

**Proceedings of the Director, Directorate of Agricultural Development
and Farmers' Welfare Department, Thiruvananthapuram.**

(Present – Dr. K. Vasuki IAS)

Sub :- Agriculture Directorate - COVID - 19 -Strengthening of surveillance
measures- Orders issued.

- Ref : 1. GO(Rt) No. 580/20/H&FWD dated 16.03.2020.
2. GO(Ms) 49/2020/GAD dt 23.03.2020.
3. Proceedings no. O&M(2)7758/2020 dated 23.03.2020.

Order No. O&M(2)7758/2020 dated 24.03.2020.

Following instructions are issued as part of strengthening of surveillance measures to
combat COVID - 19:

- ADs/JDs/DDs/SAO/SFO at Directorate shall identify minimum no. of staff to run the section under their control.
- Following officers are nominated as nodal officers for co-ordinating COVID 19 activities.

Sl. No.	Name of Dept/Institution	Name of officer with designation	Phone No	Email ID
1	Agriculture Development. and Farmers Welfare	Smt. Mary Thomas, Addl. Director(Plg)	9447348231	addldapl@gmail.com
2	VFPCCK	Smt. Leena Jose, Deputy manager	9497715552	
3	Horticrop	Smt. Anitha, Manager (Project)	9496154720	

- District head should also form COVID cell and send report compliance to department Nodal Officer in the email id provided.
- Facilities available with District offices and offices below including vehicle shall be made available for the management of COVID -19 diseases on request of DC or health dept.
- Availability of vehicles shall be ensured to meet any emergency. ACO - II shall look after this in the Directorate.

- Even if drivers are on leave or on rotation as part of COVID - 19 precautionary measures, they should be available round the clock and they are not leaving the respective station/HQ.
- District head shall ensure that all offices , vehicles, office premises, phone etc are sanitised at regular intervals. This may be got done in association with service organisations.
- SFO shall ensure that expenditure, if required for COVID - 19 mitigation activities are ready for release under appropriate head
- PAOs shall ensure the smooth functioning of farms and similar ones with minimum number of staff
- All are directed to follow orders/instructions /guidelines and regulations under Epidemic Disease Act, 1987 and Disaster management Act, 2005 issued by Govt/DC in connection with COVID – 19.
- PAOs shall take decisions to shut down offices under his control in consultation with DC, in case any ambiguity prevails over the directions issued vide GO second cited.


Sd/-

Director

Agricultural development and Farmers' welfare department

To

All ADs/JDs/DDs/SAO/SFO.
 All PAOs
 VFPCK
 Horticrop
 COVID - 19 Cell
 ACO II
 All sections of Directorate.
 SF/OC
 Copy to : TA/PA to Director


 SENIOR ADMINISTRATIVE OFFICER
 Directorate of Agriculture
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