# **Operational Guidelines (FIR)**

### 1.1 How to start

Invoke the application using the URL http://164.100.150.105/asg6/smart and the user credentials provided .

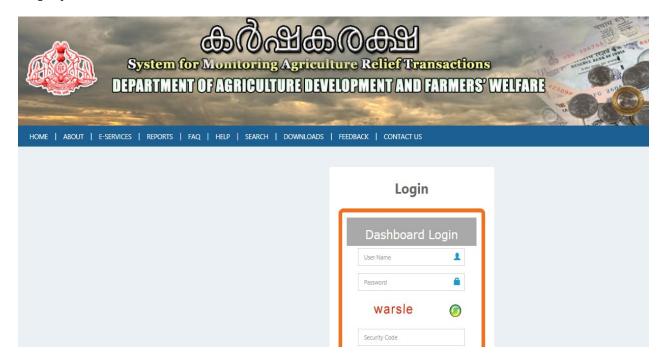
TOME   ABOUT   E-SERVICE		C 1 CONTACTUS	ELFARE
SMS Alerte J Search MIS Sports Transfe Assistant as DOT	SMART Pund Diabursem Online/OH Diabursem	<b>SMART</b> System for Monitoring Agricu workflow based system for m transfer the benefit to the far	onitoring the natural ca
<b>#</b>	System for Monitoring Agriculture Relief Transactions	TEST RUN OF SMART	System for Monitoring Agricultu

NO. OF SCHEMES

NO OF BENEFICIARIES

TOTAL DIRECT BENEFIT TRANSFER

By clicking the login in the right top corner of the page, the following interface will be displayed :



#### General Instructions

Before doing FIR related activities, Panchayat wards need to be mapped with concerned agriculture assistants. Also villages which falls in the area of krishi bhawan also need to be mapped. Provision for Village Mapping and Ward Mapping is given for Agriculture Officer under Basic Data menu option.

**1. <u>FIR (First Intimation Report) Workflow:</u>** This option is for submitting an online FIR by **Krishi Bhavan Assistant** due to Natural Calamities like Drought, mudslide, Earthquake, Tsunami, Wild Fire etc.

The process flow is as follows

Level 1: - FIR Submission by Krishi Bhavan Assistant

Level 2: - FIR Approval by Krishi Bhavan Officer

Level 1: At Krishi Bhavan office

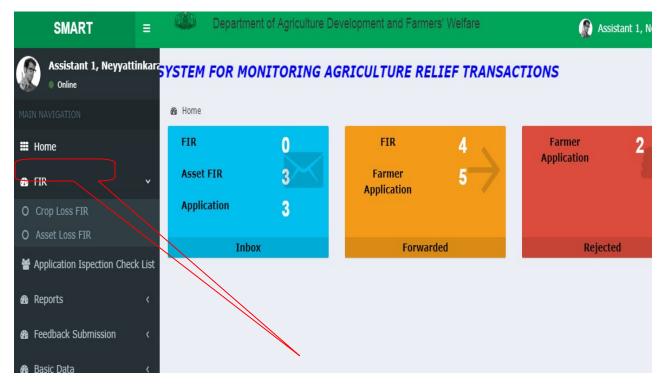
	System for Monitoring Agricul DEPARTMENT OF AGRICULTURE DEV		
HOME   ABOUT   E-S	SERVICES   REPORTS   FAQ   HELP   SEARCH   DOWNLOADS	FEEDBACK   CONTACT US	Login as Krishi Bhavan Assistant
		Dashboard Login User Name	
		Security Code	

Login into the system using the credentials provided to the user and then enter the captcha displayed in the screen and click the button "**Login**". After successful login with valid credentials, the **Krishi Bhavan user** interface will be displayed with dash board as shown

#### below:

		SYSTEM FOR MONITORING AGRICULTURE RELIEF TRAN				
🍪 Home						
FIR	0	FIR	4	Farmer Application	2	
Asset FIR	3	Farmer Application	5			
Application	3					

The user has to select the menu option for making entry of FIR



While selecting the option, following screen will be displayed.

FIR Details

Name of the village <sup>*</sup>	Select	•	Date of Inspection*	Date of Inspe	ction
Nature of Calamity*	Select	-	Date of Calamity <sup>*</sup>	Date of Calar	nity
Season	Select	•	Name of Crop *	Select	
Stage of Crop *		Ŧ	Quantity damaged $^{*}$	Quantity	Unit <sup>*</sup>
Damaged Crop Area <sup>*</sup>	Crop Area		Unit <sup>*</sup>	Hectare	
Irrigation Type *	Select	v	Area *	Area	Unit <sup>*</sup> Hectare
Number of Farmers Affected <sup>*</sup>	Number of Farmers Affected				
Inspected Wards <sup>*</sup>	<ul> <li>Ward 1</li> <li>Ward 2</li> <li>Ward 3</li> <li>Ward 4</li> <li>Ward 5</li> <li>Ward 6</li> <li>Ward 21</li> <li>Ward 22</li> </ul>				

FIR Images

Field Name	Description	Message
Name of the village	Enter the name of village / panchayat from the drop down list.	
Date of Inspection	Select the date on which inspection done.	If not entered, system gives the message "Please Enter Date of Inspection"
Season	Select the season from the drop down list.	If not entered, system gives the message "Please Select Crop Season"
Nature of Calamity	Select the nature of calamity from the drop down list.	If not entered, system gives the message "Please Select Nature of Calamity"

Date of Calamity	Select the date on which calamity occurred.	If not entered, system gives the message "Please Enter the Calamity Occurred Date".
Name of Crop	Select the name of crop from the drop down list.	If not entered, system gives the message "Please Select Crop name".
Stage of Crop	Select the stage of crop from the drop down list.	If not entered, system gives the message "Please Select Crop Type".
Quantity damaged	Enter the quantity of crops damaged.	If not entered, system gives the message " Please Enter Quantity of Crop Damaged".
Unit	Enter the unit for which crops damaged.	If not entered, system gives the message "Please Select Damage area Unit".
Damaged Crop Area	Enter the damaged crop area.	If not entered, system gives the message " Please Enter Crop Area damaged".
Unit	Enter the unit for damaged crop area from the drop down list	If not entered, system gives the message " Please Enter unit of damaged crop area".
Irrigation Type	Select the Irrigation Type.	If not entered, system gives the message " Please select the irrigation type".
Area	Enter the damaged area.	If not entered, system gives the message " Please Enter Area ".
Unit	Enter the unit for damaged area from the drop down list	If not entered, system gives the message " Please Enter unit of area".
Upload image	Upload the image. of the damaged area in jpeg format upto 2 MB	If not upload, system gives the message " Please upload the image of damaged area".
Image Description	Enter the description. Regarding Image.	If not entered, system gives the message " Please enter

		the image description".
Latitude	Enter the latitude of location	If not entered, system gives the message " Please Enter Latitude of the location".
Longitude	Enter the longitude of location	If not entered, system gives the message "Please Enter Longitude of the location".

After entering all the data, user has to select the save button for saving the entered data.

While clicking the save button, system will display the message as "**Application Successfully submitted**" provided all the entries are valid.

If not, display the error message as shown in the table against each column.

					FIR Search	1	
Show	10 v entries						
S	elect all						
ļ1	Village name 🏼 🕴	Date of inspection $\downarrow \uparrow$	Crop 🕼	Crop Type 🕼	Quantity Destroyed	Crop Area Unit 🕼	Crop Loss (Amount in Rs)
0	Neyyattinkara	05/09/2018	Cashew	Fruit Bearing	100.000 Number	100.00 Hectare	15000

After successful submission, the user has to click the forward button in the grid for forwarding to Krishi bhavan Officer.

FIR Screen for Asset Loss

@ En	mail: Search results × 🔇 AdminLTE	2   Dashboard × S consolidated_o	crop_wise_F	r 🗙 📔 🚎 NIC-KLSC-ASC	66-SMART-TR 🗙 📔 👩 SQL command - Adminer
$\leftarrow$	♂ ♂ ⑦ Not secure   164.100.	150.105/asg6/smart/admin/fir/asset_	loss_fir_en	try	
		As	set FIR \$	Submission	
ക്ക					
*	Asset FIR Details				
ക്ക	Name of the			Date of	burg
ക്ക	village*	Select	•	Inspection*	Date of Inspection
쓭	Nature of Calamity*	Select	T	Date of Calamity*	Date of Calamity
<b>B</b>	Damaged Asset	Select	•	Quantity damaged	Quantity Unit -
	Damaged Area*	Damaged Area		Unit	Select
	Number of Farmers Affected <sup>*</sup>	Number of Farmers Affected			
	Inspected Wards <sup>*</sup>	Ward 1 Ward 2 Ward 3 Ward 4			

Level 2: Agriculture Officer At Krishi Bhavan office

System for Monitoring Agricultu DEPARTMENT OF AGRICULTURE DEVEL	OPMENT AND FARMERS' WELFARE
HOME   ABOUT   E-SERVICES   REPORTS   FAQ   HELP   SEARCH   DOWINLOADS   F	Login as Krishi Bhavan Officer Dashboard Login User Name Password warsle Security Code

After successful login with valid credentials, the Krishi Bhavan user interface will be displayed with dash board . FIR submitted by Assistant will be displayed in the dashboard of Agriculture Officer

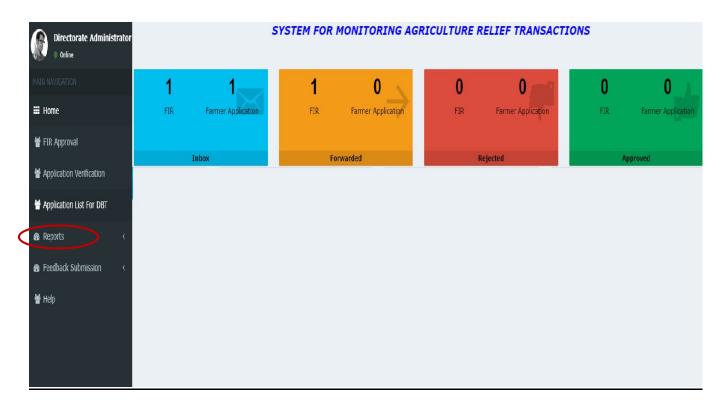
	Department of Agricultur	e Development and Farmers' W	Velfare			🌘 KrishiBhavan User
KrishiBhavan User		SYSTEM F	OR MONITORING AGRICULTU	RE RELIEF TRANSACTIONS		
MAIN NAVIGATION	🔹 Home					
🗰 Home	0	0	0 🔨	0 🥌	0	0
åð FIR						
0 FIR Verification	FIR	Farmer Application	Farmer Application	Farmer Application	FIR	Farmer Application
Application Submission						
Application Verification	Inb	ох	Forwarded	Rejected	A	pproved
쑬 Query						
an Reports		<b>`</b>				
B Feedback Submission						
嶜 Change Password						
🚯 Help						

## While selecting the option, following screen will be displayed

					FIR Verification	1				
			Select Office :	All Offices		Ŧ				Refr
how	10 v entries						Searc	h:		Forv
0 s	elect All									Rej
ļ1	District 🕼	Village 🏼 🕴	Crop 🕴	Quantity destroyed 🕼	Crop Area (in Ha) ↓†	Crop Loss (Amount in Rs)	Status	View 🕼	Approve 🕼	Б
)	THIRUVANANTHAPURAM	Neyyattinkara	Cashew - Fruit Bearing	100.000 Number	100 Hectare	15000	Forwarded by KRISHI BHAVAN, NEYYATTINKARA	٢	4	
	THIRUVANANTHAPURAM	Parasuvaikkal (CT)	Rubber - Tapping	25.000 Number	0.04046856 Hectare	7500	Forwarded by KRISHI BHAVAN, NEYYATTINKARA	۲		
how	ving 1 to 2 of 2 entries							Previous	Next	

For approving the application the user has to click on the approve button provided against each row in the list

## 3. FIR Reports: -



While clicking the report option, office wise, crop wise calamity wise report can be generated.

B Home > Consolidated FIR									
ffice Wise Cro	op Wise Calmaity Wise								
		FIR							
Village	Сгор	Quantity Destroyed	Crop Area (in Ha)	Crop Loss (Amount in ₹)					
<b>Village</b> Neyyattinkara	<b>Crop</b> Fodder Crops - Others	Quantity Destroyed	Crop Area (in Ha)	Crop Loss (Amount in ₹) 5400.0					

3.1 Office wise :-



Government of Kerala Department of Agriculture Development and Farmers' Welfare

#### **Consolidated FIR**

Assisstant Director Of Agriculture,

## 1. KRISHI BHAVAN, NEYYATTINKARA

Damaged Crop Area (in Ha) :310.21

Crop Loss (Amount in Rs) :1

Village	Сгор	Quantity Destroyed	Crop Area (in Ha)	(An
Neyyattinkara	Rubber - Tapping	150.000 Number	123.00	
Neyyattinkara	Banana - Non Bunched	77.000 Number	66.00	<u> </u>
Neyyattinkara	Coconut - Bunched	100.000 Number	120.00	
Parasuvaikkal (CT)	Coconut - Bunched	10.000 Number	1.21	
2. Krishi Bhava	an,Athiyannoor			
Damaged Crop	Area (in Ha) :0.41	Crop Loss	(Amount in Rs	):270

## 3.2 Crop wise:-



## Government of Kerala Department of Agriculture Development and Farmers' Welfare

### **Crop Wise FIR Report**

Assisstant Director Of Agricul

Сгор	Calamity	Quantity Destroyed	Crop Area ( in Ha )	Es Loss(Ar
Coconut - Bunched	Drought	110 Number	121.21	
Banana - Non Bunched	Mudslide	77 Number	66.00	
Rubber - Tapping	Drought	150 Number	123.00	