



GOVERNMENT OF KERALA

Abstract

Agriculture Department - Annual Plan 2023-24 - “Office Automation and IT Infrastructure ” – Administrative Sanction Accorded – Orders issued.

AGRICULTURE (FARMS) DEPARTMENT

G.O.(Rt)No.515/2023/AGRI Dated,Thiruvananthapuram, 26-05-2023

Letter Number ADFW/4674/2023-TP2 dated 14.04.2023 of Read 1 the Director of Agriculture Development and Farmers Welfare, Thiruvananthapuram.

2 Minutes of the Department Working Group Meeting held on 02.05.2023

ORDER

The Director of Agriculture Development and Farmers Welfare Department , as per the letter read above has submitted a detailed proposal for administrative sanction for the implementation of the Scheme “Office Automation and IT Infrastructure” for an amount of Rs.575.00 Lakhs earmarked in the budget under the H/A 2401-00-001-86(P) for the scheme during the current financial year as detailed below.

Sl No	Name of Component/ Sub component	Amount requested In Lakh)
1	Implementation, Maintenance and Strengthening of e-Office	116.00
2	Connectivity to various offices	178.00
3	Procurement of Computers, Accessories, Networking; Site Preparation & ICT Infrastructure	60.00
4	Development of Management Information System and Direct Benefit Transfer	71.45825
5	Maintenance and Upgradation of ICT Infrastructure facilities including Video Conference / Virtual Class Room	46.00

6	Kerala Krishi Hub: Kerala Integrated Agriculture data Hub and Digital Farmer Services Platform	100.00
7	Operational cost for reviews, meetings and other contingencies	3.54175
	Total	575.00

The Working Group Meeting held on 02.05.2023 has approved the proposal .

Government have examined the proposal in detail and are pleased to accord Administrative Sanction for the implementation of the proposal “Office Automation and IT Infrastructure” for an amount of Rs.575.00 Lakh (Rupees Five Hundred and Seventy Five Lakh only) earmarked in the budget under the H/A 2401-00-001-86(P) during the current financial year subject to the following conditions Wherever applicable .

- 1) All rules, formalities and procedures shall be strictly followed for the implementation of the scheme. The norms of financial propriety shall be adhered to.
- 2) The expenditure would be met only from the provision available under the appropriate head of account.
- 3) The fund release will be based on actual requirement, and the fund released should not be parked in banks.
- 4) Store Purchase Rules shall be strictly adhered to for all kinds of purchases.
- 5) Tender/e-tender and other stipulated formalities shall be followed wherever necessary.
- 6) Post creation and purchase of vehicles are not admissible under the scheme.
- 7) The Head of Departments shall monitor the implementation of the scheme and ensure that the implementation is as per the existing procedures, rules and regulations.
- 8) The implementation agencies/ Departments should also prepare an implementation schedule to complete the project in time and send regular progress report on financial and physical progress on a quarterly basis.
- 9) The Director should hold monitoring meetings to review the progress and send report to Government regarding the progress of implementation of the approved scheme.
- 10) The Director, Agriculture / Director of Soil Survey & Soil Conservation Department shall sign an MoU with the concerned implementing agencies of the scheme before releasing the funds. It should also be ensured that the Utilization Certificates pertain to all schemes are submitted by the agencies in time.
- 11) AIMS portal registration and Digital Soil Health Card is mandatory.
- 12) Geo fencing & Geo tagging is mandatory. It should be ensured in every scheme wherever beneficiaries exist.
- 13) Plan review will be conducted on every month.
- 14) The administrative sanction accorded is inclusive of the amount put under e-LAMS and amount need for encashing the queue bills.

The Additional Director of Agriculture (Extension) shall be the Project Manager

and the duration of the project is up to 31.03.2024.

(By order of the Governor)
AJITHDAS A
ADDITIONAL SECRETARY

To:

The Director, Agriculture Development & Farmers Welfare
Department, Thiruvananthapuram.

The Agricultural Chief, State Planning Board, Pattom,
Thiruvananthapuram.

The Principal Accountant General (Audit), Kerala,
Thiruvananthapuram.

The Accountant General (A&E), Kerala, Thiruvananthapuram.

The Finance Department.

The Planning & Economic Affairs (CPMU) Department.

The Agriculture (PB) Department.

Stock File / Office Copy.

Forwarded /By order

Section Officer

Copy to: PS to Minister for Agriculture.

PA to A.P.C & Principal Secretary, Agriculture
Department.