

## **Instruction for the procedures to revoke of Income Taxpayee from the PM KISAN ineligible list.**

As per the instruction from the PM KISAN headquarters if a person claims that he/she is not an income tax payee and is eligible for the benefit please verify the following details and confirm the eligibility and submit a revoke letter after verification through District Nodal officer with the proof showing his eligibility.

1. Request the beneficiary to submit the application along with necessary documents for verification.

Verification Process :

1. Confirm that the beneficiary has not paid income tax from the financial year 2017-18 to 2020-21. Request the beneficiary to furnish necessary documents.
2. Confirm that the beneficiary is not a retired employee from any of the government/private sector and if so check his pension documents.
3. In case the beneficiary has paid income tax or filed the returns not as a part of income i.e. for getting loan, insurance claim etc. Collect the details for such transactions to assess the eligibility.
4. Make a social audit for confirming the family status and eligibility of the beneficiary as per PMKISAN guidelines.

### **If found eligible and need an exemption from the income tax payee list:**

2. Send a request to the State Nodal Officer, PMKISAN through a proper channel with the Request of the beneficiary and documents to prove eligibility. Please submit a recommendation letter from the concerned Assistant Director of Agriculture along with this.

Please inform this correction Process to the District Nodal Officer (PAO) also.  
\*format is attached below.

### **3. If found ineligible :**

A letter has to be sent to the beneficiary explaining the reason.

Please note it is time taking process and the request will be verified by the SNO and will be send to the PMKISAN headquarters for subsequent processing with the Income Tax department. And only if the Central Government confirm the eligibility of the beneficiary, he/she will be removed from the Income Tax Payee List (Ineligible list). Otherwise they will be removed from the PMKISAN beneficiary list and will be liable to refund the assistance received by them.

**Sample format for the revoke letter to be given by the ADA concerned.**

From,

The Assistant Director of Agriculture  
Block Name.  
District

To

Additional Director of Agriculture (Extn)  
State Nodal Officer, PM KISAN  
Directorate of Agriculture Development and Farmers Welfare  
Kerala

Sir,

Sub: Revocation of income tax payee from the ineligibility list Shri/Smt.  
**(Name of the Farmer with Unique ID.)** reg:-

Ref: Letter received and a detailed report from the Agricultural officer  
**(Name of the Krishi Bhavan)** on **date of the letter.**

As per the subject cited above, the Shri/Smt -----(**name of the farmer**) has registered in PM KISAN scheme with the Aadhaar number :xxxx xxxx xxxx (Unique ID -----) under the **Name of Krishi Bhavan, Block, District on date of registration**. The farmer was made ineligible by the central government claiming **he/she** is an income tax payee and **he/she** was given notice to refund the amount received. But the beneficiary is claiming that he is not an income tax payee and submitted documents to prove it. On verification of the documents by the Agricultural officer of the **Name of Krishi Bhavan**, it is found that the farmer is eligible under the scheme and was included in the Income tax payee list by mistake. (**reason for revocation**). The Agriculture officer has submitted the detailed report after verification along with documents and has requested to revoke the same in the PM KISAN portal.

I kindly request the State Nodal officer to take necessary steps to inform this matter to PMKISAN Headquarters for subsequent verification and remove the beneficiary from Income Tax Payee list if found eligible.

Yours Faithfully

Name of the ADA:  
Seal

Official Seal

CC: Principal Agriculture Officer **District**  
Encl: Report from Agriculture Officer.