successful conduct of the programme.
3. The rates quoted for the service should be inclusive of all taxes, transportation charges etc....
4. In case of default on the part of the bidder in carrying out any order, Department shall be entitled to get the work done by any other persons and all expenses consequent thereon or incidental thereto shall be borne by the Department and will be deducted from the agency.
5. The decision of the Department in the matter arising out of this contract shall be final and binding in regard to all matters relating to the contract.
6. The Department shall have right to issue addendum to tendered documents to clarify, amend, modify supplement or delete any of the condition, clause of items stated therein. Each addendum shall form a part of the original invitation to tender.
7. The work should be inclusive of transportation, handling or any other cost of installation/ supply and the firm has to supply and erect the items at the location or as specified by the under signed or by the authorized person.

8. The Department reserves the right to award the full quantity of work to any one bidder or distribute the work to different bidder without assigning reasons thereof.

9. EMD of ₹ 50000/- and Cost of Tender including GST is Rs. 2,950/- should be made as a single payment through online.

10. The successful tenderer will have to execute an agreement in stamp paper worth 0.1% of quoted amount in prescribed form and manner and also to furnish the required security amount @ 5% of total quoted amount within 2 days of the receipt of selection notice and should start the work immediately.

11. The payment shall be released only after satisfying the qualities, quantity, specifications of the work executed, service provided, items supplied and its successful completion.

12. The Department has the full right to delete or add any item/quantity in the schedule of quantities.

13. Tenders received incomplete in any respect will be summarily rejected and the decision of the under signed on such matters will be final.

**14. The works should be completed on or before 20.12.2019, 4.00 PM and handover to the organiser to their fullest satisfaction.**

15. Income Tax, GST, KCWWFB contribution etc. will be deducted in the bill at the rates applicable at the time of making payment.

16. All conditions of Kerala Government rules are applicable in this case also.

17. Green protocol shall be followed in all article, fabrication and decoration works

Any legal disputes that may arise in relation to the e-tender formalities will be restricted to the jurisdiction of Kerala High Court. Communications to be addressed to:

**The Executive Engineer (Agri.)**

Office of the Executive Engineer (Agri.),

Puthiyara.P.O., Kozhikode - 673004.

Phone No.: 0495 2725354

E-mail: [eeagrikde@gmail.com](mailto:eeagrikde@gmail.com)

**Executive Engineer (Agri.)**

**Signature Not Verified**

Digitally signed by RAJMOHAN C K  
Date: 2019.11.21 16:22:18 IST  
Location: Kerala-KL