

Government of Kerala  
Department of Agricultural Development and Farmers Welfare  
**Biotechnology & Model Floriculture Centre**

Kazhakuttom, Thiruvananthapuram-695582  
Phone:0471-2413739, Email: bmfctvm@yahoo.co.in

No.02/2019-20/BMFC-52 Cling Film

Dated: 30/07/2019

**Notice Inviting e-Tender for the supply of  
Cling Film (Lab Seal) for Plant Tissue Cultures.**

e-Tenders in single cover system are invited from competent dealers for the supply of 2500 numbers of 5 cm X 300 m size Cling film( Lab seal) for Plant Tissue Cultures with the following specifications for plant tissue culture work at Biotechnology and Model Floriculture Centre, Kazhakuttom. The tender is to be submitted as e-tender, only those bidders who have enrolled in the above portal with their own digital signature certificate (DSC) can participate in the tender. E-tender document and other details can be obtained from the above e-portal.

**Specifications:**

1. Cling Film (Lab seal) for plant Tissue culture
2. Full roll of 5cm X 300 m size  
(Photo of sample roll of Cling film (lab seal) is provided as a separate file)
3. Roll should have a weight of 250 g and good tensile strength.

The tender has only one part including Technical aspects and Financial bid

Tender No.	: 02/2019-20/BMFC-52 Cling Film(Lab seal)
PAC	: 2.25 Lakhs
Document sale start date	: 01/08/2019 5.00 PM
Last date & time of submission of e-Tender	: 31/08/2019 3.00 PM
Date & Time of opening of e-Tender	: 03/09/2019 3.00 PM
Cost of e-Tender (online submission)	: Rs. 590
Date up to which the rates are to remain firm for acceptance	: 31/03/2020.
E.M.D.	: 1.0 % of PAC in online payment.
Security Deposit	: 5% inclusive of EMD to be paid within 30 days of receipt of supply order.

The bidder desiring to take part in the bid shall log into <http://etenders.kerala.gov.in/> and then select tender and initiate payment. Bidders will be directed to the Payment Gateway of the State Bank of India MOPS Gateway, when selected, where payment can be done through two options namely **SBI net banking** or **Other Banks net banking**.

For obtaining digital signature certificate (DSC) and necessary portal enrolment bidders can visit the website <https://etenders.kerala.gov.in/>

The e-tenders submitted by the competent dealer/supplier should definitely contain the detailed specification of the Cling Film (Lab seal) to be supplied. A colour photograph of a roll of cling

film (Lab seal) should be submitted with the tender. A sample of the cling film to be supplied should be submitted to this office by post/courier service/other means for assessing the quality before the date of opening of the tender.

Tenders will be opened in the online presence of such bidders on authorised representatives who have logged in at the prescribed time of opening of the bids. If the date fixed for opening happens to be a holiday/due to net failure the tenders will be opened in the next working day, at the time.

The price of the e-tender tender form shall be received only through online payment SBI/NEFT from other banks.

Scanned copy of the agreement in the prescribed format in Kerala Stamp paper worth Rs.200/- should be submitted online and original to the undersigned before the opening of the e-tender.

The cost should be quoted in Indian currency only.

Details with respect to the e-tender and the details of specifications of the item to be purchased can be obtained from the e-tender website <https://etenders.kerala.gov.in>

The committee headed by The Additional Director of Agriculture, Vikas Bhavan , Thiruvananthapuram, Kerala-695582 will be final for the award of the contract.

The right of acceptance or rejection of e-tender without assigning any reason is solemnly vested with The Assistant Director of Agriculture, Biotechnology & Model Floriculture Centre, Kazhakuttom, Thiruvananthapuram, Kerala-695 582.

The rules and regulations prescribed for e-tenders by the Government of Kerala shall be applicable to this e-tender also.

Any legal disputes that may arise in relation to the e-tender formalities will be credited to the jurisdiction of Thiruvananthapuram District Court. Communications are to be addressed to:

The Assistant Director of Agriculture,  
Biotechnology & Model Floriculture Centre,  
Kazhakuttom, Thiruvananthapuram, Kerala-695 582  
Phone:0471-2413739, Email:bmfctvm@yahoo.co.in

Assistant Director of Agriculture



**Signature valid**

Digitally signed by SREKHA S  
Date: 2019.08.01 16:21:13 IST  
Location: Kerala

Government of Kerala  
Department of Agricultural Development and Farmers Welfare  
**Biotechnology & Model Floriculture Centre**  
Kazhakuttom, Thiruvananthapuram-695582  
Phone:0471-2413739, Email: bmfctvm@yahoo.co.in

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**e-TENDER DOCUMENT**

FOR THE PURCHASE OF 2500 numbers of 5cm X 300 m size Cling film (Lab Seal) FOR THE YEAR 2019-20

Tender No with PAC	: 02/2019-20/BMFC-52 Cling Film
	Rs 2,25,000
Document sale start date	: 01/08/2019 04.00 pm
Document sale end date	: 31/08/2019 3.00pm
Bid Submission start date	: 01/08/2019 04.00 pm
Last date & time of receipt of e-tender	: 31/08/2019 3.00 pm
Date & Time of opening of a e-Tender	: 03/09/2019 3.00 pm
Cost of e-Tender (online submission)	: Rs 590
Date up to which the rates are to remain firm for acceptance	: 31/03/2020
Earnest Money Deposit (E.M.D)	: 1.0 % of PAC through online payment
Security Deposit	: 5.0 % of total bid amount inclusive of EMD
Period of Supply	: Within 30 days of receipt of supply
	Order.

**Specifications of the of Cling film (Lab Seal) to be supplied:**

1. Cling Film (Lab seal) for plant Tissue culture-2500 numbers
2. Full roll of 5cm X 300 m size  
(Photo of sample roll of Cling film (lab seal)is provided as a separate file)
3. Roll should have a weight of 250 g and good tensile strength.



The cost of e-tender shall be received only through online payment-SBI - MOPS payment gateway as described in the respective section for payment of tender cost and EMD.

Contents to be included under in the cover:

(Scanned copy in pdf format of all document in should be uploaded online and original should be submitted directly to this office before the last date of receipt of the tender)

The e-Tenders submitted by the competent dealer/supplier should contain:

- 1 Bid covering letter in Annexure-1
- 2 Signed copy of e Tender Document.
- 3 Detailed specification of the Cling film(Lab Seal) with brochure/Photo
- 4 Scanned copy of the Agreement Annexure-II in the prescribed format in Government of Kerala Stamp Paper worth Rs.200/-
- 5 Bidder Self Introduction in Annexure-III.
- 6 Documentary evidence to prove current BIS/ISI/ISO registration if any (as attested Copies of the documents) if any
- 7 Documents to prove EMD exception if eligible.
- 8 BOQ in excel format for this tender downloaded from the site <https://etenders.kerala.gov.in> duly filled showing all costs/Prices. The BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bid is liable to be rejected for this tender. Bidders are allowed to enter the bidder name and values only.

Tenders in prescribed forms should be submitted through <https://etenders.kerala.gov.in> the e-tender web site of the Government of Kerala due date.

1. Quantity shown in the tender notice is approximate. The successful Bidder is bound to supply the actual quantities shown in the supply order (which may be more or less than the published quantity) during the contract period at the accepted rates and conditions. The Assistant Director of Agriculture, Biotechnology & Model Floriculture Centre, Kazhakuttom has all rights to cancel the item from indicated purchase list even after the tender process or at the time of going supply orders.
2. The exact Specifications, details of make and a color photo of the Cling film (Lab Seal) to be supplied has to be submitted along with tender. A sample of the cling film to be supplied should be submitted to this office by post/courier service/other means for assessing the quality before the date of opening of the tender.
3. The rates to be quoted online by using BOQ form in excel format published in the web site <http://etenders.kerala.gov.in>. Price documents submitted through any other mode will not be accepted.
4. The undersigned is at liberty to test supplied Cling Film (lab seal) with regard to its normal use and the supplier is liable to replace any item damaged during such testing at his cost.

5. On completion of the supply of the Cling Film (Lab seal) in good quality, correct specification and as numbers as per the contract the invoice in triplicate should be drawn in favour of The Assistant Director of Agriculture, Biotechnology & Model Floriculture Centre, Kazhakuttom, Thiruvananthapuram. Kerala-695582 for effecting payment.
6. In case of any disputes the decisions of The Assistant Director of Agriculture Biotechnology & Model Floriculture Centre, Kazhakuttom, Thiruvananthapuram, Kerala 695 582 shall be final.
7. Violation of any rules/special conditions/directions of supply order by the supplier will lead to rejection of this bid.
8. The order is placed on behalf of Government of Kerala and certificates shall be issued by Purchasing Officer, whenever necessary.
9. The undersigned reserves the authority to accept or reject all of the offers or that for any particular item without assigning any reason whatsoever.
10. All terms and conditions governing the purchase of stores by the Government of Kerala will apply in this case also.

**General Tender Terms & Conditions for e-Procurement of Cling Film (Lab seal) for plant tissue culture**

This tender is an e-Tender and is being published online for the purchase of Cling Film (Lab seal) for plant tissue culture

The tender is invited in one cover system from the registered and eligible firms through e-procurement portal of Government of Kerala (<https://www.etenders.kerala.gov.in>). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal.

The tender timeline is available in the critical date section of this tender published in [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).

A). Online Bidder registration process:

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on [www.cca.eov.in](http://www.cca.eov.in). Once, the DSC is obtained, bidders have to register on [www.etenders.kerala.eov.in](http://www.etenders.kerala.eov.in) website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471-2577088, 2577188, 2577388 or 0484 - 2336006, 2332262 - through email: [etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in) for assistance in this regard.



B). Online Tender Process:

The tender process shall consist of the following stages:

i. Downloading of tender document: Tender document will be available for free download on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.

ii. Pre-bid meeting: <NA>

iii. Publishing of Corrigendum: All corrigenda shall be published on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in)

iv. Bid submission: Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.

v. Opening of Bid: The bids will be opened on the dates specified in the tender and will be evaluated based on the conformity to the specifications and the rates offered.

C). Documents Comprising Bid:

The bids shall contain the scanned copies of the following documents which every bidder has to upload:

- i) E-tender document.pdf
- ii) Annexure I .doc
- iii) Annexure II .xls
- iv) Annexure III .doc
- v) Specifications of the Cling Film (Lab seal), Photograph / Brochure
- vi) BOQ.xls (The Bidder shall complete the Price bid as per format given for download along with this tender.)

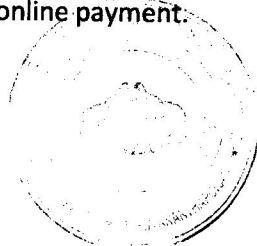
Note: The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.

The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

Fixed price: Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/ variable price quotation will be treated as non - responsive and rejected.

D). Tender Document Fees and Earnest Money Deposit (EMD)

The Bidder shall pay, a tender document fees of Rs. 590/- and Earnest Money Deposit of 1.0% of PAC through online payment.



Online Payment modes: The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system:

**State Bank of India Multi Option Payment System (SBI MOPS Gateway):** Bidders are required to avail Internet Banking Facility in any of below banks for making tender remittances in e-Procurement System.

**A) Internet Banking Options (Retail)**

- 1 Allahabad Bank
- 2 Axis Bank
- 3 Andhra Bank
- 4 Bandan Bank
- 5 Bank of Bahrain and Kuwait
- 6 Bank of Baroda
- 7 Bank of India
- 8 Bank of Maharashtra
- 9 Bassein Catholic Co-operative Bank
- 10 BNP Paribas
- 11 Canara Bank
- 12 Catholic Syrian Bank
- 13 Central Bank of India
- 14 City Union Bank
- 15 Corporation Bank
- 16 Cosmos Bank
- 17 DCB Bank
- 18 Dena Bank
- 19 Deutsche Bank
- 20 Dhanalaxmi Bank
- 21 Federal Bank
- 22 HDFC Bank
- 23 ICICI Bank
- 24 IDBI Bank
- 25 Indian Bank
- 26 Indian Overseas Bank
- 27 IndusInd Bank
- 28 Jammu & Kashmir Bank
- 29 Janata Sahakari Bank
- 30 Karnataka Bank
- 31 Karur Vysya Bank
- 32 Kotak Mahindra Bank
- 33 Lakshmi Vilas Bank
- 34 Mehsana Urban Co-op Bank
- 35 NKGSB Co-operative Bank
- 36 Oriental Bank of Commerce
- 37 Punjab and Maharashtra Cooperative Bank
- 38 Punjab National Bank
- 39 Punjab and Sind Bank
- 40 RBL Bank
- 41 Saraswat Cooperative Bank
- 42 ShamraoVithal Cooperative Bank
- 43 South Indian Bank



- 44 Standard Chartered Bank
- 45 State Bank of India
- 46 Syndicate Bank
- 47 Tamilnadu Mercantile Bank
- 48 Tamilnadu Cooperative Bank
- 49 The Kalyan Janata Sahakari Bank
- 50 TJSB Bank (Erstwhile Thane Janata Sahakari Bank)
- 51 UCO Bank
- 52 Union Bank of India
- 53 United Bank of India
- 54 Vijaya Bank
- 55 YES Bank

**B) Internet Banking Options (Corporate)**

- 1 Bank of Baroda
- 2 Bank of India
- 3 Bank of Maharashtra
- 4 BNP Paribas
- 5 Canara Bank
- 6 Catholic Syrian Bank
- 7 City Union Bank
- 8 Corporation Bank
- 9 Cosmos Bank
- 10 Deutsche Bank
- 11 Development Credit Bank
- 12 Dhanalaxmi Bank
- 13 Federal Bank
- 14 HDFC Bank
- 15 ICICI Bank
- 16 Indian Overseas Bank
- 17 Janta Sahakari Bank
- 18 Jammu & Kashmir Bank
- 19 Karur Vysya Bank
- 20 Kotak Bank
- 21 Laxmi Vilas Bank
- 22 Oriental Bank of Commerce
- 23 Punjab & Maharashtra Coop Bank
- 24 Punjab & Sind Bank
- 25 Punjab National Bank
- 26 RBL Bank
- 27 Shamrao Vitthal Co-operative Bank
- 28 South Indian Bank
- 29 State Bank of India
- 30 Syndicate Bank
- 31 UCO Bank
- 32 Union Bank of India
- 33 UPPCL
- 34 Vijaya Bank
- 35 Axis Bank





During the online bid submission process, bidder shall select **SBI MOPS** option and Submit the page, to view the **Terms and Conditions** page. On further submitting the same, the e-Procurement system will re-direct the bidder to MOPS Gateway, where two options namely **SBI** and **Other Banks\*** will be shown. Here, Bidder may proceed as per below:

a) SBI Account Holders shall click **SBI** option to with its Net Banking Facility., where bidder can enter their internet banking credentials and transfer the Tender Fee and EMD amount.

b) Other Bank Account Holders may click **Other Banks** option to view the bank selection page. Here, bidders can select from any of the 54 Banks to proceed with its Net Banking Facility, for remitting tender payments.

\*Transaction Charges for Other Banks vide SBI Letter No. LHO/TVM/AC/2016-17/47 – 1% of transaction value subject to a minimum of Rs. 50/- and maximum of Rs. 150/- Any transaction charges levied while using any of the above modes of online payment has to be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

Any transaction charges levied while using any of the above modes of online payment has to be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

#### E) SUBMISSION PROCESS:

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their bid online on [www.etenders.kerala.Rov.in](http://www.etenders.kerala.Rov.in) along with online payment of tender document fees and EMD.

For page by page instructions on bid submission process, please visit [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and click "Bidders Manual Kit" link on the home page.

It is necessary to click on "Freeze bid" link/ icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process.

