

SB
No.12023/07/2014-Estt.-II.
Government of India
Ministry of Agriculture
Department of Agriculture and Cooperation

046214
Krishi Bhawan, New Delhi
September _____, 2014.

18 SEP 2014

To,

- (1) The Secretary/Principal Secretary (Agriculture) of all State Governments/
Union Territory Administrations.
- (2) The Secretary, ICAR, Krishi Bhawan, New Delhi.
- (3) The Director of Agriculture of all State Governments/UTs.
- (4) The Vice-Chancellors of all Agricultural Universities.
- (5) All Public Sector Undertakings / Semi Governments /
Recognized Research Institutions / Autonomous & Statutory Organizations.



Subject: Filling up of six (6) vacancies on the post of Deputy Commissioner (Crops) (Rs.12000-375-16500/-) [pre-revised] revised to PB-3 (Rs.15600-39100) with Grade Pay of Rs.7600/- in the Ministry of Agriculture, (Department of Agriculture and Cooperation) on deputation (including short term contract) basis - regarding

Sir,

I am directed to invite applications from eligible and suitable officers for filling up of six (6) vacancies of Deputy Commissioner (Crops) on deputation (including short term contract) basis. Details of the post, eligibility conditions etc. are given in the Annx-I. The pay of the officer selected for appointment on deputation basis will be regulated in terms of DOPT's OM No. 6/8/2009-Estt. (Pay.II), dated 17.06.2010.

2. Applications of only such officers/candidates will be considered as are routed through proper channel and are accompanied by (i) Bio-data [in triplicate] as per proforma (Annx-II), (ii) Photocopies of ACRs/APARs for the last five [5] years (in duplicate) duly attested on each page of each set by an officer not below the rank of an Under Secretary and (iii) Certificates in prescribed proforma (Annx-III).

3. It is, therefore, requested that the applications of suitable and eligible officers and who can be spared immediately in the event of selection may be sent along with above mentioned certificates and documents directly to the Under Secretary (Pers.II), Department of Agriculture & Cooperation, Room No.37, Krishi Bhawan, New Delhi-110 001 within a period of 60 days from the date of publication of this Advertisement in the Employment News.

4. Advance copies of application or those received after the prescribed closing date or not accompanied by the required certificates/documents are liable to be rejected outright.

Yours faithfully,

(K. SANKJAYAN)

Under Secretary to the Government of India
Ph. No.:23383053

PTD

Copy for information/necessary action to:-

1. All Ministries/Departments of the Government of India. It is requested that the vacancies may please be given wide publicity in various offices under their administrative control.
2. All organizations of the Department of Agriculture and Cooperation.
3. JS (Admn.)/JS (Crops)/Dir (Crops)/DS (P)/US (Crops)/US (P).
4. Crops Division, Facilitation Centre, Department of Agri. & Cooperation.
5. S.O.(E.II.)/Guard file/Spare Copies/Notice Board.

(K. SANJAYAN)

Under Secretary to the Govt. of India

Enclt-on SB(1) 46214/2014

Directorate of Agriculture,
Hydr, Dtd: 08-10-2014.

Copy forwarded to the IT Cell of this office
for publishing in the official website.

Girija
K. GIRIJA KUMARI
Administrative Assistant
Directorate of Agriculture
Vikas Bhavan, Thiruvandrum

08/10/2014

5
8/10/14

1. Name of the Post : Deputy Commissioner (Crops)
2. No. of Posts : 6 (six)
3. Classification of Post: General Central Service Group "A" Gazatted Non-Ministerial.
4. Pay Scale : PB-3 (Rs.15600-39100/-) with Grade Pay of Rs.7600/-;
(Rs.12000-375-16500/- [pre-revised]).
5. Age limit : The maximum age limit for appointment by deputation (including Short Term Contract) shall be not exceeding 56 years as on the closing date of receipt of applications.
6. Officers under the Central/State Governments/Union Territories /Agricultural Universities/Recognized Research Institutions/ Public Sector Undertakings/Semi Government / Autonomous or Statutory Organizations possessing the following service, educational qualifications and experience are eligible.

Service, Educational Qualifications & Experience:-

- (a) (i) Holding analogous post on regular basis in the parent cadre/Department; or
(ii) with five years' service in the Grade rendered after appointment thereto on a regular basis in the pre-revised scale of pay of Rs.10000-15200 (Pre-revised) or equivalent in the parent cadre/Department; and
- (b) possessing the following Educational Qualifications and experience:-
 - (i) Degree in Agriculture and a post Graduate Degree in Agriculture with specialization in any branch of Agriculture Sciences from a recognized University or equivalent.
 - (ii) 10 years experience in Agricultural Development/ Extension/Research in various food and/or Cash Crop.

Note:1 The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, those who are on deputation shall not be eligible for consideration for appointment by promotion.

Note:2 Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by Deputation (ISTC) shall be not exceeding 56 years as on the closing date of the receipt of applications.

7. Place of posting: - New Delhi.

8. Duties and responsibilities attached to the post of Deputy Commissioner (Crops):-

To assist the senior officers inter-alia in the following aspects:-

- (i) Preparation and coordination of central sector/ centrally sponsored crop production oriented and watershed management schemes.
- (ii) Examination of States proposals and allocation of State-wise, targets and funds and preparation of annual plans of crop production oriented and watershed management schemes.
- (iii) Follow-up action and monitoring, etc of implementation of the schemes, examination and scrutiny of monthly/quarterly/annual progress reports and modifications or amendments of the schemes.
- (iv) Preparation of notes for discussion of draft annual plans of the States/perspective planning.
- (v) Preparation of agenda items and notes and minutes in connection with various meetings as convened.
- (vi) To maintain a closer interaction with the research on crop production technology and watershed management on sustainable basis to formulate authoritative recommendations of improved practices and modern scientific techniques leading to increase in agriculture productivity.
- (vii) Collection and compilation of information relating to schemes and other related matters.
- (viii) Formulation of new project proposals for Central assistance/ International assistance.
- (ix) Examination and formulation of programmes relating to Integrated Farming System Development and Water/Watershed management.

ANNEXURE II

CURRICULUM VITAE PROFORMA FOR THE POST OF DY. COMM. (CROPS)

1. Name and Postal Address
(in Block Letters) with Tel. No.

2. Date of Birth
(in Christian era)

3. Date of retirement under Central/State
Government Rules

4. Educational Qualifications

5. Whether Educational and other qualifications
required for the post are satisfied. (If any
qualification has been treated as equivalent to
the one prescribed in the Rules, state the
authority for the same)

Criteria	Qualifications/ Experience required	Qualification / Experience possessed by the officer
Essential	(1) Degree in Agriculture and a Post Graduate degree in Agriculture with specialization in any branch of Agriculture Science from a recognized University or equivalent	
	(2) 10 years experience in Agricultural Development / Extension / Research in various food and/or Cash crops, preferably in oilseeds crops.	
Desirable	-	
Do you hold analogous post on a regular basis in the parent Cadre/ Department; or		
Have 5 years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 10000-15200/- or equivalent in parent Cadre/ Department.		

6. Please State clearly whether in the light of
entries made by you above, you meet the
requirement of the post:-

7. Details of Employment, in chronological order (Starting from entry in service). Enclose a
separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Organization	Post Held with pay scale	Period of service		Basic Pay & Pay scale (Pre-revised)	Basic Pay (revised)			Nature of appointment whether regular/ ad- hoc/ deputation	Nature of duties (in detail)
		From	To		Pay in PB	G.P.	Basic Pay		

8 Nature of present employment i.e.
Ad-hoc or Temporary or Quasi-
Permanent or Permanent

9. In case the present employment is
held on deputation/contract basis,
please state)

- The date of initial appointment
- Period of appointment on
deputation/contract
- Name of the parent office/
organization to which you
belong.

10. Additional details about present
employment. Please state whether working
under (indicate the name of your employer
against the relevant column)

- Central Govt.
- State Govt.
- Autonomous Organization
- Government Undertaking
- Universities
- Others

11. Please state whether you are working in the
same Department and are in the feeder grade or
feeder to feeder grade

12. Are you in Revised Scale of Pay? If yes,
give the date from which the revision took place
and also indicate the pre-revised scale

13. Total emoluments per month now drawn

7

Additional information, if any, which you would like to mention in support of your suitability for the post.

(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular / Advertisement)

(Note: Enclose a separate sheet, if the space is insufficient).

15. Please state whether you are applying for deputation (ISTC) /Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract.)

16. Whether belongs to SC/ST

17. Full postal address of forwarding authority
With name and telephone number

18. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions /societies and (iv) any other information.

(Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

(Signature of the Candidate)

Name of the candidate: _____

Full address of office: _____

Tel. No. / Fax No. _____

Date

(Certificate to be furnished by the Employer/ Head of Office/ Forwarding Authority)

Certified that the particulars furnished by Dr./Shri/Smt. _____
are correct and he/she possesses educational qualifications and experience mentioned in the
Vacancy Circular/ Advertisement.

2. Also certified that:-

- (i) There is no vigilance or disciplinary case either pending or contemplated against Dr./Shri/Smt. _____.
- (ii) His/her integrity is _____.
- (iii) Photocopies of the ACRs/APARs for the last 5 years duly attested on each page of each set by an officer of the rank of Under Secretary to the Govt. of India or above, are enclosed.
- (iv) No major/ minor penalty has been imposed on him/her during the last 10 years.*
- (v) A list of major/ minor penalty imposed on him/her during the last 10 years is enclosed.*

Place:

Dated:

Signature:

Name & Designation:

Telephone No.:

Fax No.:

Office Seal:

List of enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

*(Strike out which is not applicable.)