

TENDER NOTICE
FOR
SUPPLY OF CLOTH CARRY BAG



**KERALA STATE HORTICULTURAL PRODUCTS
DEVELOPMENT CORPORATION LIMITED
POOJAPPURA, THIRUVANANTHAPURAM
(A Government of Kerala Undertaking)**

"Udayagiri, Poojappura P.O, Thiruvananthapuram-695012

Phone : 0471-2359651,2359477,Fax:0471-2359399 E-mail:horticorphotvm@gmail.com

INVITATION FOR BIDS FOR THE SUPPLY OF CLOTH CARRY BAG

Kerala State Horticultural Products Development Corporation (Horticon) invites tender for purchase of cloth carry bag. Interested suppliers/manufacturers may submit their offer in accordance with the terms and conditions in sealed covers on or before 06/08/2022, 4.00 pm. Further details will be available at Horticon, Udayagiri, Poojappura, Trivandrum 695012 or at the website: www.keralaagriculture.gov.in

Tender no	Material description	Supply quantity approximate nos	Due date
2270/2391/22	Cloth bag size 18X18 inches with handle -non printed	20000	06.08.22
	Cloth bag size 18X18 inches with handle - printed	3000	



Managing Director
Horticon

J. SAJEEV
MANAGING DIRECTOR
Kerala State Horticultural Products
Development Corporation Ltd
Poojappura. P.O, Thiruvananthapuram - 12



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TENDER NOTICE

1. SUBMISSION OF TENDER :

Kerala State Horticultural Products Development Corporation (Horticoorp) invites tender for purchase of cloth carry bag from manufactures or their authorized dealers or authorized distributors. The parties can submit their offer in the prescribed form in sealed cover at Horticoorp,Udayagiri,Poojappura,Trivandrum 695012. **Samples should be submitted before the opening of bid.**

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EMD : Rs.5000/-

Tender Fee : Rs.1,000 + 18% GST directly to GST department

Document sale start date and time : 23/07/2022 @ 10.00 am

Document sale end date and time : 06/08/2022 @ 3.00 pm

Bid Submission start date and time : 23/07/2022 @ 3.00 pm

Last date & time of receipt of tender: 06/08/2022 @ 4.00 pm

Date and time of opening of bid : 10/08/2022 @ 11.00 am

Date upto which the rate is to remain firm for acceptance : 12 months from the date of issue
of work order

Period of start of Supply : within 10 days from the receipt of supply order

2. DOCUMENTS TO BE SUBMITTED

1. Tender form duly filled and signed
2. General information sheet of tenderer duly filled & signed
3. Proof of original manufacturer/authorized dealers attested copy of authorization.
4. Copy of Certificate of registration under GST (with GST Number)
5. Address Proof and Identity Proof.
6. Certificate/Proof of Bank with Account no, RTGS No./ IFSC code etc.
7. Proof of EMD & tender fee remitted
8. EMD exemption certificate (if any)
9. Other details if any required to be furnished in the special condition
10. Tender Notice and Special condition (if any) of Tender duly signed.
11. Experience Certificate

3. VALIDITY OF THE OFFER

12 months from the date of issue of work order

4. EARNEST MONEY DEPOSIT:

- a) Tenderers shall deposit EMD worth **Rs 5000/-** as DD drawn in favour of Managing Director, Horticornp or may be transferred to bank account of Horticornp (Bank: State Bank of India, Branch: Temple View, Thiruvananthapuram A/c.No. 57029108320 IFSC Code SBIN0070481).
- b) DD/transaction slip in original should be submitted to Managing Director, Horticornp, Udayagiri, Poojappura, Pin 695012.
- c) EMD exemption certificate (if any) should be submitted
- d) The Earnest Money Deposit shall be liable for forfeiture if the tenderer, after submitting his tender, resiles from his offer, or modifies the terms and conditions thereof in any manner or does not comply with the directions in the acceptance communication.
- e) Tenders submitted without E.M.D. will be rejected.
- f) The EMD of the unsuccessful tenderers will be refunded within 30 days of the finalization of the tender.
- g) No interest will be given for EMD

5. TENDER FEE

The bidder shall pay a tender fee of Rs.1000/- by way of online payment or in cash while submitting the offer, which will be non –refundable. Copy of the receipt should be attached with the Bid.

6. QUOTING OF RATES AND QUANTITY

- a) The rate should be quoted in Indian Currency only.
- b) The cost should include transportation charges, loading unloading charges etc.
- c) The rate should be fixed till the supplies are over.
- d) The rate for the different types according to sizes available in your firm should be quoted separately.
- e) No price variation clause will be entertained.

7. BID EVALUATION

The vendors will be qualified in bid evaluation only if they submit all the documents required as per para 2 and the samples submitted by them are in accordance with the specifications. In case the quantity offered by the lowest bidder is not enough to meet the requirement of the corporation, the offer given by the next lowest bidder will also be considered. The samples rejected after examination will be returned to the tenderers at their cost on request made within one week after finalisation of bid.

8. ACCEPTANCE OF THE OFFER

The successful vendor will be informed of the acceptance of the tender by e-mail or by a formal acceptance letter. By issue of e-mail or formal acceptance letter a binding contract will come into force. The Corporation reserves the right to award the contract in full or part to one or several vendors. The decision of the Corporation in finalization of the tenders will be final and binding on the vendors. Horticon may accept or reject any or all bids in part or in full without assigning any reason and does not bind itself to accept the lowest bid.

9. SECURITY DEPOSIT

In the case of successful bidders whose offers are accepted and supply orders are issued, the EMD submitted by them will be converted into Security Deposit. Security deposit will be refunded after satisfactory performance of the contract. Security deposit will be forfeited in the event of breach of all or any of the terms of the tender or non performance of the contract. The loss sustained to corporation in excess of security deposit will be recovered from the contractor by any means including revenue recovery proceedings.

10. SUPPLY ORDER

Supply order will be issued from Horticorp based on the requirement and according to the quantity offered at the rates offered by the vendor. Supplier should submit GST bill with GST shown separately at the rates applicable during the time of supply. Corporation reserve the right to cancel or modify the supply order fully or partially. The items should be supplied within a period of 10 working days from the date of supply order. This tender is meant for meeting the urgent needs hence Corporation reserves the right to award contract to different parties for the same item if the quantity offered/supplied by the lowest party is not sufficient to meet its requirement.

11. MODE OF SUPPLY

The vendor shall supply the product as per the supply order issued from time to time within the period of contract. The supply of stock should be done as per the directions mentioned in the supply order, which will be intimated during the period of contract. The party shall be entitled to receive acknowledgement in the prescribed form from the delivery point. Party is also liable to supply the entire quantity ordered.

12. QUALITY

The supplier should strictly adhere to all the quality parameters. Any deviation if found after supply, supplier is liable to replace the item otherwise the Corporation shall impose penalty or initiate Penal action against the supplier including forfeiture of Security Deposit, termination of contract / blacklisting. Cotton cloth carrybags shall be packed

properly in units of 100 numbers. Any other matter to be printed as per the orders of Government/Local Bodies/Court, if any, from time to time also should be printed on the carrybags.

13. PAYMENT

The payment for the goods delivered will be issued to the supplier on submission of bills through RTGS/NEFT to the bank account of the Supplier.

14. DISPUTE AND JURISDICTION

Courts in Thiruvananthapuram alone shall have jurisdiction over and in respect of any dispute that may arise out of or in relation to the agreement between the tenderer and the Corporation.

15. WARRANTY

The supplier shall be responsible and be liable for replacement, at his risk and cost, the stock supplied under this contract or any part there of that need replacement, due to any defects in the stock supplied is brought to the notice of the supplier at any time.

16. UNAVOIDABLE CASUALTY

Neither party hereto shall be considered in breach or failure to perform or observe any or all of the terms and conditions and stipulations herein contained should it be caused to any extent by war, warlike operations, acts of states, fire, floods, earthquakes, riots and civil commotion. The party claiming occurrence of any such events shall give immediate notice to the other in writing. In the event of the existence of any unavoidable circumstances, the Corporation reserves the right to cancel the order without imposing penalty or forfeiting security deposit. During the contract period, if any orders issued by the local bodies, judiciary and Government, restricting the use of this item, the Managing Director, Corporation reserves the right to cancel the contract immediately and the supplier will not be eligible to get any compensation.

17. GENERAL

- a) HortiCorp may, in its sole discretion, extend the bid due date by issuing a corrigendum uniformly for all tenderers

- b) All rules as per the Store purchase manual issued by the Store Purchase Department of Government of Kerala is also applicable to this tender.
- c) Horticorp have right and unrestricted liberty to postpone, withheld, and cancel the tender and contract without assigning any reason. In the event of such cancellation, contractor has no right to claim any compensation for the action taken by the Corporation.



MANAGING DIRECTOR

HORTICORP

J. SAJEEV
MANAGING DIRECTOR
Kerala State Horticultural Products
Development Corporation Ltd
Poojappura. P.O, Thiruvananthapuram - 12

TENDER FORM

To,

Managing Director.
Hortcorp,
Udayagiri,
Poojappura,
Thiruvananthapuram-695012

Sub: Tender No. -----for supply of cloth bag

Sir,

- I. I/We----- have read the tender conditions as issued by MD Hortcorp, and hereby agree to abide by the said instructions, terms and conditions except to the extent specified by me/us in the attached sheet marked 'A'.
- II. EMD details: Bank Draft No. ----- dated ----- for Rs. _____ (Rupees -----) drawn in favour of " Managing Director,Hortcorp," payable at Trivandrum .
- III. Until a formal agreement is prepared and executed, acceptance on this tender shall constitute a binding contract between us subject to modifications as may be mutually agreed to between us and indicated in the letter of acceptance of my/our offer for this work.
- IV. This tender is being submitted under tender no.....and will be opened and decided at same place and it is agreed that Civil Courts at Trivandrum alone will have jurisdiction to deal with any legal proceeding that may arise in connection with this tender or subsequently.
- V. I/We have read and understand that my/our bid shall be accepted only if bid is found qualified.

- VI. I/We have read and understand the specification for the items and the terms and conditions contained in the tender document and agree to which by the same and against which the bids are submitted.

Signed by

**State legal status whether prop./Partner/
Registered Contractor/Company etc.**

GENERAL INFORMATION ABOUT THE TENDERER

1	Name of the Tenderer							
	Registered address of the firm with GSTIN							
	State						District	
	Telephone No.						Fax	
	Email		Website					
Contact Person Details								
2	Name				Designation			
	Telephone No.				Mobile No.			
Communication Address								
3	Address							
	State				District			
	Telephone No.				Fax			
	Email				Website			
Type of the Firm (Please √ relevant box)								
4	Private Ltd.		Public Ltd.		Proprietorship			
	Partnership		Society		Others, specify			
	Registration No. & Date of Registration.							
Nature of Business (Please √ relevant box)								
5	Original Equipment Manufacturer			Authorized Dealer /Representative				
	Direct Importer			Others, specify.				

Key personnel Details (Chairman, CEO, Directors, Managing Partners etc.)				
6	in case of Directors, DIN Nos. are required			
	Name		Designation	
	Name		Designation	

Bank Details						
7	Bank Account No.		IFSC Code			
	Bank Name & Address		Branch Name			
	Tel No		Email ID			
8	Whether any criminal case was registered against the company or any of its promoters in the past?			Yes / No		
9	GST No.					
10	GST in (%)					
11	Make & Brand of offered item					
12	Other relevant Information provided *					
13	Work performed of a similar nature over the last Two years.					
	Year	Name & Address of institution	Value (Rs.in lakhs)	Stipulated period of Completion	Actual date of Completion	Remarks explaining reasons for delay if any and work completed

❖ Self attested copies of work orders.

Date:

Signature of tenderer / Authorised signatory

Office Seal