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**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**

**Name of Officer : DIRECTOR OF AGRICULTURE**

<b>Sl No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<p><b>II) Financial powers</b>  <b>1. Original works : Administrative sanction for estimates</b>                      To give Administrative Approval to Schemes costing Rs.15 lakhs  <b>2. Petty constructions repairs and maintenance of Govt buildings</b>  <b>a)</b> To sanction maintenance and petty construction and repair works for execution upto Rs.50,000/- on a proper estimate in each case without reference to PWD  <b>b)</b> To accept tenders for original and petty works and repairs upto Rs.25,000/-  <b>c) Fresh</b>  <b>Delegation</b></p>	<p><b>II) Financial powers</b>  <b>1. Original works : Administrative sanction for estimates</b>                      To give Administrative Approval to Schemes costing Rs.50 lakhs  <b>2. Petty construction repairs and maintenance of Govt buildings</b>  <b>a)</b> To sanction maintenance and petty construction and repair works for execution upto <b>Rs.5 lakhs</b> on a proper estimate in each case without reference to PWD  <b>b)</b> To accept tenders for original and petty works and repairs upto Rs.50,00,000/- - 50 lakhs on proper estimate in eachcase without reference to PWD  <b>c)</b> To sanction purchase of tools and plants charges to works upto Rs.5 lakhs subject to Store Purchase Rules</p>	<p>G.O. (P) No.269/66/Agri dated 24-05-1996                      G.O. (P) No.218/84/AD dated 26-07-1984                      G.O. (MS) No.299/2002/Fin dated 15-05-2002                      G.O. (MS) No.299/2002/Fin dated 15-05-2002                      G.O. (P) No.350/2008/Fin dated 06-08-2008                      No. GO(P) 110/2013 Fin</p>	<p>Administrative efficiency can be fostered and administrative dealy can be avoided. Moreover, these rates are fixed 43 years / 26 years respectively. There is a hike in the cost of various items from 30 to 200 times than in 1966 and 1984 respectively. So the proposed revision is highly essential and inevitable for the smooth function of the Department. Also the structure and function of the department has tremendously changed according to the fast growing situation. The Agricultural Sector became highly innovative and technologically advanced stage. So the revision of powers proposed is absolutely necessary</p>			
<b>2</b>	<p><b>Investigation of Arrear claims</b>                      To sanction investigation by Accountant General of Arrear claims of all officers of the Dept and under contingencies which are not more than 5 years old. Power to sanction investigation of time barred claims under the provisions of the Kerala Financial Code will be retained with the Govt</p>	<p><b>Investigation of Arrear claims</b>                      To sanction investigation by Accountant General of Arrear claims of all officers of the Dept and under contingencies which are not more than 5 years old. Power to sanction investigation of time barred claims under the provisions of the Kerala Financial Code will be retained with the Govt</p>	<p>G.O. (P) 269/66/AD dtd.25-05-1966</p>	<p>do</p>			

3	<b>Temporary withdrawal from Provident Fund Deposits</b> <b>a)</b> To sanction Temporary withdrawals from Provident Fund deposits which are permissible according to normal Rules, without any monetary limits and to sanction withdrawals upto Rs.1000/- for special reasons under the Rules. <b>b)</b> To sanction non-refundable advances from Provident Advances deposits upto Rs.1000/- subject to the rules and other limitations under the Provident Fund Rules.	<b>Temporary and Non-Refundable withdrawal including conversion of Temporary Advance into NRA</b> To sanction Temporary withdrawal and Non-Refundable withdrawals above Rs. 1 lakh including conversion of Temporary Advance into NRA without any monetary limit. Vide G.O. (P) No.495/2002/Fin dated 30-07-2002.	G.O. (P) No. 495/02/Fin dtd.30-07-2002 & G.O. (P) 275/2007/Fin dtd.26-06-2007	do		
4	<b>Local Purchase</b> <b>i) Stationery</b> To sanction purchase of stationery articles in unforeseen circumstances upto a limit of Rs.20000/- in each case. <b>ii) Stores</b> To issue administrative sanction for the purchase of recurring supplies required for the normal running of the Dept subject to budget provision upto Rs.15 lakhs (Rs. Fifteen lakhs) Rs.5 lakhs (Rs. Five lakhs) and Rs.1 lakh respectively as the case may be at a time.	<b>Local Purchase</b> <b>i) Stationery</b> To sanction purchase of stationery articles in unforeseen circumstances upto a limit of Rs.50000/- in each case subject to a maximum of Rs. 2 lakhs per annum. <b>ii) Stores</b> To issue administrative sanction for the purchase of recurring supplies required for the normal running of the Dept subject to budget provision upto Rs.20lakhs (Rs. Twenty lakhs) Rs.10 lakhs (Rs. Ten lakhs) and Rs.2 lakhs respectively as annual ceiling as the case may be at a time to as per Grouping of Heads of Dept vide Appendix XXII of Stores Purchase Manual. Group I, II & III	G.O. (P) No. 350/2008/Fin dated 06-08-2008  G.O. (MS) No. 299/2002/Fin dated 15-05-2002 No. GO(P) 110/2013 Fin dt. 01.03.2013	do	G.O. (MS) 28/99/P&ARD dtd.17-12-2009	
5	<b>A. Petty Expenses</b> The limit of Rs.50/- may be enhanced to Rs.1000/-	<b>A. Petty Expenses</b> The limit of Rs.5000/- may be enhanced to Rs.One lakh	G.O. (MS) No. 299/2002/Fin dated 15-05-2002 G.O. (P) No.350/2005/Fin dated 06-08-2008 No. GO(P) 110/2013 Dt 01.03.2013	do		
6	<b>Purchase of Books</b> <b>a)</b> To sanction purchase of books for the use of the Dept subject to rules provided in Appendix 4, Kerala Financial Code Vol. II <b>b)</b> To sanction purchase of periodicals and other printed matters of departmental importance.	<b>Purchase of Books</b> <b>a)</b> To sanction purchase of Technical books for the use of the Dept, Rs.5 lakhs <b>b)</b> To sanction purchase of periodicals and other printed matters of departmental importance	G.O. (P) 243/70/Fin dtd. 20-07-1990 G.O. (P) 269/66/AD dtd.25-05-1966	do	G.O. (P) 351/2008/Fin dtd. 06-08-2008	
7	<b>Sanction of Schemes</b> To give administrative sanction for schemes costing upto Rs.5 lakhs	<b>Sanction of Schemes</b> To give administrative sanction for schemes costing upto Rs.25 lakhs and continuing scheme subject to Budgetary provisions	G.O. (MS) 260/77/AD dtd.08-09-1977	do	do	

8	<p><b>Renting of Private building</b>  <b>a)</b> To sanction hiring of private building upto Rs.10000/- pm for Housing Departmental Offices or Institutions in each case subject to rent and Non-availability Certificate from PWD.  <b>b)</b> To sanction renting of godowns upto Rs.200/- pm Seed Stores Tractor accessories, manures etc</p>	<p><b>Renting of Private building</b>  <b>a)</b> To sanction hiring of private building upto Rs.15,000/- pm for Housing Departmental Offices or Institutions in each case subject to rent and Non-availability Certificate from PWD  <b>b)</b> To sanction renting of godowns for purposes of Seed Stores Tractor accessories, manures etc upto Rs.5000/- pm</p>	<p>G.O. (MS) 350/2008/Fin dated 06-08-2008  G.O. (MS) No.299/2002/Fin dated 15-05-2002.  G.O. (MS) 28/99/P&amp;ARD dtd.17-12-1999  G.O. (MS) 260/77/AD dtd.08-09-1977  No. GO(P) 110/2013 Dt 01.03.2013</p>	do			
9	<p><b>Non-recurring Contingent charges</b>  To incurr non-recurring contingent expenditure upto Rs.25000/- in each case subject to budget provision and rules in he Kerala Financial Code.</p>	<p><b>Non-recurring Contingent charges</b>  <b>a)</b> To incurr non-recurring contingent expenditure upto Rs.5 lakhs in each case for purchase of articles of a capital nature such as scientific instruments and machinery subject to budget provision and rules in he Kerala Financial Code  <b>b)</b> Purchase of Scientific equipments, books and to sanction purchase of machinery for 5 lakhs without annual limit subject to availability of funds. <b>(Fresh Delegation)</b></p>	<p>G.O. (MS) No.299/2002/Fin dated 15-05-2002.  G.O. (P) No.350/2008/Fin dated 06-08-2000  G.O. (P) 243/70/Fin dtd.20-07-1970</p>	do			
10	<p><b>Write off</b>  To sanction write off of irrecoverable arrears of revenue not exceeding Rs.10000/- in each case subject to a maximum limit of Rs.50000/- per annum.</p>	<p><b>Write off</b>  To sanction write off of irrecoverable arrears of revenue not exceeding Rs.25000/- in each case subject to a maximum limit of Rs.1 lakhs per annum. Strict com KFC</p>	<p>G.O. (MS) No.299/2002/Fin dated 15-05-2002.  G.O. (P) No.350/2008/Fin dated 06-08-2000  G.O. (MS) 28/99/P&amp;ARD dtd.17-12-1999</p>	do			
11	<p><b>Leasing out in auction the right of collecting usufructs of trees in the Agriculture Farms and other lands of the Dept</b>  To lease out in auction the right of collecting usufructs of trees in the Agricultural Farms and other lands belonging to the Dept with intimation to Govt about the action taken.</p>	<p><b>Leasing out in auction the right of collecting usufructs of trees in the Agriculture Farms and other lands of the Dept</b>  To lease out in auction the right of collecting usufructs of trees in the Departmental Farms and Nurseries and other lands belonging to the Dept</p>	<p>G.O. (P) No.269/66/Agri dated 24-05-1966  G.O. (P) 243/70/Fin dtd.20-07-1970</p>	do			
12	<p><b>Repairs to Motor Vehicles</b>  To sanction repairs to Departmental Vehicles without monetary limit in workshops approved by Govt, subject to budget provision and subject to the procedure laid down in G.O. (P) No.248/PD dated 24-04-1962 being followed.</p>	<p><b>Repairs to Motor Vehicles</b>  To sanction repairs to Departmental Vehicles including Departmental boats with authorised workshops approved by Govt, Rs.50,000/- per vehicle subject to budget provision / rules in force</p>	<p>G.O. (P) No.269/66/Agri dated 24-05-1966  G.O. (MS) 350/08/AD dated 06-08-2008  No. GO(P) 110/2013 Dt 01.03.2013</p>	do			

13	<p><b>Purchase of tyres and spare parts for Departmental Vehicles</b></p> <p><b>a)</b> To purchase all spare parts, tyres, batteries etc. for Departmental Vehicles for the normal maintenance and repairs upto a monetary limit Rs.10000/- observing stores purchase rules or any separate procedure laid down for the purpose.</p> <p><b>b)</b> To purchase in the case of break down in the courses of a journey, the absolute minimum requirement to render the vehicle fit for journey to his Headquarters.</p>	<p><b>Purchase of tyres and spare parts for Departmental Vehicles</b></p> <p><b>a)</b> To purchase all spare parts, tyres, batteries etc. for Departmental Vehicles for the normal maintenance and repairs upto Rs.50000/- in each case observing stores purchase rules or any separate procedure laid down for the purpose.</p> <p><b>b)</b> To purchase in the case of break down in the course of a journey, the absolute minimum requirement to render the vehicle fit for journey to his Headquarters.</p>	<p>G.O. (P) No.269/66/Agri dated 24-05-1966 No. GO(P) 110/2013 Dt 01.03.2013</p>	do		
14	<p><b>Printing of Forms</b></p> <p><b>i)</b> To sanction printing of forms/documents locally at a cost not exceeding Rs.50000/- at a time if the Suptd of Govt Press cannot meet the requirements within one month on condition that the rates should not exceed the rates fixed by the Suptd of Govt Presses.</p> <p><b>ii)</b> In emergent situations to entrust to private presses jobs not costing more than Rs.50/- to Rs.1000/- at a time subject to an annual limit of Rs.10000/- without referring to the Suptd of Govt Presses.</p>	<p><b>Printing of Forms</b></p> <p><b>i)</b> The limit fixed 2 years ago. To sanction printing of forms/documents locally at a cost not exceeding Rs.One lakh at a time if the Suptd of Govt Press cannot meet the requirements within one month on condition that the rates should not exceed the rates fixed by the Suptd of Govt Presses.</p> <p><b>ii)</b> In emergent situations to entrust to private presses jobs not costing more than Rs.50000/- at a time without referring to the Suptd of Govt Presses.</p>	<p>G.O. (P) No.350/2008/Fin dated 06-08-2008 No. GO(P) 110/2013 Dt 01.03.2013</p>	do	<p>G.O. (P) 28/99/P&amp;ARD dtd.17-12-1999</p>	
15	<p><b>Disposal of Unserviceable articles, Farm produce etc in auction</b></p> <p><b>a)</b> To sanction and confirm auctions for sale of ungerminated and dried up seednuts and rejected seedlings in Nurseries upto any book value at a time</p> <p><b>b)</b> To dispose of in auction unwanted and unserviceable and dead trees in Govt Farms and office premises under the control of the Agriculture Department according to rules without any monetary limit in regard to book value.</p> <p><b>c)</b> To sanction and confirm auction sale of unserviceable articles and old and useless items when the writeoff involved does not exceed Rs.One lakh at a time.</p> <p><b>d)</b> To dispose of in public auction or sale according to market rates farm produce and usufructs of trees without any monetary limit.</p>	<p><b>Disposal of Unserviceable articles, Farm produce etc in auction</b></p> <p><b>a)</b> To sanction and confirm auctions for sale of ungerminated and dried up seednuts and rejected seedlings in Nurseries upto any book value at a time</p> <p><b>b)</b> To dispose of in auction unwanted and unserviceable and dead trees in Govt Farms and office premises under the control of the Agriculture Department according to rules without any monetary limit in regard to book value.</p> <p><b>c)</b> To sanction and confirm auction sale of unserviceable articles and old and useless items when the writeoff involved does not exceed Rs.200000/- at a time subject to a monetary limit of Rs. 10 lakhs per annum.</p> <p><b>d)</b> To dispose of in public auction or sale according to market rates farm produce and usufructs of trees without any monetary limit.</p>	<p>G.O. (P) No.269/66/Agri dated 25-05-1966 G.O. (P) No.299/2002/Fin dated 15-05-2002 G.O.(P) 260/77/AD dtd.08-09-1977</p>	do		

<b>16</b>	<b>Refreshment Charges</b> To incur expenditure for supply of light refreshment at meetings, conferences etc subject to the following conditions <b>i)</b> The expenditure shall be restricted to maximum of Rs.1/- per head and Rs.40/- per meeting. No annual ceiling. <b>ii)</b> The claims should be supported by proper vouchers.	<b>Refreshment Charges</b> To incur expenditure for supply of light refreshment at meetings, conferences etc subject to the following conditions <b>i)</b> The expenditure shall be restricted to maximum of Rs.20/- per head and Rs.1000/- per meeting since the limit was fixed 26 years ago. No annual ceiling. <b>ii)</b> The claims should be supported by proper vouchers.	G.O. (P) 260/77/AD dtd.08-09-1977 G.O. (P) No.218/84/AD dated 26-07-1984	do		The proposed rate is in par with Delegation of Powers issued by Govt vide G.O. (MS) No.564/2002/Fin dated 20-09-2002. G.O. (MS) No.117/99/AD dated 17-04-1999 This limit is given to Joint Directors of Agriculture & G.O. (MS) No.564/2002/Fin dated
<b>17</b>	<b>Verification of Stocks</b> To incur expenditure in connection with verification of stock by competitive bids upto Rs.2000/- following normal rules of procedure in such matters.	<b>Verification of Stocks</b> To incur expenditure in connection with verification of stock by competitive bids upto Rs.20000/- following normal rules of procedure in such matters.	G.O. (P) 260/77/AD dtd.08-09-1977 G.O. (P) No.218/84/AD dated 26-07-1984	do		
<b>18</b>	<b>Purchase of Office equipments</b> Fresh Delegation	<b>Purchase of Office equipments</b> To sanction purchase of office equipments at a value of and under Rs.100000/- (Rs. One lakh only) for office / institution under the Dept	Fresh Delegation	do		
<b>19</b>	<b>Purchase of Audio Visual Equipment and Refrigerators</b> To sanction purchase of Audio Visual Equipments without referring to Govt upto Rs.35000/- at a time.	<b>Purchase of Audio Visual Equipment and Refrigerators</b> The limit was fixed 23 years ago. To sanction purchase of Audio Visual Equipments and refrigerators for office use without referring to Govt upto Rs.500000/- (Rs. Five lakhs) at a time.	G.O. (P) No. 218/84/AD dated 26-07-1984	do		
<b>20</b>	<b>Fixing the price of seed materials</b> To fix the price of all seed materials procured from various agencies/ outside seed farms etc.	<b>Fixing the price of seed materials</b> To fix the price of all seed materials and seedlings procured from various agencies/ outside Departmental seed farms and Departmental Farms.	G.O. (P) No. 218/84/AD dated 26-07-1984 No. GO(P) 110/2013 Dt 01.03.2013	do		
<b>21</b>	<b>Purchase of furniture</b> Fresh Delegation	<b>Purchase of furniture</b> To sanction purchase of furniture locally upto a maximum of Rs.50000/- in each case and annual limit of Rs. 5 lakhs subject to budget provisions and also subject to the condition that standards prescribed in Appendix I of G.O. (P) No.243/62 dated 24-04-1962 should be followed as per Store Purchase Rules.	do	do		
<b>22</b>	<b>Ceremonial function</b> To incur expenditure for each ceremonial function upto Rs.8000/-	<b>Ceremonial function</b> To incur expenditure for each ceremonial function upto Rs.25000/-	G.O. (P) No.350/2008/Fin dated 06-08-2008	do		
<b>23</b>	<b>Payment of Service Charges</b> Fresh Delegation	<b>Payment of Service Charges</b> To sanction payment of service charges such as electricity, water and telephone without monetary limit		This is in par with delegation issued to Joint Director of Agriculture of EEC Market vide G.O. (MS) No.117/99/AD dated 17-04-1999		

24	<b>Project preparation &amp; Consultance charges</b> Fresh Delegation	<b>Project preparation &amp; Consultance charges</b> Project preparation consultancy charges and allied expenses for Rs.5 lakhs at a time, without annual limit and subject to budget provision				
25	<b>Part-time Computer Operator &amp; Project Consultant for consultancy / projects</b> Fresh Delegation	<b>Part-time Computer Operator &amp; Project Consultant for consultancy / projects</b> To engage project staff on contract basis including experts, computer operators etc				
26	<b>III. Technical Powers</b> <b>1) Original works Administrative sanction for estimates</b> a) To accord administrative sanction for estimates of works upto Rs.15 lakhs subject to budget provision and provided the work is one included in the scheme approved by Govt. b) To sanction excess over estimates and revised estimates upto 35%	<b>III. Technical Powers</b> a) To accord administrative sanction for estimates of works upto Rs.50 lakhs subject to budget provision and provided the work is one included in the scheme approved by Govt	G.O. (MS) No.350/08/Fin dated 06-08-2008 G.O. (MS) No.299/2002/Fin dated 15-05-2002 G.O. (P) No.218/84/AD dated 26-07-1984 G.O. (P) No.269/66/Agri dated 24-05-1966	Administrative efficiency can be fostered and administrative delay can be avoided. Moreover, these rates are fixed 43 years / 26 years respectively. There is a hike in the cost of various items from 30 to 200 times than in 1966 and 1984 respectively. So the proposed revision is highly essential and inevitable for the smooth function of the Department. Also the structure and function of the department has tremendously changed according to the fast growing situation. The Agricultural Sector became highly innovative and technologically advanced stage. So the revision of powers proposed is absolutely necessary		
27	<b>Work Advance</b> To draw work advance for cultivation charges in farms for paying of labour charges or other items of expenditure requiring on the spot cash payment upto Rs.5000/- in each case subject to the condition that the accounts will be rendered every month and accounts adjusted.	<b>Work Advance</b> To draw work advance for cultivation charges in farms for paying of labour charges or other items of expenditure requiring on the spot cash payment upto Rs.One lakh in each case subject to the condition that the accounts will be rendered every month and accounts adjusted.	G.O. (MS) 260/77/AD dtd. 08-09-1977 G.O. (P) No.218/84/AD dated 26-07-1984	do		
28	<b>Demonstration Charges</b> To sanction expenditure on demonstration of implements, seeds, fertilizers or practices upto Rs.2000/- in each case subject to budget provision	<b>Demonstration Charges</b> To sanction expenditure on demonstration of implements, seeds, fertilizers or practices upto Rs.25000/- in each case subject to budget provision	G.O. (MS) 260/77/AD dtd. 08-09-1977 G.O. (P) No.218/84/AD dated 26-07-1984	do		
29	<b>Advance for purchase of seeds planting materials etc</b> To sanction the drawal of advance for purchase of seeds, planting materials etc under approved schemes in each case subject to Budget Provision	<b>Advance for purchase of seeds planting materials etc</b> To sanction the drawal of advance for purchase of seeds, planting materials etc subject to budget provision	G. O.(P) 260/77/AD dtd.08-09-1977	do		

30	<b>Expenditure in Farms &amp; Research Stations</b> <b>a)</b> To incur expenditure in farms upto any amount subject to budget provision. <b>b)</b> To sanction all cropping schemes and forecasts of cultural operations in the Departmental Farms and Research Stations subject to availability of funds <b>c)</b> To sanction purchase of bags and containers subject to Store Purchase Rules and budget provision.	<b>Expenditure in Farms &amp; Research Stations</b> <b>a)</b> To incur expenditure in farms upto any amount subject to budget provision <b>b)</b> To sanction all cropping schemes and forecasts of cultural operations in the Departmental Farms and Research Stations subject to availability of funds <b>c)</b> To sanction purchase of bags and containers	G.O. (P) No.218/84/AD dated 26-07-1984  G.O. (P) No.269/66/Agri dated 24-05-1966	do			
31	<b>Exhibition Charges</b> To incur expenditure either for organisation or for participation in Exhibitions conducted within the State subject to budget provision upto a limit of Rs.1000/- in each case.	<b>Exhibition Charges / Seminars etc</b> To incur expenditure either for organisation or for participation in Exhibitions conducted within the State subject to budget provision upto a limit of Rs.5 lakhs in each case, inside the State and Rs.10 lakhs outside the State	G. O.(P) 260/77/AD dtd.08-09-1977 G.O. (P) No.269/66/Agri dated 24-05-1966	do			
32	<b>Free issue of priced publications</b> To sanction issue of priced publications such as Kerala Karshakan, Officers Guide etc free of cost upto an annual limit of Rs.500/- <b>1) 2) &amp; 3) Fresh Delegation</b>	<b>Free issue of priced publications</b> To sanction issue of priced publications such as Kerala Karshakan, Officers Guide etc free of cost upto an annual limit of Rs.One lakh	do	do			
33	<b>Arrangements of works departmentally</b> (Fresh Delegation)	<b>Arrangements of works departmentally</b> To sanction arrangement of works departmentally upto Rs.10 lakhs in each case	Fresh Delegation	Fresh Delegation			
34	<b>Repair and maintenance of heavy machines</b> (Fresh Delegation)	<b>Repair and maintenance of heavy machines</b> To sanction repair and maintenance of heavy machines installed in Departmental Laboratories and other institutions coming under the Department upto an amount of Rs.7.5 lakhs in each case without monetary limit subject to availability of funds	Fresh Delegation	Fresh Delegation			
35	<b>Repair of electronic and electronic equipments</b> (Fresh Delegation)	<b>Repair of electronic and electronic equipments</b> To sanction repair of all electronic and electrical equipments installed in the department schemes upto Rs.5 lakhs subject to availability	Fresh Delegation	Fresh Delegation			
36	<b>Video production and Photography</b> (Fresh Delegation)	<b>Video production and Photography</b> To sanction video production and photography relating to departmental activities upto Rs. One lakh at a time	Fresh Delegation	Fresh Delegation			
37	<b>Advertisement charges</b> (Fresh Delegation)	<b>Advertisement charges</b> To incur advertisement charges upto Rs. Five lakhs in each case	Fresh Delegation	Fresh Delegation			



38	<b>Cyber Extension activities - E-Governance &amp; Connectivity</b> (Fresh Delegation)	<b>Cyber Extension activities - E-Governance &amp; Connectivity</b> To incur expenditure on purchase of computers and peripherals, accessories of computers, AMC for computer and accessories repairs and services and maintenance internet connections etc upto Rs. 5 lakhs at a time without monetary limit subject to Store Purchase Rules		Fresh Delegation			
39	<b>Permanent Advance</b> (Fresh Delegation)	<b>Permanent Advance</b> To sanction permanent advance to a limit of Rs.100000/- at a time for unforeseen expenditure in the office	Fresh Delegation	Fresh Delegation			
40	<b>Hiring of private vehicles</b> (Fresh Delegation)	<b>Hiring of private vehicles</b> To incur expenditure on hiring of private vehicles for official purposes upto an amount of Rs.5 lakhs at a time	Fresh Delegation	Fresh Delegation			

*Director of Agriculture*

**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**

**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**

**ADDITIONAL DIRECTORS OF AGRICULTURE (Head Quarters) Directorate of Agriculture / Including DIRECTOR OF MARKETING (AGRI)**

<b>Sl No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<b>Financial Powers Original Works</b> (Fresh Delegation)	<b>Financial Powers Original Works</b> To accord administrative approval to schemes/works costing not more than Rs. 40 lakhs	Fresh Delegation	Administrative delay can be avoided and at present no delegation is given to Additional Directors of Agriculture (HQ) and this has increased the work load of Director of Agriculture	G.O. (P) No.218/84/AD dated 26-07-1984. These powers were delegated to Additional Directors of Agriculture of regions were Head of Offices. Rs.5 lakhs limit already sanctioned to Marketing Secretary Gr.I (Joint Director of Agriculture) in Agriculture Dept vide G.O. (MS) No.117/99/AD dated 17-04-1999		
<b>2</b>	<b>Petty Constructions</b> (Fresh Delegation)	<b>Petty Constructions</b> To sanction petty construction, maintenance and repair works for execution on proper estimates in each case upto Rs.5 lakhs without reference to PWD		Administrative delay can be avoided and at present no delegation is given to Additional Directors of Agriculture in HQ and this has increased the work load of Director of Agriculture	G.O. (P) No.218/84/AD dated 26-07-1984. These powers were delegated to Additional Directors of Agriculture of Regions who are Head of Offices. Rs.5 lakhs limit already sanctioned to Marketing Secretary Gr.I (Joint Director of Agriculture) in Agriculture Department vide G.o. (MS) No.117/99/AD dated 17-04-1999.		
<b>3</b>	<b>Acceptance of tenders</b> (Fresh Delegation)	<b>Acceptance of tenders</b> To accept tenders for original works and repairs upto Rs.40 lakhs	G.O. (MS) No.117/99/AD dated 17-04-1999	do			
<b>4</b>	<b>Purchase of tools / plants</b> (Fresh Delegation)	<b>Purchase of tools / plants</b> To sanction purchase of tools and plants. Charged to works upto Rs.4 lakhs subject to Store Purchase Rules	G.O. (MS) No.117/99/AD dated 17-04-1999	do	do		
<b>5</b>	<b>Local Purchase of Stationery</b> (Fresh Delegation)	<b>Local Purchase of Stationery</b> To sanction purchase of stationery articles locally in urgent and unforeseen cases upto Rs.4000/- in each case. Subejct to maximum of Rs.80000/- pm subject to Store Purchase Rules.	G.O. (MS) No.117/99/AD dated 17-04-1999	do	do		

6	<b>Rent of Private Building</b> (Fresh Delegation)	<b>Rent of Private Building</b> To sanction the hiring of private building upto a rent rate of Rs.10000/- pm for Housing Departmental Institutions in each case subject to other condition regarding the renting (Rules in Item 45, Appendix - IV KFC - Vol- II)	G.O. (MS) No.117/99/AD dated 17-04-1999	do	do		
7	<b>Work advance</b> (Fresh Delegation)	<b>Work advance</b> To draw work advance for cultivation charges in farms upto Rs.80000/- in each case subject to condition that the accounts will be rendered in one month and accounts adjusted. Every order sanctioning the advance should be communicated to Accountant General. No special advance should be drawn until the previous one is adjusted.	Fresh Delegation		These powers were exercised by the Additional Directors of Agriculture out of Head Quarters (Regional) now the posts are in the HQ	do	
8	<b>Advance for purchase of seeds, planting materials etc</b> (Fresh Delegation)	<b>Advance for purchase of seeds, planting materials etc</b> To sanction the drawal of advance for purchase of seeds, planting materials etc under approved schemes upto Rs.50000/- in each case	Fresh Delegation	do	do	do	
9	<b>Demonstration Charges</b> (Fresh Delegation)	<b>Demonstration Charges</b> To sanction expenditure as demonstration charges of implements etc or approved practices upto Rs.8000/- per demonstration	do	do	do	do	
10	<b>Disposal in auction</b> (Fresh Delegation)	<b>Disposal in auction</b> <b>a)</b> To sanction and confirm auctions for sale of ungerminated and dried up seednuts and rejected seedlings in Departmental Nurseries upto any book value at a time <b>b)</b> To dispose off in auction unwanted and dead trees in Departmental Farms provided the book value or upset value is realised <b>c)</b> To dispose off in public auction or by sale according to the market rates, farm products, usufructs of trees under his control. Subject to a monetary limit of Rs.2 lakhs estimated at the market rate	G.O. (P) No.218/84/AD dated 26-07-1989	do			
11	<b>Purchase of Furniture</b> (Fresh Delegation)	<b>Purchase of Furniture</b> To sanction purchase of furniture upto a maximum of Rs.30000/- in each case observing Store Purchase Rules and an annual limit of Rs. One lakh	Fresh Delegation	do	do	do	
12	<b>Write off</b> (Fresh Delegation)	<b>Write off</b> To sanction write off of irrecoverable arrears of revenue not exceeding Rs.5000/- at a time in each case subject to a maximum limit of Rs.50000/- per annum	Fresh Delegation	do	do	do	
13	<b>Repairs to Motor Vehicles</b> (Fresh Delegation)	<b>Repairs to Motor Vehicles</b> To sanction repairs of Departmental vehicles upto a monetary limit of Rs.20000/- in each case in workshops approved for the purpose and subject to procedure laid down for repairs and maintenance of Govt vehicle in G.O. (P) No.248/PD dated 24-04-1962	Fresh Delegation	do			
14	<b>Purchase of books</b> (Fresh Delegation)	<b>Purchase of books</b> To sanction purchase of books for the use of the Department, provided there is budget provision and subject to rules provided in KFC	Fresh Delegation	do	G.O. (MS) No.117/99/AD dated 17-04-1999		

15	<b>Payment of Service Charges</b> (Fresh Delegation)	<b>Payment of Service Charges</b> To sanction payment of service charges such as electricity, water and telephone upto a maximum of Rs.50000/- pm	Fresh Delegation	do	do		
16	<b>Refreshment Charges</b> (Fresh Delegation)	<b>Refreshment Charges</b> To incur expeniture a light refreshment to participants in meetings subject to the condition that the expenditure shall not exceed Rs.15/- per head	Fresh Delegation	do	do		

**Director of Agriculture**

**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**  
**Name of Officer : JOINT DIRECTOR OF AGRICULTURE / PRINCIPAL AGRICULTURAL OFFICERS etc**

<b>SI No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<b>Financial Powers</b> <b>Original works</b> To give administrative approval of estimates of original works upto Rs.2.00 lakhs subject to budget provision provided the work is included in the scheme approved by Director of Agriculture or Government as the case may be	<b>Financial Powers</b> <b>Original works</b> To give administrative approval of estimate of original works upto Rs.10.00 lakhs subject to budget provision provided the work is included in the scheme approved by Directorate of Agriculture or Government as the case may be	G.O. (P) 218/84/AD dtd.26-07-1984 G.O. (Rt) No.916/74/AD dtd.09-04-1974	Administrative efficiency and delay in administration can be avoided. Moreover, the rate and cost of every materials has risen 20 to 200 times so the proposed delegation is genuine and need a revision			
<b>2</b>	<b>Advertisement charges</b> To incur advertisement charges upto Rs.1000 of tenders and quotation notice in each case subject to the condition that the rates are approved by the Director of Public Relations	<b>Advertisement charges</b> To incur advertisement charges upto Rs.10,000 of tenders and quotation notice in each case subject to the condition that the rates are approved by the Director of Public Relations	do	do			
<b>3</b>	<b>Local Purchase of Stationery</b> To sanction the purchase of stationery in urgent and unforeseen cases upto a limit of Rs.200 in each case subject to a maximum of Rs.1000 pm	<b>Local Purchase of Stationery</b> To sanction the purchase of stationery in urgent and unforeseen cases upto a limit of Rs.10,000 in each case subject to a maximum of Rs.1,00,000 per month	do	do			
<b>4</b>	<b>Hiring of godowns / Private Buildings</b> To sanction hiring of private building for office accomodation, godown for seed stores etc upto a monthly rent of Rs.800 per month in each case subject to other conditions now in force	<b>Hiring of godowns / Private Buildings</b> To sanction hiring of private building for office accomodation, godown for seed stores etc upto a monthly rent of Rs.5000 per month in each case subject to other conditions now in force	do	do			

5	<p><b>Disposal of unserviceable articles and stores in auction</b>  <b>a)</b> To sanction the disposal of all unserviceable or surplus stores including tools and equipments office furniture, dismantled materials and all other unserviceable stores and confirmation of sale in auction upto a book value of Rs.3000 in each case without any annual limit  <b>b)</b> To conduct and confirm all auction sales of unwanted and unserviceable and dead trees in the Farms and office premises under the Department provided the book value or upset price is realised</p>	<p><b>Disposal of unserviceable articles and stores in auction</b>  <b>a)</b> To sanction the disposal of all unserviceable or surplus stores including tools and equipments office furniture, dismantled materials and all other unserviceable stores and confirmation of sale in auction upto a book value of Rs.25,000 in each case without any annual limit.  <b>b)</b> To conduct and confirm all auction sales of unwanted and unserviceable and dead trees in the Farms and office premises under the Department provided the book value or upset price is realised.</p>	do	do			
6	<p><b>Purchase of furniture</b>  To sanction purchase of furniture locally upto a maximum of Rs.6000 in each case subject to budget provision and also subject to the condition that standards prescribed in Appendix I of GO (P) 243/62 dated 24-04-1962 should be followed as per Store Purchase Rules</p>	<p><b>Purchase of furniture</b>  To sanction purchase of furniture locally upto a maximum of Rs.25,000 in each case subject to annual limit of Rs.1,00,000/- and also subject to the condition that standards prescribed in Appendix I of GO (P) 243/62 dated: 24-04-1962 should be followed as per store purchase rules</p>	do	do			
7	<p><b>Purchase of Stores</b>  To sanction purchase of stores and articles of a capital nature such as Scientific instruments and machinery (non-recurring contingent expenditure) upto Rs.5000 at a time subject to Store Purchase Rules</p>	<p><b>Purchase of Stores</b>  To sanction purchase of stores and articles of a capital nature such as scientific instruments and machinery (non-recurring contingent expenditure) upto Rs.50,000 at a time subject to store purchase rules with an annual limit of Rs.4.00 lakhs</p>	do	do			
8	<p><b>Repairs to motor vehicles</b>  To sanction repairs to departmental vehicles upto Rs.3000 in each case subject to the Procedure laid down in GO(P) No. 248/PD dated 24-04-1962 and other instructions issued from time to time.</p>	<p><b>Repairs to motor vehicles</b>  To sanction repairs to departmental vehicles upto Rs.25,000 in each case subject to the procedure laid down in GO (P) No. 248/PD dated: 24-04-1962 and other instructions issued from time to time with an annual limit of Rs.2,00,000/-.</p>	do	do			

9	<p><b>Printing of forms and publicity materials</b> To sanction preparation of slides and other audio visual aids and their display materials at a cost not exceeding Rs.500 in each case subject to a Budget provision</p>	<p><b>Printing of forms and publicity materials</b> To sanction preparation of slides and other audio visual aids and their display materials at a cost not exceeding Rs.25,000 in each case subject to of annual limit of Rs.60,000 or as per a budget provision. If emergent situations to entrust private presses jobs not costing more than Rs.4,000/- at a time subject to an annual limit of Rs.70,000 and without referring to the Superintendent of Government press.</p>	do	do			
10	<p><b>Reference books, etc</b> a) To purchase reference books and periodicals (technical) relevant to the work/subject, subject to provisions of KFC Vol.II (upto Rs.2000 in a year for his office b) To sanction subscriptions to periodicals and journals of scientific and technical nature, incurring and expenditure of Rs.250 in each case to subordinate offices.</p>	<p><b>Reference books, etc</b> a) To purchase reference books and periodicals (technical) relevant to the work/subject, subject to provisions of KFC Vol. II (upto Rs.10,000 in a year for his office. b) To sanction subscriptions to periodicals and journals of scientific and technical nature, incurring and expenditure of Rs.1000 in each case to subordinate offices</p>	do	do			
11	<p><b>Refreshment charges</b> To incur expenditure on light refreshment to participants in meetings and conferences subject to the conditions that the expenditure shall not exceed Rs.1 per head subject to a maximum of Rs.40 at a time without any annual limit</p>	<p><b>Refreshment charges</b> To incur expenditure on light refreshment to participants in meetings and conferences subject to the conditions that the expenditure shall not exceed Rs.20 per head subject to a maximum of Rs.2000 at a time without any annual limit.</p>	do	do			
12	<p><b>Arrear claims</b> To sanction investigation of arrear claims of subordinate officers and staff when claims are less than 5 years</p>	<p><b>Arrear claims</b> To sanction investigation of arrear claims of subordinate officers and staff when claims are less than 5 years.</p>	do	do			
13	<p><b>Drawal of work advance</b> To draw work advance for cultivation charges in farms upto Rs.3000 subject to the condition that the accounts will be rendered every month and the amount adjusted. Every order sanctioning the advance should be communicated to the Accountant General</p>	<p><b>Drawal of work advance</b> To draw work advance for cultivation charges in farms upto Rs.1,00,000 subject to the condition that the accounts will be rendered every month and the amount adjusted. Every order sanctioning the advance should be communicated to the Accountant General.</p>	do	do			
14	<p><b>Area Development Scheme</b> To draw up and sanction and implement area development schemes upto a monetary limit of Rs.25000 in each case as Government share subject to budget provision and general development policy of the Department</p>	<p><b>Area Development Scheme</b> To draw up and sanction and implement area development schemes upto a monetary limit of Rs.1,00,000 in each case as Government share subject to budget provision and general development policy of the Department.</p>	do	do			

15	<b>Field trials &amp; Experiment</b> To sanction the design and lay out of field trials and experiments in cultivators fields incurring a maximum expenditure of Rs.250 per trial subject to an annual limit of Rs.25000	<b>Field trials &amp; Experiment</b> To sanction the design and layout of field trails and experiments in cultivators fields incurring a maximum expenditure of Rs.10,000 per trail subject to an annual limit of Rs.50,000.	do	do			
16	<b>Petty construction / repairs and maintenance of Government buildings</b> To sanction the execution of maintenance and petty construction and repairs of buildings under the Agriculture Department upto Rs.1000 on a proper estimate in each case without reference to PWD	<b>Petty construction / repairs and maintenance of Government buildings</b> To sanction the execution of maintenance and petty construction and repairs of buildings under the Agriculture Department upto Rs.1,00,000 on a proper estimate in each case without reference to PWD.	G.O. (P) 269/66/AD dtd.24-05-1966 G.O. (Rt) 916/74/AD dtd.09-04-1974	do			
17	<b>Training camps, seminars etc</b> (Fresh Delegation)	<b>Training camps, seminars etc</b> To incur expenditure for organising and conducting training camps, seminars and exhibitions upto Rs.1,00,000 at a time subject to budget provision and the rules in force	Fresh Delegation	do			
18	<b>Purchase of tyres and spareparts for Departmental vehicles</b> <b>a)</b> To purchase all spare parts tyres, batteries etc for departmental vehicles for the normal maintenance and repairs upto a monetary limit of Rs.9,000/- observing Store Purchase Rules of any separate procedure laid down for the purpose. <b>b)</b> Purchase in the case of break down in the course of a journey, the absolute minimum requirement to render the vehicle fit for journey to his HQ	<b>Purchase of tyres and spareparts for Departmental vehicles</b> <b>a)</b> To purchase all spare parts tyres, batteries etc for departmental vehicles for the normal maintenance and repairs upto a monetary limit of Rs.20,000/- observing Store Purchase Rules of any separate procedure laid down for the purpose subject to an annual limit of Rs.75,000. <b>b)</b> Purchase in the case of break down in the course of a journey, the absolute minimum requirement to render the vehicle fit for journey to his HQ	G.O. (P) 269/66/AD dtd.24-05-1966	do			
19	<b>Sanction of GPF Advance</b> (Fresh Delegation)	<b>Sanction of GPF Advance</b> To sanction Temporary withdrawal and Non-refundable withdrawals upto Rs.2,00,000/- including conversion of Temporary advance to NRA with observing GPF Rules as per G.O. 275/2007/Fin dtd.26-06-2007	G.O. (P) 275/07/AD dtd.26-06-2007 G.O. (Rt) No.916/74/AD dtd.09-04-1974	do			



20	<b>Auction of unserviceable electronics and electrical equipments / computer accessories by observing relevant rules</b> (Fresh Delegation)	<b>Auction of unserviceable electronics and electrical equipments / computer accessories by observing relevant rules</b> To sanction the disposal of unserviceable electrical and electronic equipments / computer accessories by observing Store Rules and relevant rules then and there and confirmation of sale in auction upto a book value of Rs.25,000/- without annual limit	Fresh Delegation	do			
21	<b>Non recurring Contingent Expenditure</b> To incur non-recurring Contingent expenditure upto Rs.200/- in each case subject to budget provision and rules in KFC.	<b>Non recurring Contingent Expenditure</b> To incur non-recurring Contingent expenditure upto Rs.20,000/- in each case subject to budget provision and rules in KFC.	G.O. (P) 269/66/AD dtd.24-05-1966  G.O. (Rt) 916/74/AD dtd.09-04-1974	do			
22	<b>Permanent Advance</b> (Fresh Delegation)	<b>Permanent Advance</b> To sanction permanent advance to a limit of Rs.8,000/- at a time for unforeseen expenditure in his office	Fresh Delegation	do			
23	<b>Expenditure to incur expenses for stamps / Demand Drafts etc</b> (Fresh Delegation)	<b>Expenditure to incur expenses for stamps / Demand Drafts etc</b> To sanction the expenditure incurred for the stamps / demand drafts etc as required for the smooth function of his office	Fresh Delegation	do			
24	<b>Write off</b> (Fresh Delegation)	<b>Write off</b> To sanction write off of irrecoverable arrears of revenue not exceeding Rs.20,000/- in each case subject to a maximum limit of Rs.75,000/- per annum.	G.O. (P) 269/66/AD dtd.24-05-1966  G.O. (P) 218/84/AD dtd.26-07-1984	do			
25	<b>Hiring of Private vehicles</b> (Fresh Delegation)	<b>Hiring of Private vehicles</b> To incur expenditure on hiring of private vehicles for official purposes upto an amount of Rs.2,00,000/- at a time without annual limit subject to competitive tenders and rules in force for tender acceptance as per Store Purchase Rules and other orders in force.	Fresh Delegation	do			
26	<b>Expenditure for verification of stock and stores</b> (Fresh Delegation)	<b>Expenditure for verification of stock and stores</b> To incur expenditure in connection with verification of stock by competitive bids upto Rs.15,000/- following normal rules of procedure in such matters.	Fresh Delegation	do			

27	<b>1) Purchase of library book</b> <b>a)</b> To sanction purchase of reference books and periodicals relevant to the works / subjects relating to the department subject to the provision of KFC Vol II upto Rs.500 in a year	<b>1) Purchase of library book</b> <b>a)</b> To sanction purchase of reference books and periodicals relevant to the works / subjects relating to the department subject to the provision of KFC Vol II upto Rs.5,000 in a year	G.O. (P) 269/66/AD dtd.24-05-1966  G.O. (P) 218/84/AD dtd.26-07-1984	do			
28	<b>b)</b> To sanction subscription of periodicals and journals of scientific and technical nature incurring an expenditure of Rs.250/- in each case to sub ordinate office	<b>b)</b> To sanction subscription of periodicals and journals of scientific and technical nature incurring an expenditure of Rs.2500/- in each case to sub ordinate office	do	do			
29	<b>Training camps, seminars etc</b> (Fresh Delegation)	<b>Training camps, seminars etc</b> To incur expenditure for organizing and conducting training camps, seminars and exhibitions upto Rs.1,00,000 at a time subject to budget provision and the rules in force.	Fresh Delegation	do			
30	<b>Public auction of farm produce / usufracts of trees and etc</b> To sanction and confirm sale in public auction according to market rates of farm produce and usufracts of trees and perishable articles subject to a monetary limit of Rs.7,500/- estimated at market rate	<b>Public auction of farm produce / usufracts of trees and etc</b> To sanction and confirm sale in public auction according to market rates of farm produce and usufracts of trees and perishable articles subject to a monetary limit of Rs.50,000/- estimated at market rate	G.O. (P) 269/66/AD dtd.24-05-1966  G.O. (P) 218/84/AD dtd.26-07-1984 G.O. (Rt) 3469/75/AD dtd.12-12-1975 G.O. (Rt) 916/77/AD dtd.09-04-1974	do			
31	<b>Purchase of Office equipments</b> (Fresh Delegation)	<b>Purchase of Office equipments</b> To incur an expenditure of Rs.25,000/- under purchase of office equipments at a time with an annual limit of Rs.200000/- per annum by observing existing rules	Fresh Delegation	do			

**Director of Agriculture**

**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**

**Name of Officer : DEPUTY DIRECTOR OF AGRICULTURE & EQUATED POSTS (Holding Independent charge of Head of Office)**

<b>SI No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<b>Scheme Sanction</b> Fresh Delegation	<b>Scheme Sanction</b> To sanction for schemes for farms work including labourer cost for the items subject to a maximum of Rs.5 lakhs for the item mentioned in approved action plan / forecast	do	do			
<b>2</b>	<b>Purchase of Lab / Farm for critical inputs by waiving of tender calls</b> Fresh Delegation	<b>Purchase of Lab / Farm for critical inputs by waiving of tender calls</b> To sanction purchase of farm Lab critical inputs subejct to a maximum of Rs.3 lakhs at a time which was included in the forecast / action plan approved for the year	do	do			
<b>3</b>	<b>Local Purchases of stationery</b> To sanction purchase of stationery locally in urgent and unforeseen cases upto Rs.1000 in each case subject to the Stores Purchase Rules	<b>Local Purchases of stationery</b> To sanction purchase of stationery locally in urgent and unforeseen cases upto Rs.5000 in each case subject to a maximum of Rs.15,000/- per annum subject to the Stores Purchase Rules	G.O. (P)218/84/AD dtd.26-07-1984	do			

4	<p><b>Disposal of unserviceable articles and stores in auction</b>  <b>a)</b> To sanction the disposal of all unserviceable or surplus stores including tools and equipments office furniture, dismantled materials and all other unserviceable stores and confirmation of sale in auction upto a book value of Rs.200 at a time and upto 1000 per annum  <b>b)</b> To conduct and confirm all auction sales of unwanted and unserviceable and dead trees in the Farms materials where write off involved does not exceeds Rs.1000 at a time in the office premises provided the auction is sanctioned by competent authority and the bid amount is not less than the assessed value</p>	<p><b>Disposal of unserviceable articles and stores in auction</b>  <b>a)</b> To sanction the disposal of all unserviceable or surplus stores including tools and equipments office furniture, dismantled materials and all other unserviceable stores and confirmation of sale in auction upto a book value of Rs.15,000/- in each case without any annual limit  <b>b)</b> To conduct and confirm all auction sales of unwanted and unserviceable and dead trees in the Farms materials where write off involved does not exceeds Rs.15,000/- at a time in the office premises provided the auction is sanctioned by competent authority and the bid amount is not less than the assessed value</p>	do	do			
5	<p><b>Purchase of furniture</b>  To sanction purchase locally upto a maximum of Rs.1000 in each case subject to budget provision and also to the condition that standards prescribed in Appendix- I of GO(P) 248/62 dated 24-04-1962 should be followed subject to Store Purchase Rules and Budget Provision</p>	<p><b>Purchase of furniture</b>  To sanction purchase locally upto a maximum of Rs.1000 in each case subject to budget provision and also to the condition that standards prescribed in Appendix- I of GO(P) 248/62 dated 24-04-1962 should be followed subject to Store Purchase Rules and Budget Provision</p>	do	do			
6	<p><b>Purchase of stores</b>  To sanction purchase of stores and articles such as scientific instruments, visual aid upto Rs.2000 at a time subejct to budget provision and observing Stores Purchase Rules</p>	<p><b>Purchase of stores</b>  To sanction purchase of stores and articles such as scientific instruments, visual aid upto Rs.15,000/- at a time subejct to budget provision and observing Stores Purchase Rules</p>	do	do			
7	<p><b>Purchase of bags and containers</b>  To sanction purchase of bags and containers for packing farm produce/manures and soil samples etc upto Rs.1000/- at a time observing Stores Purchase Rules and subject to a maximum limit of Rs.5000 per annum</p>	<p><b>Purchase of bags and containers</b>  To sanction purchase of bags and containers for packing farm produce/manures and soil samples etc upto Rs.20,000/- at a time observing Stores Purchase Rules and subject to a maximum limit of Rs.2,00,000/- per annum</p>	G.O. (Rt) 916/74/AD dtd.09-04-1974	do			

<b>8</b>	<b>Purchase of technical books and periodicals</b> To purchase technical books and journals and to subscribe to periodicals incurring an expenditure not exceeding Rs.1000 at a time subject to the condition that the purchase will be made from the list approved by Director of Agriculture.	<b>Purchase of technical books and periodicals</b> To purchase technical books and journals and to subscribe to periodicals incurring an expenditure not exceeding Rs.5000 at a time subject to the condition that the purchase will be made from the list approved by Director of Agriculture.	do	do		
<b>9</b>	<b>Work advance</b> To draw advance for expenditure in farms as well as other contingent expenditure upto Rs.2000/- observing all relevant rules in force.	<b>Work advance</b> To draw advance for expenditure in farms as well as other contingent expenditure upto Rs.15,000/- observing all relevant rules in force.	do	do		
<b>10</b>	<b>Hiring of private building</b> To sanction hiring of private building for office accommodation, godowns upto Rs.300/- per month in each case subject to other condition now in force	<b>Hiring of private building</b> To sanction hiring of private building for office accommodation, godowns upto Rs.3000/- per month in each case subject to other condition now in force	do	do		
<b>11</b>	<b>Petty construction / repair</b> To sanction for petty construction / repair on contingency of building / shed in farms /lab on proper estimate with out referring to PWD subject to maximum of Rs.1,000/-	<b>Petty construction / repair</b> To sanction for petty construction / repair on contingency of building / shed in farms /lab on proper estimate with out referring to PWD subject to maximum of Rs.50,000/-	G.O. (P) 218/84/AD dtd.26-07-1984 & 916/74/AD G.O. (Rt) dtd. 09-04-1974	do		
<b>12</b>	<b>Photography, Videography and other display works</b> (Fresh Delegation)	<b>Photography, Videography and other display works</b> To sanction payments for works executed or materials supplied in connection with photography of technically important situations or arranging drawing of charts/boards and their display provided it does not exceed Rs.25,000/- at a time and Rs.75,000/- per annum.	Fresh Delegation	do		
<b>13</b>	<b>Audio visual and public address system</b> Fresh Delegation	<b>Audio visual and public address system</b> To sanction advertisement charges, audio visual and public address system etc in connection with organisation of Departmentally sponsored meetings / seminars provided the expenditure involved per function does not exceed Rs.10,000/- each. Such sanction shall not exceed Rs.50,000/- per annum and shall only be issued subject to availability of funds	Fresh Delegation	do		

14	<b>Field Trails</b> To conduct field trails and experiments in cultivators fields / Government Farm incurring an expenditure not exceeding Rs.50/- per trial, subject to annual limit of Rs.500/-	<b>Field Trails</b> To conduct field trails and experiments in cultivators fields / Government Farm incurring an expenditure not exceeding Rs.20,000/- per trial, subject to annual limit of Rs.1,00,000/-	G.O. (P) 218/84/AD dtd.26-07-1984	do			
15	<b>Training</b> <b>a) training organising</b> To incur expenditure for organising and conducting camps / seminars and exhibition upto Rs.500/- at a time subejct to budget provision	<b>Training</b> <b>a) training organising</b> To incur expenditure for organising and conducting camps / seminars and exhibition upto Rs.20,000/- at a time subejct to budget provision and the rules in force	do	do			
16	<b>b) Refreshment Charges</b> (Fresh Delegation)	<b>b) Refreshment Charges</b> To incur expenditure on light refreshment and working lunch to participants in meetings and conferences subject to the conditions that the per capita expenditure shall not exceed Rs. 100 limited to Rs.10,000 at a time subject to budget provision		do			
17	<b>Purchase of spare parts and repairs</b> (Fresh Delegation)	<b>Purchase of spare parts and repairs</b> To sanction purchase of spare parts, repair of PP equipments, agricultural implements and machinery upto Rs.25,000/- at a time observing Store Purchase Rules and subject to availability of funds	Fresh Delegation	do			
18	<b>Repair of vehicles</b> To sanction expenditure on repair of vehicle by approved workshop upto a limit of Rs.500/- including the cost of spare parts.	<b>Repair of vehicles</b> To sanction expenditure on repair of vehicle by approved workshop upto a limit of Rs.25,000/- including the cost of spare parts at a time and an annual limit of Rs.70,000/-	G.O. (Rt) 916/74/AD dtd.09-04-1974	do			
19	<b>Loading and unloading</b> (Fresh Delegation)	<b>Loading and unloading</b> To incur expenditure upto Rs.10000 in case of loading and unloading of agricultural inputs/stores related to departmental activities with annual limit of Rs.50,000/-.	Fresh Delegation	do			
20	<b>Repair of computer and purchase of accessories</b> (Fresh Delegation)	<b>Repair of computer and purchase of accessories</b> To sanction expenditure on repair of computer and AMC upto a limit of Rs.15,000/- including the cost of accessories.	Fresh Delegation	do			

21	<b>Daily purchase of inputs / non-recurring contingent charges</b> Purchase of inputs including Stres and Packing materials (Farm requisites) for non-recurring items to a maximum of Rs.1,000/- per day subject to budget provision by observing Stores Purchase Rules	<b>Daily purchase of inputs / non-recurring contingent charges</b> Purchase of inputs including Stres and Packing materials (Farm requisites) for non-recurring items to a maximum of Rs.8,000/- per day subject to budget provision by observing Stores Purchase Rules	G.O. (P) 218/84/AD dtd.26-07-1984	do			
22	<b>Public / Ceremonial functions</b> (Fresh Delegation)	<b>Public / Ceremonial functions</b> To conduct public/ceremonial functions /exhibitions incurring an expenditure not exceeding Rs.25,000/- per function subject to an annual limit of Rs.60,000/- per annum.	Fresh Delegation	do			
23	<b>Crop Compensation</b> (Fresh Delegation)	<b>Crop Compensation</b> To sanction for compensation for crop loss due to natural calamity upto Rs.20,000/-	Fresh Delegation	do			
24	<b>Price fixing of Agricultural produces</b> (Fresh Delegation)	<b>Price fixing of Agricultural produces</b> To fix price of planting materials and farm / lab produce, bio-control agents, bio-fertilizers, organics etc	Fresh Delegation	do			
25	<b>Hiring vehicle for transport</b> (Fresh Delegation)	<b>Hiring vehicle for transport</b> Sanction for hiring private vehicles for departmental activities including transport of agricultural produces subject to a maximum limit of Rs.10,000/-	Fresh Delegation	do			
26	<b>Service charges</b> (Fresh Delegation)	<b>Service charges</b> To incur contingent service expenditures like water, electricity, telephones, internet, taxes of offices, farms, lab subject to budget provision	Fresh Delegation	do			
27	<b>Expenditure on verification of stocks</b> To incur the expenditure on account of verification of stocks upto Rs.500/- in each case observing the Stores Rules and accepting lowest rates	<b>Expenditure on verification of stocks</b> To incur the expenditure on account of verification of stocks upto Rs.25,000/- in each case observing the Stores Rules and accepting lowest rates	G.O. (P) 269/66/AD dtd.24-05-1966 & G.O. (Rt) 916/74/AD dtd.09-07-1974	do			
28	<b>Withdrawal from GPF</b> Fresh Delegation	<b>Withdrawal from GPF</b> To sanction withdrawals from GPF of his sub ordinates including temporary advance, NRA and conversion of T A to NRA upto Rs.1,00,000/- as per the rules provided in the GPF Rules	G. O. (P) 275/07/Fin dtd. 26-06-2007	do			

<b>29</b>	<b>Advertisement Charges</b> To incur advertisement charges upto Rs.100/- in each case subject to other conditions and limitations under rules of this fund	<b>Advertisement Charges</b> To incur advertisement charges upto Rs.40,000/- in each case subject to other conditions and limitations under rules of this fund	G. O. (Rt) 916/74/AD dtd. 09-04-1974	do			
<b>30</b>	<b>Non-recurring Contingent expenditure</b> To incur non-recurring contingent expenditure upto Rs.500/- at a time provided that there is provision in the budget and subject to Rules in Appendix IV Volume II of KFC	<b>Non-recurring Contingent expenditure</b> To incur non-recurring contingent expenditure upto Rs.2,00,000/- at a time provided that there is provision in the budget and subject to Rules in Appendix IV Volume II of KFC	G. O. (Rt) 916/74/AD dtd. 09-04-1974	do			
<b>31</b>	<b>Farm Expenditure</b> To incur expenditure farms upto Rs.5,000/- in respect of each farm per year subject to budget provision	<b>Farm Expenditure</b> To incur expenditure farms upto Rs.2,00,000/- in respect of each farm per year subject to budget provision	G. O. (Rt) 916/74/AD dtd. 09-04-1974	do			
<b>32</b>	<b>Investigation of arrear claims</b> (Fresh Delegation)	<b>Investigation of arrear claims</b> To sanction investigation of arrear claims of his subordinate officers and staffs when claims are more than 5 years	Fresh Delegation	do			
<b>33</b>	<b>Write off</b> (Fresh Delegation)	<b>Write off</b> To sanction of power to write off irrecoverable arrears of revenue not exceeding Rs.12,500/- at a time and not exceeding Rs.50,000/ per annum	do	do			
<b>34</b>	<b>Permanent Advance</b> (Fresh Delegation)	<b>Permanent Advance</b> To sanction permanent advance to a limit of Rs.8,000/- at a time for unforeseen expenditure in his office	do	do			

**Director of Agriculture**



**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**

**Name of Officer : ASSISTANT DIRECTOR OF AGRICULTURE, ASSISTANT SOIL CHEMISTS AND EQUATED CATEGORIES etc (HEAD OF OFFICES WITH INDEPENDENT CHARGE), FARM SUPERINTENDENT, CENTRAL SOIL & PLANT HEALTH CLINIC, ADA BMFC, DDA BIO-CONTROL LAB, DDA KPSMC AND EQUATED POSTS**

<b>SI No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<b>Financial Powers Scheme Sanction</b> (Fresh Delegation)	<b>Financial Powers Scheme Sanction</b> To sanction for schemes for farms work including labourer cost for the items subject to a maximum of Rs.5 lakhs for the item mentioned in approved action plan / forecast	Fresh Delegation	a) Administrative efficiency b) Delay in administration can be avoided c) The rate of every items, cost of materials, wages etc have changed 20 to 200 times than in 1966, so the financial proposals may be accepted			
<b>2</b>	<b>Purchase of Lab / Farm for critical inputs by waiving of tender calls</b> (Fresh Delegation)	<b>Purchase of Lab / Farm for critical inputs by waiving of tender calls</b> To sanction purchase of farm Lab critical inputs subejct to a maximum of Rs.3 lakhs at a time which was included in the forecast / action plan approved for the year	Fresh Delegation	do			
<b>3</b>	<b>Local Purchases of stationery</b> To sanction purchase of stationery locally in urgent and unforeseen cases upto Rs.1000 in each case subject to the Stores Purchase Rules and subject to budget provision	<b>Local Purchases of stationery</b> To sanction purchase of stationery locally in urgent and unforeseen cases upto Rs.5000 in each case subject to a maximum of Rs.15,000/- per annum subject to the Stores Purchase Rules	G.O. (P)218/84/AD dtd.26-07-1984	do			
<b>4</b>	<b>Disposal of unserviceable articles and stores in auction</b> a) To sanction the disposal of all unserviceable or surplus stores including tools and equipments office furniture, dismantled materials and all other unserviceable stores and confirmation of sale in auction upto a book value of Rs.200 at a time and upto 1000 per annum b) To conduct and confirm all auction sales of unwanted and unserviceable and dead trees in the Farms materials where write off involved does not exceeds Rs.1000 at a time in the office premises provided the auction is sanctioned by competant authority and the bid amount is not less than the assessed value	<b>Disposal of unserviceable articles and stores in auction</b> a) To sanction the disposal of all unserviceable or surplus stores including tools and equipments office furniture, dismantled materials and all other unserviceable stores and confirmation of sale in auction upto a book value of Rs.15,000/- in each case without any annual limit b) To conduct and confirm all auction sales of unwanted and unserviceable and dead trees in the Farms materials where write off involved does not exceeds Rs.15,000/- at a time in the office premises provided the auction is sanctioned by competant authority and the bid amount is not less than the assessed value	G.O. (P)218/84/AD dtd.26-07-1984 G.O. (Rt) 2501/75/AD dtd.22-09-1975	do			

<b>5</b>	<b>Purchase of furniture</b> To sanction purchase locally upto a maximum of Rs.2000 in each case subject to budget provision and also to the condition that standards prescribed in Appendix- I of GO(P) 248/62 dated 24-04-1962 should be followed subject to Store Purchase Rules and Budget Provision	<b>Purchase of furniture</b> To sanction purchase locally upto a maximum of Rs.25,000/- in each case subject to an annual limit of Rs.70,000/- and also to the condition that standards prescribed in Appendix- I of GO(P) 248/62 dated 24-04-1962 should be followed subject to Store Purchase Rules	G.O. (P) 218/84/AD dtd.26-07-1984 (in par with Deputy Directors of Agriculture)	do			
<b>6</b>	<b>Purchase of stores</b> To sanction purchase of stores and articles such as scientific instruments, visual aid upto Rs.2000 at a time subject to budget provision and observing Stores Purchase Rules	<b>Purchase of stores</b> To sanction purchase of stores and articles such as scientific instruments, visual aid upto Rs.15,000/- at a time observing Stores Purchase Rules with an annual limit of Rs.1,00,000/-	do	do			
<b>7</b>	<b>Purchase of bags and containers</b> To sanction purchase of bags and containers for packing farm produce/manures and soil samples etc upto Rs.1000/- at a time observing Stores Purchase Rules and subject to a maximum limit of Rs.5000 per annum	<b>Purchase of bags and containers</b> To sanction purchase of bags and containers for packing farm produce/manures and soil samples etc upto Rs.20,000/- at a time observing Stores Purchase Rules and subject to a maximum limit of Rs.2,00,000/- per annum	G.O. (Rt) 916/74/AD dtd.09-04-1974 G.O. (P) 218/84/AD dtd.26-07-1984 (delegated to Farm Suptds)	do			
<b>8</b>	<b>Purchase of technical books and periodicals</b> To purchase technical books and journals and to subscribe to periodicals incurring an expenditure not exceeding Rs.1000 at a time subject to the condition that the purchase will be made from the list approved by Director of Agriculture.	<b>Purchase of technical books and periodicals</b> To purchase technical books and journals and to subscribe to periodicals incurring an expenditure not exceeding Rs.5000 at a time subject to the condition that the purchase will be made from the list approved by Director of Agriculture.	do	do			
<b>9</b>	<b>Work advance</b> To draw advance for expenditure in farms as well as other contingent expenditure upto Rs.2000/- observing all relevant rules in force.	<b>Work advance</b> To draw advance for expenditure in farms as well as other contingent expenditure upto Rs.15,000/- observing all relevant rules in force.		do			
<b>10</b>	<b>Hiring of private building</b> To sanction hiring of private building for office accommodation, godowns upto Rs.300/- per month in each case subject to other condition now in force	<b>Hiring of private building</b> To sanction hiring of private building for office accommodation, godowns upto Rs.10,000/- per month in each case subject to other condition now in force	G.O. (P) 218/84/AD dtd.26-07-1984	do			
<b>11</b>	<b>Petty construction / repair</b> To sanction for petty construction / repair on contingency of building / shed in farms /lab on proper estimate with out referring to PWD subject to maximum of Rs.1,000/-	<b>Petty construction / repair</b> To sanction for petty construction / repair on contingency of building / shed in farms /lab on proper estimate with out referring to PWD subject to maximum of Rs.50,000/-	G.O. (P) 218/84/AD dtd.26-07-1984 & G.O. (Rt) 916/74/AD dtd. 09-04-1974	do			
<b>12</b>	<b>Photography, Videography and other display works</b> (Fresh Delegation)	<b>Photography, Videography and other display works</b> To sanction payments for works executed or materials supplied in connection with photography of technically important situations or arranging drawing of charts/boards and their display provided it does not exceed Rs.25,000/- at a time and Rs.75,000/- per annum.	Fresh Delegation	do			

13	<b>Audio visual and public address system</b> (Fresh Delegation)	<b>Audio visual and public address system</b> To sanction advertisement charges, audio visual and public address system etc in connection with organisation of Departmentally sponsored meetings / seminars provided the expenditure involved per function does not exceed Rs.10,000/- each. Such sanction shall not exceed Rs.50,000/- per annum and shall only be issued subject to availability of funds	Fresh Delegation	do			
14	<b>Field Trails</b> To conduct field trails and experiments in cultivators fields / Government Farm incurring an expenditure not exceeding Rs.50/- per trial, subject to annual limit of Rs.500/-	<b>Field Trails</b> To conduct field trails and experiments in cultivators fields / Government Farm incurring an expenditure not exceeding Rs.20,000/- per trial, subject to annual limit of Rs.1,00,000/-	G.O. (P) 218/84/AD dtd.26-07-1984	do			
15	<b>Training</b> <b>a) training organising</b> To incur expenditure for organising and conducting camps / seminars and exhibition upto Rs.500/- at a time subeject to budget provision	<b>Training</b> <b>a) training organising</b> To incur expenditure for organising and conducting camps / seminars and exhibition upto Rs.20,000/- at a time subject to existitng rules	do	do			
16	<b>b) Refreshment Charges</b> (Fresh Delegation)	<b>b) Refreshment Charges</b> To incur expenditure on light refreshment and working lunch to participants in meetings and conferences subject to the conditions that the per capita expenditure shall not exceed Rs. 15 limited to Rs.5,000 at a time	Fresh Delegation	do			
17	<b>Purchase of spare parts and repairs</b> (Fresh Delegation)	<b>Purchase of spare parts and repairs</b> To sanction purchase of spare parts, repair of PP equipments, agricultural implements and machinery upto Rs.25,000/- at a time observing Store Purchase Rules and subject to availability of funds	Fresh Delegation	do			
18	<b>Repair of vehicles</b> To sanction expenditure on repair of vehicle by approved workshop upto a limit of Rs.500/- including the cost of spare parts.	<b>Repair of vehicles</b> To sanction expenditure on repair of vehicle by approved workshop upto a limit of Rs.40,000/- including the cost of spare parts.	G.O. (Rt) 916/74/AD dtd.09-04-1974	do			
19	<b>Loading and unloading</b> Fresh Delegation	<b>Loading and unloading</b> To incur expenditure upto Rs.10000 in case of loading and unloading of agricultural inputs/stores related to departmental activities with annual limit of Rs.50,000/-.	Fresh Delegation	do			
20	<b>Repair of computer and purchase of accessories</b> Fresh Delegation	<b>Repair of computer and purchase of accessories</b> To sanction expenditure on repair of computer upto a limit of Rs.25,000/- including the cost of accessories and for annual maintenance contract	Fresh Delegation	do			

21	<b>Daily purchase of inputs / non-recurring contingent charges</b> Purchase of inputs to a maximum of Rs.1,000/-	<b>Daily purchase of inputs / non-recurring contingent charges</b> Purchase of inputs including Stores and Packing materials (Farm requisites) for non-recurring items to a maximum of Rs.8,000/- per day subject to annual limit of Rs.50,000/- by observing Stores Purchase Rules	G.O. (P) 218/84/AD dtd.26-07-1984	do			
22	<b>Public / Ceremonial functions</b> (Fresh Delegation)	<b>Public / Ceremonial functions</b> To conduct public/ceremonial functions /exhibitions incurring an expenditure not exceeding Rs.25,000/- per function subject to an annual limit of Rs.60,000/- per annum.	Fresh Delegation	do			
23	<b>Crop Compensation</b> (Fresh Delegation)	<b>Crop Compensation</b> To sanction for compensation for crop loss due to natural calamity upto Rs.20,000/-	Fresh Delegation	do			
24	<b>Price fixing of Agricultural produces</b> (Fresh Delegation)	<b>Price fixing of Agricultural produces</b> To fix price of planting materials and farm / lab produce, bio-control agents, bio-fertilizers, organics etc as per the existing local price / market price	Fresh Delegation	do			
25	<b>Hiring vehicle for transport</b> (Fresh Delegation)	<b>Hiring vehicle for transport</b> Sanction for hiring private vehicles for departmental activities including transport of agricultural produces subject to a maximum limit of Rs.10,000/-		do			
26	<b>Service charges</b> (Fresh Delegation)	<b>Service charges</b> To incur contingent service expenditures like water, electricity, telephones, internet, taxes of offices, farms, lab subject to the relevant rules	Fresh Delegation	do			
27	<b>Expenditure on verification of stocks</b> To incur the expenditure on account of verification of stocks upto Rs.500/- in each case observing the Stores Rules and accepting lowest rates	<b>Expenditure on verification of stocks</b> To incur the expenditure on account of verification of stocks upto Rs.25,000/- in each case observing the Stores Rules and accepting lowest rates	G.O. (P) 269/66/AD dtd.24-05-1966 & G.O. (Rt) 916/74/AD dtd.09-07-1974	do			
28	<b>Withdrawal from GPF</b> (Fresh Delegation)	<b>Withdrawal from GPF</b> To sanction withdrawals from GPF of his sub ordinates including temporary advance, NRA and conversion of T A to NRA upto Rs.1,00,000/- as per the rules provided in the GPF Rules	G. O. (P) 275/07/Fin dtd. 26-06-2007	do			
29	<b>Advertisement Charges</b> To incur advertisement charges upto Rs.100/- in each case subject to other conditions and limitations under rules of this fund	<b>Advertisement Charges</b> To incur advertisement charges upto Rs.40,000/- in each case subject to other conditions and limitations under rules of this fund	G. O. (Rt) 916/74/AD dtd. 09-04-1974	do			
30	<b>Non-recurring Contingent expenditure</b> To incur non-recurring contingent expenditure upto Rs.500/- at a time provided that there is provision in the budget and subject to Rules in Appendix IV Volume II of KFC	<b>Non-recurring Contingent expenditure</b> To incur non-recurring contingent expenditure upto Rs.2,00,000/- at a time provided that there is provision in the budget and subject to Rules in Appendix IV Volume II of KFC	G. O. (Rt) 916/74/AD dtd. 09-04-1974	do			
31	<b>Farm Expenditure</b> To incur expenditure farms upto Rs.5,000/- in respect of each farm per year subject to budget provision	<b>Farm Expenditure</b> To incur expenditure farms upto Rs.2,00,000/- in respect of each farm per year	G. O. (Rt) 916/74/AD dtd. 09-04-1974	do			

32	<b>Purchase of office equipments</b> (Fresh Delegation)	<b>Purchase of office equipments</b> To incur an expenditure of Rs.10000/- for the purchase of office equipments subject to an annual of Rs.50,000/- by observing relevant rules	Fresh Delegation	do			
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***Director of Agriculture***

**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**  
**Name of Officer : ASSISTANT DIRECTOR OF AGRICULTURE (Block level) (Independent Charge)**

<b>SI No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<b>Financial Powers</b> <b>Purchase of spare parts and repairs</b> To sanction purchase of spare parts, repair of PP equipments, agricultural implements and machinery upto Rs.1000 at a time observing store purchase rules and subject to availability of funds	<b>Financial Powers</b> <b>Purchase of spare parts and repairs</b> To sanction purchase of spare parts, repair of PP equipments, agricultural implements and machinery upto Rs.25000 at a time observing store purchase rules and subject to availability of funds	G.O. (P) 218/84/AD dtd.26-07-1984	<b>1)</b> The cost of materials and implements has risen upto 20 to 200 times than in 1966 and 1984. <b>2)</b> Efficiency in administration and to avoid delay in administration			
<b>2</b>	<b>Purchase of Stores</b> To sanction purchase of store and articles upto Rs.1000 at a time subject to budget provision and observing Stores Purchase Rules.	<b>Purchase of Stores</b> To sanction purchase of store and articles upto Rs.25000 at a time subject to budget provision and by observing Stores Purchase Rules.	G.O. (P) 218/84/AD dtd.26-07-1984	do			
<b>3</b>	<b>Purchase of Stationery</b> To sanction purchase of stationery locally in urgent and unforeseen cases upto Rs.100/- in each case subject to a maximum of Rs.500/- per annum.	<b>Purchase of Stationery</b> To sanction purchase of stationery locally in urgent and unforeseen cases upto Rs.5000 subject to relevant rules	G.O. (P) 218/84/AD dtd.26-07-1984	do			
<b>4</b>	<b>Disposal of unserviceable and condemned articles</b> To sanction the disposal of all unserviceable or surplus stores including tools and equipments office furniture, dismantled materials and all other unserviceable stores and confirmation of sale in auction upto a book value of Rs.200 in each case without any annual limit of Rs.1000/-	<b>Disposal of unserviceable and condemned articles</b> To sanction the disposal of all unserviceable or surplus stores including tools and equipments office furniture, dismantled materials and all other unserviceable stores and confirmation of sale in auction upto a book value of Rs.10,000/- in each case without any annual limit.	G.O. (MS) 154/69/AD dtd.31-03-1969	do			
<b>5</b>	<b>Field Trials</b> To conduct field trails in cultivators fields/ Government Farm incurring an expenditure not exceeding Rs.50 per trial, subject to annual limit of Rs.500 and approval of the Controlling officer	<b>Field Trials</b> To conduct field trails in cultivators fields/Government Farm incurring an expenditure not exceeding Rs.10,000/- per trial, subject to annual limit of Rs.30,000/- and approval of the Controlling officer	G.O. (P) 218/84/AD dtd.26-07-1984	<b>1)</b> The cost of materials and implements has risen upto 20 to 200 times than in 1966 and 1984. <b>2)</b> Efficiency in administration and to avoid delay in administration (In par with the old Junior Agricultural Officers)			

6	<b>Photographic and other display works</b> sanction payments for works executed or materials supplied in connection with photography of technically important situations or arranging drawing of charts/boards and their display provided it does not exceed Rs.50 at a time and Rs.250 per annum.	<b>Photographic and other display works</b> To To sanction payments for works executed or materials supplied in connection with photography of technically important situations or arranging drawing of charts/boards and their display provided it does not exceed Rs.10000 at a time and Rs.25000 per annum.	do	do			
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<b>7</b>	<b>Work advance</b> To draw work advance for expenditure in farms as well as other contingent expenditure upto Rs.100 observing all relevant rules in force at a time with an annual limit of Rs.1000/-	<b>Work advance</b> To draw work advance for expenditure in farms as well as other contingent expenditure upto Rs.40000 observing all relevant rules in force at a time with an annual limit of Rs.1,00,000/-		do			
<b>8</b>	<b>Publicity charges</b> To sanction advertisement charges, mike hire charges etc in connection with organization of Departmentally sponsored meetings/seminars provided the expenditure involved per function does not exceed Rs.50 each. Such sanction shall not exceed Rs.200 per annum and shall only be issued subject to availability of funds.	<b>Publicity charges</b> To sanction advertisement charges, mike hire charges etc in connection with organization of Departmentally sponsored meetings/seminars provided the expenditure involved per function does not exceed Rs.2500 each. Such sanction shall not exceed Rs.10000 per annum and shall only be issued subject to availability of funds.	do	do			
<b>9</b>	<b>Repair of vehicles</b> To sanction expenditure on repair of vehicle by approved workshop upto a limit of Rs.250 including the cost of spare parts.	<b>Repair of vehicles</b> To sanction expenditure on repair of vehicle by approved workshop upto a limit of Rs.20,000 including the cost of spare parts at a time with an annual limit of Rs.50,000/- subject to budget provisions existing rules.	G.O. (P) 269/66/AD dtd.24-05-1966 (Page 25)	do			
<b>10</b>	<b>Loading / Unloading</b> (Fresh Delegation)	<b>Loading / Unloading</b> To incur expenditure upto Rs.10000 in case of loading and unloading of agricultural inputs/stores related to departmental activities with annual limit of Rs.1,00,000/- subject to budget provision.	G.O. (P) 218/84/AD dtd.26-07-1984	do			
<b>11</b>	<b>Training</b> (Fresh Delegation)	<b>Training</b> To conduct training as approved in the annual forecast / action plan in cultivators fields / Government Farm incurring an expenditure for purchase of items for training, honorarium to faculty members at rate sanctioned in IMG, procurement of audiovisual equipment not exceeding Rs.20000 at a time, subject to annual limit of Rs.1,00,000/- and approval of the Controlling Officer subject to budget provision	Fresh Delegation	do			



12	<b>Public /Ceremonial functions</b> (Fresh Delegation)	<b>Public /Ceremonial functions</b> To conduct ceremonial functions / exhibitions incurring an expenditure not exceeding 10000 per function subject to an annual limit of Rs.50000 per annum. Subject to budget provision	Fresh Delegation	do		
13	<b>Purchase of furniture</b> To sanction purchase locally upto a maximum of Rs.1000 in each case subject to budget provision and also to the condition that standards prescribed in Appendix - I of G.O(P) 248/62 dtd.24-04-1962 should be followed subject to Store Purchase Rules and Budget	<b>Purchase of furniture</b> To sanction purchase locally upto a maximum of Rs.20000 in each case subject to budget provision and also to the condition that standards prescribed in Appendix - I of G.O(P) 248/62 dtd.24-04-1962 should be followed subject to Store Purchase Rules	G.O. (P) 218/84/AD dtd.26-07-1984	do		
14	<b>Library books</b> To purchase technical books and journals and to subscribe to periodicals incurring an expenditure not exceeding Rs.500 at a time with an annual limit of Rs.1,000/- subject to the condition that the purchase will be made from the list approved by Director of Agriculture	<b>Library books</b> To purchase technical books and journals and to subscribe to periodicals incurring an expenditure not exceeding Rs.5000 at a time with an annual limit of Rs.25,000/- subject to the condition that the purchase will be made from the list approved by Director of Agriculture	do	do		
15	<b>Repair of computer and purchase of accessories</b> (Fresh Delegation)	<b>Repair of computer and purchase of accessories</b> To sanction expenditure on repair of computer upto a limit of Rs.10000 including the cost of accessories.	Fresh Delegation	do		
16	<b>Temporary withdrawal of GPF / NRA</b> (Fresh Delegation)	<b>Temporary withdrawal of GPF / NRA</b> Sanctioning power of GPF to the sub ordinates under him including TA / NRA and conversion of T A to NRA by observing GPF rules and Government orders issued then and there upto a limit of Rs.1,50,000/-	G.O. (P) 275/2007/Fin dtd. 26-06-2007	do		
17	<b>Renting of private building</b> To sanction hiring of private buildings for office accomodation, godown for seed stores etc upto a monthly rent of Rs.300/- per month in each case subject to other conditions now in force	<b>Renting of private building</b> To sanction hiring of private buildings for office accomodation, godown for seed stores etc upto a monthly rent of Rs.12,000/- per month in each case subject to other conditions now in force	G.O. (P) 218/84/AD dtd.26-07-1984	do		
18	<b>Non-recurring Contingent expenses</b> To incur an expenditure of Rs.200/- per month as non-recurring contingent expenses in each case subejct to the conditions in Appendix IV of Vol. II KFC	<b>Non-recurring Contingent expenses</b> To incur an expenditure of Rs.12,000/- per month as non-recurring contingent expenses in each case subejct to the conditions in Appendix IV of Vol. II KFC	G.O. (P) 269/66/AD dtd.24-05-1966	do		
19	<b>Payment of service charges</b> (Fresh Delegation)	<b>Payment of service charges</b> Payment of service charges such as water charges, electricity charges, cost of service stamps etc as per the bills or vouchers produced subject to the Government rules and regulations without the monetary limit	Fresh Delegation	do		
20	<b>Refreshment charges</b> (Fresh Delegation)	<b>Refreshment charges</b> To incur expenditure on light refreshment to participants in meeting and conferences subject to the conditions that per capita expenditure shall not exceed Rs.15/- subject to a limit of Rs.750/- at a time (subject to Budget Provision)	Fresh Delegation	do		
21	<b>Write off</b> (Fresh Delegation)	<b>Write off</b> To sanction write off of irrecoverable arrears of revenue not exceeding Rs.10,000/- in each case and not exceeding Rs.50,000/- per annum	Fresh Delegation	do		

22	<b>Purchase of office equipments</b> (Fresh Delegation)	<b>Purchase of office equipments</b> To incur an expenditure for the purchase of office equipments upto Rs.5,000/- at a time with an annual limit of Rs.50,000/- subject to existing Rules and Regulations	Fresh Delegation	do			
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***Director of Agriculture***

**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**

**Name of Officer : ASSISTANT DIRECTOR OF AGRICULTURE / SENIOR AGRICULTURAL OFFICER / FARM SUPERINTENDENT / ASSISTANT SOIL CHEMIST / SENIOR SEED ANALYST WHO ARE HEAD OF OFFICES / DRAWING OFFICERS - OFFICES : Bio-technology and Model Floriculture Centre, Farms, State Seed Testing Lab, Bio-fertilizer Lab, Seed Procurement Centre etc**

<b>SI No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<b>Increment</b> (Fresh Delegation)	<b>Increment</b> To sanction or withheld increments of his subordinates as per the rules and regulations under KCS (CC & A) rules of 1960 and subsequent Government orders	Fresh Delegation	do			
<b>2</b>	<b>Technical Powers Scheme Sanction</b> (Fresh Delegation)	<b>Technical Powers Scheme Sanction</b> To sanction for schemes for farms work including labourer cost for the items subject to a maximum of Rs.3 lakhs for the item mentioned in approved action plan / forecast	Fresh Delegation	do			
<b>3</b>	<b>Purchase of Lab / Farm for critical inputs by waiving of tender calls</b> (Fresh Delegation)	<b>Purchase of Lab / Farm for critical inputs by waiving of tender calls</b> To sanction purchase of farm Lab critical inputs subejct to a maximum of Rs.1,00,000/-at a time which was included in the forecast / action plan approved for the year	Fresh Delegation	<b>1)</b> Delay in administration can be avoided and administrative efficiency can be fostered <b>2)</b> As the equipments are absolutely required and the works in time bound nature can be done with the equipments so the delegation is absolutely necessary			
<b>4</b>	<b>Local Purchases of stationery</b> To sanction purchase of stationery locally in urgent and unforeseen cases upto Rs.100 in each case subject to the Stores Purchase Rules and subject to budget provision	<b>Local Purchases of stationery</b> To sanction purchase of stationery locally in urgent and unforeseen cases upto Rs.5000 in each case subject to a maximum of Rs.10,000/- per annum subject to the Stores Purchase Rules	G.O. (P) 218/84/AD 07-1984	dtd.26-	<b>1)</b> Delay in administration can be avoided and administrative efficiency can be fostered <b>2)</b> As all the items are essential for the smooth function of the institutions / labs etc and the cost of materials have a hike upto 20 to 200 times than in 1984 so the proposal may be approved		

5	<p><b>Disposal of unserviceable articles and stores in auction</b>  <b>a)</b> To sanction the disposal of all unserviceable or surplus stores including tools and equipments office furniture, dismantled materials and all other unserviceable stores and confirmation of sale in auction upto a book value of Rs.200 at a time and upto 1000 per annum  <b>b)</b> To conduct and confirm all auction sales of unwanted and unserviceable and dead trees in the Farms materials where write off involved does not exceeds Rs.1000 at a time in the office premises provided the auction is sanctioned by competent authority and the bid amount is not less than the assessed value</p>	<p><b>Disposal of unserviceable articles and stores in auction</b>  <b>a)</b> To sanction the disposal of all unserviceable or surplus stores including tools and equipments office furniture, dismantled materials and all other unserviceable stores and confirmation of sale in auction upto a book value of Rs.10,000/- in each case without any annual limit  <b>b)</b> To conduct and confirm all auction sales of unwanted and unserviceable and dead trees in the Farms materials where write off involved does not exceeds Rs.10,000/- at a time in the office premises provided the auction is sanctioned by competent authority and the bid amount is not less than the assessed value</p>	G. O. (P) 218/84/AD dtd.26-07-1984	do			
6	<p><b>Purchase of furniture</b>  To sanction purchahse locally upto a maximum of Rs.1000 in each case subject to budget provision and also to the condition that standards prescribed in Appendix- I of GO(P) 248/62 dated 24-04-1962 should be followed subject to Store Purchase Rules and Budget Provision</p>	<p><b>Purchase of furniture</b>  To sanction purchahse locally upto a maximum of Rs.25,000/- in each case subject to annual limit of Rs.75,000/- and also to the condition that standards prescribed in Appendix- I of GO(P) 248/62 dated 24-04-1962 should be followed subject to Store Purchase Rules</p>	G. O. (P) 218/84/AD dtd.26-07-1984	do			
7	<p><b>Purchahse of stores</b>  To sanction purchase of stores and articles such as scientific instruments, visual aid upto Rs.1000 at a time subeject to budget provision and observing Stores Purchase Rules</p>	<p><b>Purchahse of stores</b>  To sanction purchase of stores and articles such as scientific instruments, visual aid upto Rs.25,000/- at a time subject to an annual limit of Rs.1,00,000/- by observing the rules provided in the Stores Purchase Rules</p>	G. O. (P) 218/84/AD dtd.26-07-1984	do			
8	<p><b>Purchase of bags and containers</b>  To sanction purchase of bags and containers for packing farm produce/manures and soil samples etc upto Rs.1000/- at a time observing Stores Purchase Rules and subject to a maximum limit of Rs.5000 per annum</p>	<p><b>Purchase of bags and containers</b>  To sanction purchase of bags and containers for packing farm produce/manures and soil samples etc upto Rs.10,000/- at a time observing Stores Purchase Rules and subject to a maximum limit of Rs.1,00,000/- per annum</p>	G.O. (Rt) 916/74/AD dtd.09-04-1974	do			
9	<p><b>Purchase of technical books and periodicals</b>  To purchase technical books and journals and to subscribe to periodicals incurring an expenditure not exceeding Rs.100 at a time with an annual limit of Rs.500/- subject to the condition that the purchase will be made from the list approved by Director of Agriculture.</p>	<p><b>Purchase of technical books and periodicals</b>  To purchase technical books and journals and to subscribe to periodicals incurring an expenditure not exceeding Rs.1000 at a time and with an annual limit of Rs.25,000/- subject to the condition that the purchase will be made from the list approved by Director of Agriculture.</p>	G. O. (P) 218/84/AD dtd.26-07-1984	do			
10	<p><b>Work advance</b>  To draw advance for expenditure in farms as well as other contingent expenditure upto Rs.1000/- observing all relevant rules in force.</p>	<p><b>Work advance</b>  To draw advance for expenditure in farms as well as other contingent expenditure upto Rs.10,000/- observing all relevant rules in force.</p>	do	do			
11	<p><b>Hiring of private building / Storage space</b>  To sanction hiring of private building /godowns / storage space at monthly rent of Rs.100/- in each case subject to the general directions from the Controlling Officer</p>	<p><b>Hiring of private building / Storage space</b>  To sanction hiring of private building /godowns / storage space at monthly rent of Rs.10,000/- in each case subject to the general directions from the Controlling Officer</p>	do	do			

12	<b>Petty construction / repair</b> (Fresh Delegation)	<b>Petty construction / repair</b> To sanction for petty construction / repair on contingency of building / shed in farms /lab on proper estimate with out referring to PWD subject to maximum of Rs.25,000/-	Fresh Delegation	do			
13	<b>Photography, Videography and other display works</b> (Fresh Delegation)	<b>Photography, Videography and other display works</b> To sanction payments for works executed or materials supplied in connection with photography of technically important situations or arranging drawing of charts/boards and their display provided it does not exceed Rs.20,000/- at a time and Rs.50,000/- per annum.	Fresh Delegation	do			
14	<b>Audio visual and public address system</b> (Fresh Delegation)	<b>Audio visual and public address system</b> To sanction advertisement charges, audio visual and public address system etc in connection with organisation of Departmentally sponsored meetings / seminars provided the expenditure involved per function does not exceed Rs.5,000/- each. Such sanction shall not exceed Rs.20,000/- per annum and shall only be issued subject to availability of funds	Fresh Delegation	do			
15	<b>Field Trails</b> (Fresh Delegation)	<b>Field Trails</b> To conduct field trails and experiments in cultivators fields / Government Farm incurring an expenditure not exceeding Rs.10,000/- per trial, subject to annual limit of Rs.50,000/-and approval of the Controlling Officer	Fresh Delegation	do			
16	<b>Training</b> <b>a) training organising</b> (Fresh Delegation)	<b>Training</b> <b>a) training organising</b> To conduct training as approved in the annual forecast/action plan in cultivators fields/Government Farm incurring an expenditure for purchase of items for training, honararium to faculty members at rate sanctioned in IMG, procurement of audiovisual equipment not exceeding Rs.20,000/- at time, subject to annual limit of Rs.1,00,000/- and approval of the Controlling Officer	Fresh Delegation	do			
17	<b>b) Refreshment Charges</b> (Fresh Delegation)	<b>b) Refreshment Charges</b> To incur expenditure on light refreshment and working lunch to participants in meetings and conferences subject to the conditions that the per capita expenditure shall not exceed Rs. 15 limited to Rs.5,000/- at a time	Fresh Delegation	do			
18	<b>Purchase of spare parts and repairs</b> (Fresh Delegation)	<b>Purchase of spare parts and repairs</b> To sanction purchase of spare parts, repair of PP equipments, agricultural implements and machinery upto Rs.25,000/- at a time observing Store Purchase Rules and subject to availability of funds	Fresh Delegation	do			

19	<b>Repair of vehicles</b> (Fresh Delegation)	<b>Repair of vehicles</b> To sanction expenditure on repair of vehicle by approved workshop upto a limit of Rs.25,000/- including the cost of spare parts at a time and an annual limit of Rs.75,000/-	Fresh Delegation	do		
20	<b>Loading and unloading</b> (Fresh Delegation)	<b>Loading and unloading</b> To incur expenditure upto Rs.10,000/- in case of loading and unloading of agricultural inputs/stores related to departmental activities with annual limit of Rs.50,000/-.	Fresh Delegation	do		
21	<b>Repair of computer and purchase of accessories / AMC</b> (Fresh Delegation)	<b>Repair of computer and purchase of accessories / AMC</b> To sanction expenditure on repair of computer upto a limit of Rs.10,000/- including the cost of accessories / AMC		do		
22	<b>Daily purchase of inputs / non-recurring contingent charges</b> (Fresh Delegation)	<b>Daily purchase of inputs / non-recurring contingent charges</b> Purchase of inputs including Stres and Packing materials (Farm requisites) for non-recurring items to a maximum of Rs.5,000/- per day subject to budget provision by observing Stores Purchase Rules	Fresh Delegation	do		
23	<b>Public / Ceremonial functions</b> (Fresh Delegation)	<b>Public / Ceremonial functions</b> To conduct public/ceremonial functions /exhibitions incurring an expenditure not exceeding Rs.25,000/- per function subject to an annual limit of Rs.60,000/- per annum.	Fresh Delegation	do		
24	<b>Crop Compensation</b> (Fresh Delegation)	<b>Crop Compensation</b> To sanction for immediate compensation for crop loss due to natural calamity etc upto Rs.10,000/-	Fresh Delegation	do		
25	<b>Price fixing of Agricultural produces</b> (Fresh Delegation)	<b>Price fixing of Agricultural produces</b> To fix price of planting materials and farm / lab produce, bio-control agents, bio-fertilizers, organics etc based on the local price / market price	Fresh Delegation	do		
26	<b>Hiring vehicle for transport</b> (Fresh Delegation)	<b>Hiring vehicle for transport</b> Sanction for hiring private vehicles for departmental activities including transport of agricultural produces subject to a maximum limit of Rs.2,000/- at a time with a limit of Rs.10,000/-	Fresh Delegation	do		
27	<b>Service charges</b> (Fresh Delegation)	<b>Service charges</b> To incur contingent service expenditures like water, electricity, telephones, internet, taxes of offices, farms, lab subject to rules existing	Fresh Delegation	do		
28	<b>Expenditure on verification of stocks</b> To incur the expenditure on account of verification of stocks upto Rs.100/- in each case observing the Stores Rules and accepting lowest rates	<b>Expenditure on verification of stocks</b> To incur the expenditure on account of verification of stocks upto Rs.8,000/- in each case observing the Stores Rules and accepting lowest rates	G.O. (P) 269/66/AD dtd.24-05-1966 & G.O. (Rt) 916/74/AD dtd.09-07-1974	do		
29	<b>Withdrawal from GPF</b> (Fresh Delegation)	<b>Withdrawal from GPF</b> To sanction withdrawals from GPF of his sub ordinates including temporary advance, NRA and conversion of T A to NRA upto Rs.1,00,000/- as per the rules provided in the GPF Rules	G. O. (P) 275/07/Fin dtd. 26-06-2007	do		

<b>30</b>	<b>Advertisement Charges</b> To incur advertisement charges upto Rs.100/- in each case subject to other conditions and limitations under rules of this fund	<b>Advertisement Charges</b> To incur advertisement charges upto Rs.40,000/- in each case subject to other conditions and limitations under rules of this fund	G. O. (Rt) 916/74/AD dtd. 09-04-1974	do			
<b>31</b>	<b>Non-recurring Contingent expenditure</b> To incur non-recurring contingent expenditure upto Rs.500/- at a time provided that there is provision in the budget and subject to Rules in Appendix IV Volume II of KFC	<b>Non-recurring Contingent expenditure</b> To incur non-recurring contingent expenditure upto Rs.2,00,000/- at a time provided that there is provision in the budget and subject to Rules in Appendix IV Volume II of KFC	do	do			
<b>32</b>	<b>Farm Expenditure</b> To incur expenditure farms upto Rs.5,000/- in respect of each farm per year subject to budget provision	<b>Farm Expenditure</b> To incur expenditure farms upto Rs.2,00,000/- in respect of each farm per year	do	do			
<b>33</b>	<b>Purchase of office equipments</b> Fresh Delegation	<b>Purchase of office equipments</b> To incur an expenditure of Rs.5,000/- for the purchase of office equipments subject to an annual limit of Rs.50,000/- by observing relevant rules	Fresh Delegation	do			

**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**

**Name of Officer : AGRICULTURAL OFFICERS OF KRISHI BHAVANS AND OTHER OFFICES & AGRICULTURAL FIELD OFFICERS / EQUATED POSTS (WHO ARE HEADS OF OFFICES)**

<b>Sl No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<b>Financial Powers</b> <b>Purchase of spare parts and repairs</b> To sanction purchase of spare parts and repairs of PP equipments Agricultural implements and machinery upto Rs.150 at a time observing Store Purchase Rules and subject to availability of funds	<b>Financial Powers</b> <b>Purchase of spare parts and repairs</b> To sanction purchase of spare parts, repair of PP equipments, agricultural implements and machinery upto Rs.5000/- at a time observing store purchase rules and subject to availability of funds	G.O. (P) 218/84/AD dtd.26-07-1984	a) Administrative efficiency b) delay in administration can be avoided c) Cost of materials and implements and service charges / wages etc have a hike of 20 to 200 times than in 1984			
<b>2</b>	<b>Purchase of Stores</b> To sanction purchase of Store and packing materials (Farm requisities) etc upto Rs.200 at a time with maximum limit of Rs.1000 annually observing Store Purchase Rules and subject to budget provision	<b>Purchase of Stores</b> To sanction purchase of store and packing materials (Farm requisities)etc upto Rs.2000 at a time with maximum limit of Rs.15000 annually observing store purchase rules and other rules in force	do	do			
<b>3</b>	<b>Hiring of Godowns</b> To sanction hiring of godowns/office accomodation at a monthly rent of Rs.100 in each case subejct to General directions from the Controlling Officer	<b>Hiring of Godowns</b> To sanction hiring of godowns/office accomodation at a monthly rent of Rs.5000/- in each case subject to general directions from the controlling officer	do	do			
<b>4</b>	<b>Purchase of Stationery</b> To purchase articles upto a book value of Rs.25 at a time subejct to annual limit of Rs.100 in case of emergency	<b>Purchase of Stationery</b> To purchase articles upto a book value of Rs.1000 at a time subject to annual limit of Rs.10000 in case of emergency	do	do			
<b>5</b>	<b>Sale of unservicebale and condemned articles</b> To sanction conduct of public auction and to confirm sale of any unseviceable and condemned articles upto a book value of Rs.100 subject to annual limit of Rs.500	<b>Sale of unservicebale and condemned articles</b> To sanction conduct of public auction and to confirm sale of any unseviceable and condemned articles upto a book value of Rs.500 subject to annual limit of Rs.5000	do	do			
<b>6</b>	<b>Field Trials</b> To conduct field trials in cultivators fields/Government Farms incurring an expenditure not exceeding Rs.50 per trial, subejct to annual limit of Rs.500 and approval of the Controlling Officer	<b>Field Trials</b> To conduct field trails in cultivators fields/Government Farm incurring an expenditure not exceeding Rs.4000 per trial, subject to annual limit of Rs.20000 and approval of the Controlling officer	do	do			



<b>7</b>	<b>Purchase of laboratory/Farm equipments</b> To purchase seed testing kits, containers, farm implements etc upto Rs.200 at a time with an annual limit of Rs.1000 observing SP Rules and provided there is budget provision	<b>Purchase of laboratory/Farm equipments</b> To purchase seed testing kits, containers, farm implements etc upto Rs.5000 at a time with an annual limit of Rs.20000 observing store purchase rules and other rules in force	do	do			
<b>8</b>	<b>Photographic and other display works</b> To sanction payments for works executed or materials supplied in connection with photography of technically important situations or arranging drawing of charts/boards and their display provided it does not exceed Rs.50 at a time and Rs,250 per annum	<b>Photographic and other display works</b> To sanction payments for works executed or materials supplied in connection with photography of technically important situations or arranging drawing of charts/boards and their display provided it does not exceed Rs.5000 at a time and Rs.25000 per annum by observing rules.	do	do			
<b>9</b>	<b>Work advance</b> To draw work advance upto Rs.100 at a time for definite purposes with an annual limit of Rs.1000. No second advance should be drawn until previous one is adjusted.	<b>Work advance</b> To draw work advance upto Rs.5000 at a time for definite purposes with an annual limit of Rs.25000. No second advance should be drawn until previous one is adjusted.	do	do			
<b>10</b>	<b>Publicity charges</b> To sanction advertisement charges, mike hire charges etc in connection with organisation of Departmentally sponsored meetings/seminars provided the expenditure involved per function does not exceed Rs.50 each. Such sanction shall not exceed Rs.200 per annum and shall only be issued subject to availability of funds	<b>Publicity charges</b> To sanction advertisement charges, mike hire charges etc in connection with organization of Departmentally sponsored meetings/seminars provided the expenditure involved per function does not exceed Rs.2500/- each. Such sanction shall not exceed Rs.5000/- per annum and shall only be issued subject to availability of funds.	do	do			
<b>11</b>	<b>Repair of vehicles</b> (Fresh Delegation)	<b>Repair of vehicles</b> To sanction expenditure on repair of vehicle by approved workshop upto a limit of Rs.10,000 including the cost of spare parts at a time and an annual limit of Rs.40,000/-	Fresh Delegation	do			
<b>12</b>	<b>Loading / Unloading</b> (Fresh Delegation)	<b>Loading / Unloading</b> To incur expenditure upto Rs.5000/- in case of loading and unloading of agricultural inputs/stores related to departmental activities. Subject to budget provision	Fresh Delegation	do			
<b>13</b>	<b>Ceremonial functions</b> (Fresh Delegation)	<b>Ceremonial functions</b> To conduct ceremonial functions /exhibitions incurring an expenditure not exceeding 10000 per function subject to an annual limit of Rs.50000 per annum. Subject to budget provision	Fresh Delegation	Government is giving utmost importance on the grass root level development of Agriculture. Several trials / trainings / exhibitions etc are done at KB level. So the proposal may be accepted			
<b>14</b>	<b>Purchase of furniture</b> (Fresh Delegation)	<b>Purchase of furniture</b> To sanction purchase of furniture upto Rs.25000 as per store purchase rule and Subject to budget provision		<b>a)</b> Administrative efficiency <b>b)</b> delay in administration can be avoided <b>c)</b> Cost of materials and implements and service charges / wages etc have a hike of 20 to 200 times than in 1984			

15	<b>Library books</b> (Fresh Delegation)	<b>Library books</b> To sanction purchase o library books upto 1500/- per year.	do	do		
16	<b>Repair of computer and purchase of accessories</b> (Fresh Delegation)	<b>Repair of computer and purchase of accessories</b> To sanction expenditure on repair of computer upto a limit of Rs.2500/- including the cost of accessories	do	As the department is fully computerised the fresh delegation proposed is inevitable		
17	<b>Appointment of casual PTS - to select</b> (Fresh Delegation)	<b>Appointment of casual PTS - to select</b> To select and appoint casual PTS temporarily on consolidated monthly wages till regular appointment by the Government.	do	There is no permanent post of Sweepers in Krishi Bhavans. So the proposal may be accepted		
18	<b>Write off</b> (Fresh Delegation)	<b>Write off</b> To sanction power to write off of irrecoverable arrears of revenue upto Rs.10,000/- at a time and not exceeding Rs.40,000/- per annum subject to the rules and orders of Government	do	do		
19	<b>In case of farms - Daily purchase</b> (Fresh Delegation)	<b>In case of farms - Daily purchase</b> To sanction daily purchase of items absolutely necessary for the smooth running of the Departmental Farms upto Rs.500/- per day.	do	do		
20	<b>Appointing labourers</b> (Fresh Delegation)	<b>Appointing labourers</b> To select and appoint casual labourers on quantum/piece work rate subject to a maximum of Rs.25,000 in case of labour scarcity in each farm	do	do		
21	<b>Purchase of Agricultural inputs</b> (Fresh Delegation)	<b>Purchase of Agricultural inputs</b> To sanction purchase of inputs included in the approved forecast like fertilizer, Plant Protection Chemcials (PPC) Fuel etc. subject to a maximum of Rs.50,000/- at a time which was included in the forecast approved for the year.	do	do		
22	<b>Sanctioning power of GPF</b> (Fresh Delegation)	<b>Sanctioning power of GPF</b> Sanctioning power of GPF to the sub ordinates under him including T A /NRA and conversion of T A to NRA by observing the GPF rules and Governemnt directions issued then and there upto a limit of Rs.1,00,000/-.	do	do	G.O. (P) 275/2007/Fin dated 26-06-2007	
23	<b>Purchase of office equipments</b> (Fresh Delegation)	<b>Purchase of office equipments</b> To incur an expenditure of Rs.5,000/- for the purchase of office equipments subject to an annual limit of Rs.50,000/- by observing relevant rules	Fresh Delegation	do		

**Director of Agriculture**

**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**

**PRINCIPAL INFORMATION OFFICER, FARM INFORMATION BUREAU, THIRUVANANTHAPURAM (Joint Director of Agriculture cadre)**

<b>SI No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<b>Financial Powers</b> <b>Sanction Journey and to Grant Travelling Allowance</b> To sanction journeys of all officers within the state and to counter sign T A bills of all officers under him	<b>Financial Powers</b> <b>Sanction Journey and to Grant Travelling Allowance</b> To sanction journeys of all officers within the state and to counter sign T A bills of all officers under him	G.O. (P)218/84/AD dtd.26-07-1984	Administrative efficiency / delay can be avoided and the cost of articles / wages etc have risen to 20 to 200 times. So the delegation proposed may be approved			
<b>2</b>	<b>Local Purchase of Stationery</b> To sanction purchase of stationery locally upto a limit of Rs.500 at a time in each case subject to a maximum of Rs.10000 per annum in urgent and unforeseen cases only	<b>Local Purchase of Stationery</b> To sanction the purchase of stationery in urgent and unforeseen cases upto a limit of Rs.4000 in each case subject to a maximum of Rs.70,000 per month	G.O. (P)218/84/AD dtd.26-07-1984	do			
<b>3</b>	<b>Write off</b> <b>a)</b> To sanction write off of irrecoverable arrears of Revenue not exceeding Rs.100 at a time in each case subject to a maximum of Rs.500 per annum <b>b)</b> To sanction write off of dried plants brought to exhibition of the book value of Rs.100 in each case subject to a maximum of Rs.2500 per annum	<b>Write off</b> <b>a)</b> To sanction write off of irrecoverable arrears of revenue not exceeding Rs.15000/- in each case subject to a maximum limit of Rs.75,000/- per annum. <b>b)</b> To sanction write off of dried plants brought to exhibition of the book value of Rs.25,000/- in each case subject to a maximum of Rs.1,00,000/- per annum	G.O. (P)218/84/AD dtd.26-07-1984	do			
<b>4</b>	<b>c)</b> To sanction the write off of the value of stores to the book value of Rs.200 in each case on account of deficiency depreciation or other causes provided that copy of such order is sent to the Accountant General with a note on the circumstances which occasioned or lead to the loss and subject to annual limit of Rs.2000	<b>c)</b> To sanction the write off of the value of stores to the book value of Rs.25,000 in each case on account of deficiency depreciation or other causes provided that copy of such order is sent to the Accountant General with a note on the circumstances which occasioned or lead to the loss and subject to annual limit of Rs.2,00,000/-	G.O. (P)218/84/AD dtd.26-07-1984	do			
<b>5</b>	<b>Printing Charges</b> To sanction of printing leaflets, posters, pamphlets, publications, forums etc locally at a cost not exceeding Rs.5000 at a time, in case the Superintendent of Government Presses cannot meet the requirement in time provided the rate of printing charges being got approved by the Superintendent, Government Presses before payment.	<b>Printing Charges</b> To sanction of printing leaflets pamphlets, publications, forms etc., locally at a cost not exceeding Rs.2,00,000/- at a time, in case the Superintendent of Government Presses cannot meet the requirement in time. Provided the rate of printing charges being got approved by the Superintendent Government Presses before payment.	G.O. (P)218/84/AD dtd.26-07-1984	do			

<b>6</b>	<b>Disposals of unserviceable articles and stores in auction</b> To sanction disposal of all unserviceable stores, tools, plants, office furniture and materials at site of work dismantled materials etc upto Rs.500 in each case subject to the annual limit of Rs.5000	<b>Disposals of unserviceable articles and stores in auction</b> To sanction disposal of all unserviceable stores, tools, plants, office furniture and materials at site of work dismantled materials etc upto Rs.1,00,000/- in each case subject to the annual limit of Rs.5,00,000/-	G.O. (P)218/84/AD dtd.26-07-1984	do			
<b>7</b>	<b>Advance sanctioning of : Work advance</b> To sanction work advance upto Rs.100 in each case subject to the condition that the accounts are rendered and adjusted within 3 months and that no second advance will be drawn until the first one is adjusted	<b>Advance sanctioning of : Work advance</b> To draw work advance for cultivation charges in farms upto Rs.1,00,000 subject to the condition that he accounts will be rendered every month and the amount adjusted. Every order sanctioning the advance should be communicated to the Accountant General.	G.O. (P)218/84/AD dtd.26-07-1984	do			
<b>8</b>	<b>T A</b> To sanction T.A advance to all officers in the organisation	<b>T A</b> To sanction T.A advance to all officers in the organisation	G.O. (P)218/84/AD dtd.26-07-1984	do			
<b>9</b>	<b>Advertisement charges</b> To sanction the issue of advertisements to leading dailies, journals, souvenirs and other special issues at a cost not exceeding Rs.500 in each case subject to budget provision and the rates being got approved by the Director of Public Relations	<b>Advertisement charges</b> To sanction the issue of advertisement to leading dailies, journals souvenirs and other special issues at a cost of exceeding Rs.25000/- in each case subject to budget provision and rates being got approved by the Director of Public Relations	G.O. (P)218/84/AD dtd.26-07-1984	do			
<b>10</b>	<b>To accept quotations</b> To accept and confirm quotations upto an estimated cost of work not exceeding Rs.10000 at a time in connection with the conduct of exhibitions and in other normal cases upto Rs.5000 subjects to the rules in force	<b>To accept quotations / Tenders</b> To accept and confirm quotations / tenders upto an estimated cost of work not exceeding Rs.3,00,000/- at a time in connection with the conduct of exhibitions and other normal cases upto Rs.2,00,000/- subject to the rules in force.	G.O. (P)218/84/AD dtd.26-07-1984	do			
<b>11</b>	<b>To accord administrative sanction to exhibition</b> To accord administrative sanction for the conduct of exhibition upto an estimated cost of Rs.5000 subject to budget provision	<b>To accord administrative sanction to exhibition</b> To accord administrative sanction for the conduct of exhibition upto an estimated cost of Rs.3,00,000/- (outside the State), Rs.1.5 lakhs (inside the State) subject to budget provision	G.O. (P)218/84/AD dtd.26-07-1984	do			
<b>12</b>	<b>Non-Recurring contingent charges</b> To incur non-recurring contingent charges upto Rs.200 in each case subject to budget provision and the rules in KFC	<b>Non-Recurring contingent charges</b> To incur non-recurring contingent charges upto Rs.1.5 lakh in each case subject to budget provision and relevant rules in KFC	G.O. (P)218/84/AD dtd.26-07-1984	do			

<b>13</b>	<b>Purchase of Audio visual &amp; Photographic equipments</b> To sanction purchase of photographic equipment and matierals and audiovisual equipments at a cost not exceeding Rs.10000 at a time subject to budget provision. This will not be treated as luxury articles under Store Purchase Rules being required for normal running of the units of Farm Information Bureau	<b>Purchase of Audio visual &amp; Photographic equipments</b> To sanction purchase of photographic equipment and matierals and audiovisual equipments at a cost not exceeding Rs.3,00,000/- at a time subject to budget provision. This will not be treated as luxury articles under Store Purchase Rules being required for normal running of the units of Farm Information Bureau	G.O. (P)218/84/AD dtd.26-07-1984	do			
<b>14</b>	<b>Free supply of Photographs and used Blocks</b> To sanction the supply of photographs free of cost and used blocks to departmental institutions/various Government agencies, leading journals and other accredited presses for publicity purpose	<b>Free supply of Photographs and used Blocks</b> To sanction the supply of photographs free of cost and used blocks to departmental institutions/various Government agencies, leading journals and other accredited presses for publicity purpose	G.O. (P)218/84/AD dtd.26-07-1984	do			
<b>15</b>	<b>Repairs of Vehicles</b> To sanction repairs to departmental vehicles upto Rs.2000 at a time subject to budget provision and subject to procedure laid down in GO (P) 248/PD dated 24-04-1962 being followed.	<b>Repairs of Vehicles</b> To sanction repair to departmental vehicle upto Rs.10,000/- at a time subejct to budget provision and subject to procedure laid down in G.O.(P) 248/PD dtd. 24-04-1962 being followed	G.O. (P)218/84/AD dtd.26-07-1984	do			
<b>16</b>	<b>Production of Video films</b> (Fresh Delegation)	<b>Production of Video films</b> To sanction the production of Videofilms on technical subjects and development schemes to be telecast through electronic media upto Rs.1.5 lakhs in each base	Fresh Delegation	do			
<b>17</b>	<b>Withdrawal of GPF</b> (Fresh Delegation)	<b>Withdrawal of GPF</b> To sanction the power to verify and sanction the withdrawal from GPF account of his subordinates including T A / NRA and conversion of T A to NRA upto Rs.2,00,000/- by observing GPF rules	G.O. (P)275/2007/Fin dtd.26-06-2007	do			

**Director of Agriculture**

**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**

**SECRETARIES OF EEC MARKETS (IN THE CADRE OF DEPUTY DIRECTOR OF AGRICULTURE & JOINT DIRECTOR OF AGRICULTURE)**

<b>SI No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<b>Petty constructions/repairs and maintenance of market building</b> To sanction the execution of maintenance and petty construction and repair of buildings within the area of the market yard upto Rs.10,000/- on a proper estimate without reference to PWD.	<b>Petty constructions/repairs and maintenance of market building</b> To sanction the execution of maintenance and petty construction and repair of buildings within the area of the market yard upto Rs.50,000/- at a time subejct to an annual limit of Rs.5 lakhs, on a proper estimate without reference to PWD. The existing limit of Rs.10,000/- was fixed 11 years ago ie; on 1999	G.O. (MS) No.117/99/AD dated 17-04-1999	<b>1)</b> Delay in administration can be avoided by which efficiency in administration can be fostered <b>2)</b> Cost of materials / wages and service charges etc have a hike from 10 to 50% than in 1999 so the hike proposed is inevitable and absolutely necessary			
<b>2</b>	<b>Works</b> To give administrative approval of estimates of original works upto Rs.5 lakhs subejct to budget provision provided the work is included in the scheme approved by the Director of Marketing (Agriculture) for the year.	<b>Works</b> To give administrative approval of estimates of original works upto Rs.15 lakhs subejct to budget provision provided the work is included in the scheme approved by the Director of Marketing (Agriculture) for the year. The existing limit is fixed 11 years ago ie; in 1999	do	do			
<b>3</b>	<b>Advertisement Charges</b> To incur advertisement charges upto Rs.2,000/- of tenders and quotation notice in each case subject to the condition that the rates are approved by the Director of Public Relations	<b>Advertisement Charges</b> To incur advertisement charges upto Rs.10,000/- of tenders and quotation notice in each case subject to the condition that the rates are approved by the Director of Public Relations	do	do			
<b>4</b>	<b>Local purchase of stationery</b> To sanction the purchase of stationery in urgent and unforeseen cases upto a limit of Rs.1000/- at a time subejct to a maximum of Rs.5,000/- per month	<b>Local purchase of stationery</b> To sanction the purchase of stationery in urgent and unforeseen cases upto a limit of Rs.2000/- at a time subejct to a maximum of Rs.10,000/- per month	do	do			

5	<p><b>Disposal of unserviceable articles and stores in auction</b></p> <p><b>a)</b> To sanction the disposal of all unserviceable or surplus stores including tools and equipments, office furniture dismantled materials and all other unserviceable stores and confirmation of sales in auction upto a book value of Rs.20,000/- in each case without any annual limit</p> <p><b>b)</b> To conduct and confirm all auction sales of unwanted and unserviceable dead trees in the market premises and unclaimed agricultural produce arriving in the market</p>	<p><b>Disposal of unserviceable articles and stores in auction</b></p> <p><b>a)</b> To sanction the disposal of all unserviceable or surplus stores including tools and equipments, office furniture dismantled materials and all other unserviceable stores and confirmation of sales in auction upto a book value of Rs.50,000/- in each case without any annual limit</p> <p><b>b)</b> To conduct and confirm all auction sales of unwanted and unserviceable dead trees in the market premises and unclaimed agricultural produce arriving in the market</p>	do	do		
6	<p><b>7) Purchase of furniture</b></p> <p>To sanction purchase of furniture locally upto a maximum of Rs.6000/- in each case subject to budget provision</p>	<p><b>7) Purchase of furniture</b></p> <p>To sanction purchase of furniture locally upto a maximum of Rs.20,000/- in each case subject to an annual limit of Rs.50,000/- by observing the Store Purchase Rules</p>	do	do		
7	<p><b>Purchase of stores</b></p> <p><b>a)</b> To sanction purchase of stores and articles of a capital nature such as scientific instruments, laboratory equipments, machinery, trolley etc upto Rs.30,000/- at a time subject to Store Purchase Rules</p> <p><b>b)</b> To sanction purchase of chemicals required for treatment of water, function of laboratory, grading, standardisation, waste disposal etc upto a maximum of Rs.20,000/- at a time limited to Rs.2 lakhs per year subject to Store Purchase Rules</p>	<p><b>Purchase of stores</b></p> <p><b>a)</b> To sanction purchase of stores and articles of a capital nature such as scientific instruments, laboratory equipments, machinery, trolley etc upto Rs.60,000/- at a time subject to Store Purchase Rules</p> <p><b>b)</b> The limit was fixed 11 years ago. To sanction purchase of chemicals required for treatment of water, function of laboratory, grading, standardisation, waste disposal etc upto a maximum of Rs.50,000/- at a time limited to Rs.5 lakhs per year subject to Store Purchase Rules</p>	do	do		
8	<p><b>Repair of Motor vehicles</b></p> <p>To sanction repair of vehicles owned by the market upto Rs.20,000/- in each case subject to other instructions</p>	<p><b>Repair of Motor vehicles</b></p> <p>To sanction repair of vehicles owned by the market upto Rs.40,000/- in each case subject to other instructions</p>	do	do		
9	<p><b>Printing of form and publicity materials</b></p> <p>To sanction printing of ledgers, registers etc for administration of markets at a cost not exceeding Rs.10,000/- at a time subject to a maximum of Rs.One lakh per year</p>	<p><b>Printing of form and publicity materials</b></p> <p>To sanction printing of ledgers, registers etc for administration of markets at a cost not exceeding Rs.20,000/- at a time subject to a maximum of Rs.2 lakhs per year</p>	do	do		
10	<p><b>Purchase of uniform for staff</b></p> <p>To sanction purchase of uniform upto a maximum of Rs.1000/-per person per year</p>	<p><b>Purchase of uniform for staff</b></p> <p>To sanction purchase of uniform upto a maximum of Rs.2000/-per person per year</p>	do	do		
11	<p><b>Refreshment Charges</b></p> <p>To incur expenditure a light refreshment to participants in meeting subject to the condition that the expenditure shall not exceed Rs.5/- per head</p>	<p><b>Refreshment Charges</b></p> <p>The limit was fixed 11 years ago. To incur expenditure a light refreshment to participants in meeting subject to the condition that the expenditure shall not exceed Rs.20/- per head</p>	do	do		

12	<p><b>Drawal of work advance</b> To draw work advance from the Market Authority fund for operation in connection with functioning of markets upto maximum of Rs.15,000/- subject to the approval of the Executive Committee under intimation to the Director of Marketing (Agriculture). Accounts will be rendered every month to the Accountant General also</p>	<p><b>Drawal of work advance</b> To draw work advance from the Market Authority fund for operation in connection with functioning of markets upto maximum of Rs.25,000/- subject to the approval of the Executive Committee under intimation to the Director of Marketing (Agriculture). Accounts will be rendered every month to the Accountant General also</p>	do	do			
13	<p><b>Market Extension activities</b> To draw up and sanction and implement market development schemes such as market extension training of farmers on post harvest handling of commodities, product planning etc upto a maximum limit of Rs. 50,000/- in each case subject to the provisions made in the budget and in accordance with the general development policy of Agriculture Marketing in the State</p>	<p><b>Market Extension activities</b> To draw up and sanction and implement market development schemes such as market extension training of farmers on post harvest handling of commodities, product planning etc upto a maximum limit of Rs. One lakh in each case subject to the provisions made in the budget and in accordance with the general development policy of Agriculture Marketing in the State</p>	do	do			
14	<p><b>Payment of Service charges</b> To sanction payment of service charges such as electricity, water and telephone upto a maximum of Rs. 50,000/- per month</p>	<p><b>Payment of Service charges</b> To sanction payment of service charges such as electricity, water and telephone upto a maximum of Rs. One lakh per month</p>	do	do			
15	<p><b>Purchase of books</b> <b>a)</b> To sanction purchase of books for the use of the market provided there is budget provision and subject to rules provided in Kerala Financial Code. <b>b)</b> To sanction purchase of periodicals and other printed matter of importance to Agricultural Marketing subject to budget provision.</p>	<p><b>Purchase of books</b> <b>a)</b> To sanction purchase of books for the use of the market subject to rules provided in Kerala Financial Code to a limit of Rs.500/- each time subject to annual limit of Rs.5000/- <b>b)</b> To sanction purchase of periodicals and other printed matter of importance to Agricultural Marketing to a limit of Rs.1000/- at a time and annual limit of Rs.10,000/- by observing rules in force</p>	do	do			

**Director of Agriculture**



**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT  
SENIOR ADMINISTRATIVE OFFICER**

<b>SI No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<b>Financial powers</b> <b>Daily verification &amp; attestation of Cash Book</b> To attend to the work of daily verification and attestation of Cash Book in the Directorate of Agriculture	<b>Financial powers</b> <b>Periodical verification &amp; attestation of Cash Book</b> To attend to the work of periodically / monthly verification and attestation of Cash Book in the Directorate of Agriculture	G.O. (P) No.269/66/Agri dated 24-05-1966	do			
<b>2</b>	<b>Temporary withdrawals from Provident Fund Deposits</b> To sanction temporary withdrawals/ NRA/ Conversion of temporary into NRA etc upto and inclusive of Rs. One lakh	<b>Temporary withdrawals from Provident Fund Deposits</b> To sanction temporary withdrawals/NRA/Conversion of temporary into NRA etc upto and inclusive of Rs.2,00,000/-	G.O. (P) No.269/66/Agri dated 24-05-1966 G.O. (P) 275/2007/Fin dtd.26-06-2007 G.O. (P) 262/73/AD dtd. 03-08-1973	do			
<b>3</b>	<b>Non-recurring Contingent Charges</b> To incur non-recurring Contingent expenditure upto Rs.500/- in each case subject to budget provision and rules in the Kerala Financial Code	<b>Non-recurring Contingent Charges</b> To incur non-recurring Contingent expenditure upto Rs.50,000/- in each case and rules in the Kerala Financial Code	G.O. (P) No.269/66/Agri dated 24-05-1966	do			
<b>4</b>	<b>Local Purchase of Stationery</b> To purchase of office stationery locally for Rs.100/- at a time subejct to annual limit of Rs.750/- by observing Store Purchase Rules	<b>Local Purchase of Stationery</b> To purchase of office stationery locally for Rs.5000/- at a time subejct to annual limit of Rs.50,000/- by observing Store Purchase Rules	G.O. (P) No.269/66/Agri dated 24-05-1966 G.O. (MS) No.398/73/AD dtd. 27-11-1973	do			
<b>5</b>	<b>Write off</b> (Fresh Delegation)	<b>Write off</b> To sanction write off of Rs.500/- in each case subject to annual limit of Rs.25,000/-	do	do			
<b>6</b>	<b>Petty Expenses</b> (Fresh Delegation)	<b>Petty Expenses</b> To incur expenditure of Rs.1000/- at a time subejct to annual limit of Rs.5000/-	do	do			
<b>7</b>	<b>Refreshment Charges</b> (Fresh Delegation)	<b>Refreshment Charges</b> To incur refreshment charges at Rs.20/- person in meeting and conferences upto a limit of Rs.1000/- for meeting	do	do			

<b>8</b>	<b>Disposal of unserviceable articles in the office</b> (Fresh Delegation)	<b>Disposal of unserviceable articles in the office</b> To sanction and confirm auction sale of unserviceable articles and old and useless items in the office, when the write off value involved doesnot exceed Rs.20,000/- at a time subject to monetary limit of Rs.5 lakhs per annum	do	do			
<b>9</b>	<b>To fix pay of all Non-Gazetted Officers</b> (Fresh Delegation)	<b>To fix pay of all Non-Gazetted Officers</b> To fix the pay of all NGOs in the Department subject to the rules provided in the KSR	do	do			
<b>10</b>	<b>Destruction of Records</b> (Fresh Delegation)	<b>Destruction of Records</b> To sanction destruction of records at HQ as laid down in MOP / KFC with proper recording of such disposed items in a register	do	do			
<b>11</b>	<b>Advertisement Charges</b> (Fresh Delegation)	<b>Advertisement Charges</b> To sanction advertisement charges upto Rs.5,000/- in each case subject to condition that the rates are approved by the Director of Public Relations	do	do			
<b>12</b>	<b>To sanction investigation of arrear claims</b> (Fresh Delegation)	<b>To sanction investigation of arrear claims</b> To sanction investigation by AG of arrear claim of officers of and below the rank of officers whom he is competent to appoint more than 5 years old	G.O. (P) 398/73/AD dtd.27-11-1983	do			

**Director of Agriculture**

**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**

Name of Officer : SENIOR FINANCE OFFICER

<b>SI No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<b>Financial Powers</b> <b>Sanction of journey and approval of T A claim</b> (Fresh Delegation) To sanction non-recurring contingent charges of Rs.25/- in each case in accordance with the rules	<b>Financial Powers</b> <b>Sanction of journey and approval of T A claim</b> To sanction the journey of his subordinates within the State and to approve the T A claims.	do	do			
<b>2</b>	<b>Recurring Contingent Charges</b> (Fresh Delegation)	<b>Recurring Contingent Charges</b> To incur recurring contingent charges for Rs.5,000/- in each case	Fresh Delegation	<b>do</b>			
<b>3</b>	<b>To finalise Audit</b> (Fresh Delegation)	<b>To finalise Audit</b> To finalise the audit of accounts of all sub offices as per the programme approved by the Director of Agriculture	Fresh Delegation	<b>do</b>			
<b>4</b>	<b>Audit Objection</b> (Fresh Delegation)	<b>Audit Objection</b> The power to drop all the audit objections which are suggested by audit teams relating to all the offices / officers under Department of Agriculture with regard to financial irregularities (except write off)	do	do			
<b>5</b>	<b>Write off</b> (Fresh Delegation)	<b>Write off</b> To sanction the power to write off irrecoverable arrears of revenue not exceeding Rs.25,000/- in each case subject to Rs.2,00,000/- per annum	do	do			
<b>6</b>	<b>Verification of Stock and Stores</b> (Fresh Delegation)	<b>Verification of Stock and Stores</b> To incur an expenditure of Rs.15,000/- towards the expenditure in connection with the verification of stock and stores by following normal rules and regulations	do	do			
<b>7</b>	<b>Non-recurring contingent expenditure</b> (Fresh Delegation)	<b>Non-recurring contingent expenditure</b> To incur an expenditure of Rs.2.5 lakhs as contingent expenditure by following the rules and regulations	do	do			

8	<b>Disposal of unserviceable and unusable articles</b> (Fresh Delegation)	<b>Disposal of unserviceable and unusable articles</b> To incur an expenditure of Rs.1.25 lakhs for unserviceable and unusable articles by observing rules and regulations in force	do	do		
9	<b>Local purchase of stationery</b> (Fresh Delegation)	<b>Local purchase of stationery</b> To incur an expenditure of Rs.3,000/- at a time with an annual limit of Rs.1,00,000/- towards the local purchase of stationery by observing rules in force	do	do		
10	<b>Purchase of books and periodicals</b> (Fresh Delegation)	<b>Purchase of books and periodicals</b> To incur an expenditure of Rs.1,500/- at a time for the purchase of books and periodicals with an annual limit of Rs.25,000/- by observing rules in force	do	do		
11	<b>Scrutiny</b> (Fresh Delegation)	<b>Scrutiny</b> To delegate the charge to scrutiny the allotment of funds / contingency fund / advances / loans to corporations, LAR cases etc	do	do		
12	<b>Regularisation of funds</b> (Fresh Delegation)	<b>Regularisation of funds</b> To delegate the power to watch and regularise the allotment of funds, advances, budget preparations - contingency fund advances, supplementary demands for grants etc.	do	do		
13	<b>Ways and means</b> (Fresh Delegation)	<b>Ways and means</b> To sanction the power to watch the ways and means and monthly ceilings of Government expenditure by observing the rules in force	do	do		
14	<b>Appropriation of account</b> (Fresh Delegation)	<b>Appropriation of account</b> To sanction the power for the appropriation and re-appropriation of funds / surrender of funds / supplementary demands etc	do	do		
15	<b>Sanction of Labour Provident Fund Advance / Closure</b> (Fresh Delegation)	<b>Sanction of Labour Provident Fund Advance / Closure</b> To sanction the power of LPF advance to the labourers of the departmental farms and to close the LPF accounts (without monetary limit)	do	do		
16	<b>Reconciliation</b> (Fresh Delegation)	<b>Reconciliation</b> Finalisation of reconciliation of accounts of each Head of Account operated by the Department including receipts and to send reconciliation certificate to the AG	do	do		
17	<b>Marriage Advance and Personal Accident claims</b> (Fresh Delegation)	<b>Marriage Advance and Personal Accident claims</b> To monitor and sanction marriage advances and personal accident claims of the employees as per the Government rules	do	do		

**Director of Agriculture**

**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**

**VIGILANCE OFFICER (FINANCE & SECRETARY (HQ) (JOINT SECRETARY TO GOVERNMENT, FINANCE DEPARTMENT)**

<b>Sl No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<b>Financial Powers</b> <b>Local purchase of stationery</b> (Fresh Delegation)	<b>Financial Powers</b> <b>Local purchase of stationery</b> To sanction purchase of stationery articles locally in urgent and unforeseen cases upto Rs.500/- in each case subject to an annual limit of Rs.5000/- and subject to Store Purchase Rules	Fresh Delegation	do			
<b>2</b>	<b>Purchase of Books</b> (Fresh Delegation)	<b>Purchase of Books</b> To sanciton purchase of books required for the use of Special Vigilance Cell in carrying out their official duties with Rs.500/- at a time subject to an annual limit of Rs.5000/-	Fresh Delegation	do			
<b>3</b>	<b>Hiring Private Vehicles</b> (Fresh Delegation)	<b>Hiring Private Vehicles</b> To hire private vehicle for official journeys in emergent and unavoidable circulmstances to a limit of Rs.2000/- in each case subejct to an annual limit of Rs.10,000/- subject to the conditions and rules then and there	Fresh Delegation	do			

4	<b>General Correspondence</b> (Fresh Delegation)	<b>General Correspondence</b> To make correspondence with Government in all routine matters, to sign fair copies to Government, to other Head of Departments /Accountant General etc <b>2)</b> To take up direct with Government in the Finance Department if necessary any serious irregularity noticed in the financial administration of the Department / Offices and in the application of rules and orders issued by Government from time to time under intimation to the Heads of Departments / Offices and the Administrative Department	Fresh Delegation	do	This is in par with delegation of Senior Finance Officers of Department ordered vide G.O. (P) No.7/86/Fin dated 01-01-1986		
5	<b>Refreshment Charges</b> (Fresh Delegation)	<b>Refreshment Charges</b> To incur refreshment charges at Rs.20/- per person upto a limit of Rs.500/- in meeting and conferences	Fresh Delegation	do			

**Director of Agriculture**

**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT****Name of Officer : ACCOUNTS OFFICER - I, II, III, IV, V (HQ)**

<b>SI No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<b>Financial Powers Non-recurring Contingent Charges</b> To sanction non-recurring contingent charges of Rs.25/- in each case in accordance with the rules (All Accounts Officers)	<b>Financial Powers Non-recurring Contingent Charges</b> To sanction non-recurring contingent charges of Rs.50,000/- in each case in accordance with the rules (All Accounts Officers)	G.O. (P) 14/79/P&ARD dtd 28-06-1979	To curb administrative delays and to increase efficiency in the implementation of various schemes / projects			
<b>2</b>	<b>Recurring Contingent Charges</b> (Fresh Delegation) (All Accounts Officers)	<b>Recurring Contingent Charges</b> Rs.5,000/- in each case (All Accounts Officers)	Fresh Delegation	do			
<b>3</b>	(Fresh Delegation)	To arrange for the preparation of stores and stock accounts and proforma accounts and the PD accounts sanctioned from time to time and to maintain of all Stock Registers (Accounts Officer -II)	Fresh Delegation	do			
<b>4</b>	(Fresh Delegation)	To arrange for the preparation of Budget Estimates, Distribution of funds etc in district offices (Accounts Officer -V)	Fresh Delegation	do			
<b>5</b>	(Fresh Delegation)	To drop all audit objection to the level of Rs.5,000/- in financial irregularities (Accounts Officer - IV)	Fresh Delegation	do			
<b>6</b>	<b>Preparation of Budget Estimates</b> (Fresh Delegation)	<b>Preparation of Budget Estimates</b> To delegate the power for preparation of budget estimates, distribution of funds, statement of expenditure, reconciliation of expenditure including receipts (Accounts Officer -V)	Fresh Delegation	do			
<b>7</b>	<b>Draft Para of C &amp; AG / PAC / FIW</b> (Fresh Delegation)	<b>Draft Para of C &amp; AG / PAC / FIW</b> To sanction power to reply the draft paras of C&AG and papers relating to PAC / FIW (Accounts Officer - IV)	Fresh Delegation	do			

<b>8</b>	<b>To issue LC / NLC</b> (Fresh Delegation)	<b>To issue LC / NLC</b> To delegate the power to issue LC / NLC to all officers under the Director of Agriculture (Accounts Officer - IV)	Fresh Delegation	do		
<b>9</b>	<b>Withdrawal from GPF</b> To sanction temporary withdrawal from GPF, in normal cases from the PF deposits of NGOs upto a minimum Rs.3,000/- including temporary advance and NRA and to convert T A to NRA by observing GPF rules	<b>Withdrawal from GPF</b> To sanction temporary withdrawal from GPF, in normal cases from the PF deposits of NGOs upto a minimum Rs.1,00,000/- including temporary advance and NRA and to convert T A to NRA by observing GPF rules (Accounts Officer - III)	G.O. (P) 275/07/Fin dtd.26-06-2007	do		
<b>10</b>	<b>Permanent Advance</b> To sanction permanent advance of Rs.500/- (All Accounts Officers)	<b>Permanent Advance</b> To sanction permanent advance of Rs.2,000/- (All Accounts Officers)	G.O. (P) 14/79/P&ARD dtd 28-06-1979	do		
<b>11</b>	<b>Petty expenses</b> To sanction an expenditure of Rs.50/- at a time for petty purchase	<b>Petty expenses</b> To sanction an expenditure of Rs.1,000/- at a time for petty purchase (All Accounts Officers)	G.O. (P) 14/79/P&ARD dtd 28-06-1979	do		
<b>12</b>	<b>Write off</b> (Fresh Delegation)	<b>Write off</b> To sanction the power to write off of losses upto Rs.1,000/- (All Accounts Officers)	Fresh Delegation	do		
<b>13</b>	<b>Non-recurring Contingent Expenses</b> (Fresh Delegation)	<b>Non-recurring Contingent Expenses</b> To incur an amount of Rs.50,000/- as non-recurring contingent expenses with an annual limit of Rs.2,00,000/- as per rules (All Accounts Officers)	Fresh Delegation	do		
<b>14</b>	<b>Recurring Contingent Charges</b> (Fresh Delegation)	<b>Recurring Contingent Charges</b> To incur the contingent expenses for Rs.5,000/- in each case (All Accounts Officers)	Fresh Delegation	do		
<b>15</b>	<b>Regularisation of funds</b> (Fresh Delegation)	<b>Regularisation of funds</b> To delegate the power to watch and regulate the allotment of funds, budget preparations, contingency fund advances, FT bill adjustments, loans to corporations other loans and advances, LAR cases, Labour Provident Fund advances, medical reimbursement claim, special medical advance, marriage advance to the employees, personal accident claims and all insurance claims etc	Fresh Delegation	do		
<b>16</b>	<b>Ways and means</b> (Fresh Delegation)	<b>Ways and means</b> To sanction the power to verify the ways and means and monthly sealing of Government expenditure by observing the rules in force	Fresh Delegation	do		



<b>17</b>	<b>Appropriation of funds</b> (Fresh Delegation)	<b>Appropriation of funds</b> To sanction the power for the appropriation of the funds and re-appropriation of funds / surrender of funds, supplementary demands etc	Fresh Delegation	do			
<b>18</b>	<b>ACCOUNTS OFFICER - I (Drawing &amp; Disbursing)</b> (Fresh Delegation)	<b>ACCOUNTS OFFICER - I (Drawing &amp; Disbursing)</b> In addition to the powers proposed for the Accounts Officers the following financial powers also be delegated to the Accounts Officer - I being the Drawing and Disbursing Officer	Fresh Delegation	do			
<b>19</b>	<b>i) Drawing and Disbursing Power</b> (Fresh Delegation)	<b>i) Drawing and Disbursing Power</b> To sanction the power of drawing and disbursing of all salary bills, contingent bills, miscellaneous bills, T A bills etc of the Directorate of Agriculture	Fresh Delegation	do			
<b>20</b>	<b>ii) Daily verification of Cash Book</b> (Fresh Delegation)	<b>ii) Daily verification of Cash Book</b> To sanction the power to verify and authenticate daily the Cash Book of the Directorate of Agriculture	Fresh Delegation	do			
<b>21</b>	<b>iii) Custodian of valuables</b> (Fresh Delegation)	<b>iii) Custodian of valuables</b> To sanction the powers to keep all the valuable documents under his safe custody	Fresh Delegation	do			
<b>22</b>	<b>iv) Drawal of miscellaneous bills</b> (Fresh Delegation)	<b>iv) Drawal of miscellaneous bills</b> To sanction the power to miscellaneous bills like medical re-imburement claims, family benefit schemes, SLI, Group Insurance etc and other miscellaneous bills	Fresh Delegation	do			

**Director of Agriculture**

**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**  
**Name of Officer : ACCOUNTS OFFICER -(DISTRICT LEVEL) (Principal Agricultural Offices)**

<b>SI No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<b>Financial Powers Non-recurring Contingent Charges</b> To sanction non-recurring contingent charges of Rs.25/- in each case in accordance with the rules	<b>Financial Powers Non-recurring Contingent Charges</b> To sanction non-recurring contingent charges of Rs.50,000/- in each case in accordance with the rules	G.O. (P) 14/79/P&ARD dtd 28-06-1979	To curb administrative delays and to increase efficiency in the implementation of various schemes / projects			
<b>2</b>	<b>Recurring Contingent Charges</b> (Fresh Delegation)	<b>Recurring Contingent Charges</b> Rs.5,000/- in each case	Fresh Delegation	<b>do</b>			
<b>3</b>	<b>To finalise Audit</b> (Fresh Delegation)	<b>To finalise Audit</b> To finalise the audit of accounts of all sub offices as per the programme approved by the Principal Agricultural Officer	Fresh Delegation	<b>do</b>			
<b>4</b>	<b>Surprise Inspection / Verification</b> (Fresh Delegation)	<b>Surprise Inspection / Verification</b> To conduct surprise inspection and to verify the stock and stores and cash in all sub offices in the district	Fresh Delegation				
<b>5</b>	<b>Correspondence</b> (Fresh Delegation)	<b>Correspondence</b> To correspond with higher authorities in all matters dealing with Audit /Accounts /Budgetary, Financial after obtaining orders of the Head of Offices in policy matters	Fresh Delegation	<b>do</b>			
<b>6</b>	<b>Auction / Sale</b> (Fresh Delegation)	<b>Auction / Sale</b> <b>a)</b> To sanction auction sale of living trees when it is on dangerous to life and property and of dead and fallen trees in his office compound if it is required <b>b)</b> To give confirmation of auction sales conducted by the Heads of Sub Offices in the district based on proper sanction for and on behalf of the Head Office	Fresh Delegation	<b>do</b>			

<b>7</b>	<b>Verification of Claims</b> (Fresh Delegation)	<b>Verification of Claims</b> To verify claims for prescribed gratuity etc of all officers in districts, whom the Principal Agricultural Offices is the appointing authority	Fresh Delegation	<b>do</b>			
<b>8</b>	<b>Stock and Stores</b> (Fresh Delegation)	<b>Stock and Stores</b> To arrange for the preparation of stores and stock accounts and proforma accounts and the PD accounts sanctioned from time to time and to maintain of all Stock Registers	Fresh Delegation	<b>do</b>			
<b>9</b>	<b>Audit objection waiving of</b> (Fresh Delegation)	<b>Audit objection waiving of</b> To drop all audit objection to the level of Rs.5,000/- in financial irregularities	Fresh Delegation	<b>do</b>			
<b>10</b>	<b>Preparation of Budget Estimates</b> (Fresh Delegation)	<b>Preparation of Budget Estimates</b> To delegate the power for preparation of budget estimates, distribution of funds, statement of expenditure, reconciliation of expenditure including receipts	Fresh Delegation	<b>do</b>			
<b>11</b>	<b>Draft Para of C &amp; AG / PAC / FIW</b> (Fresh Delegation)	<b>Draft Para of C &amp; AG / PAC / FIW</b> To sanction power to reply the draft paras of C&AG and papers relating to PAC / FIW	Fresh Delegation	<b>do</b>			
<b>12</b>	<b>To issue LC / NLC</b> (Fresh Delegation)	<b>To issue LC / NLC</b> To delegate the power to issue LC / NLC to all officers under the Director of Agriculture	Fresh Delegation	<b>do</b>			
<b>13</b>	<b>Write off</b> (Fresh Delegation)	<b>Write off</b> To sanction the power to write off of losses upto Rs.2,000/-	Fresh Delegation	<b>do</b>			
<b>14</b>	<b>Regularisation of funds</b> (Fresh Delegation)	<b>Regularisation of funds</b> To delegate the power to watch and regulate the allotment of funds, budget preparations, contingency fund advances, FT bill adjustments, loans to corporations other loans and advances, LAR cases, Labour Provident Fund advances, medical reimbursement claim, special medical advance, marriage advance to the employees, personal accident claims and all insurance claims etc	Fresh Delegation	<b>do</b>			
<b>15</b>	<b>Ways and means</b> (Fresh Delegation)	<b>Ways and means</b> To sanction the power to verify the ways and means and monthly sealing of Government expenditure by observing the rules in force	Fresh Delegation	<b>do</b>			

16	<b>Appropriation of funds</b> (Fresh Delegation)	<b>Appropriation of funds</b> To sanction the power for the appropriation of the funds and re-appropriation of funds / surrender of funds, supplementary demands etc	Fresh Delegation	<b>do</b>			
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**Director of Agriculture**

**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**

Name of Officer : ADMINISTRATIVE ASSISTANT (HQ)

<b>SI No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<b>Financial Powers Non-recurring Contingent Charges</b> To sanction non-recurring contingent expenditure upto Rs.25/- in each case subject to budget provision and in accordance with the Rules	<b>Financial Powers Non-recurring Contingent Charges</b> To sanction non-recurring contingent expenditure upto Rs.50,000/- in each case subject to budget provision and in accordance with the Rules	G.O. (P) 14/79/P&ARD dtd.28-06-1979	do			
<b>2</b>	<b>Recurring Contingent Charges</b> (Fresh Delegation)	<b>Recurring Contingent Charges</b> To expend Rs.2,000/- as recurring contingent expenses	Fresh Delegation	do			
<b>3</b>	<b>Permanent Advance</b> (Fresh Delegation)	<b>Permanent Advance</b> To sanction permanent advance for Rs.2,000/-	Fresh Delegation	do			
<b>4</b>	<b>Petty Purchase</b> (Fresh Delegation)	<b>Petty Purchase</b> To sanction an expenditure upto Rs.1000/- at a time for petty purchase	Fresh Delegation	do			

*Director of Agriculture*

**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**  
**Name of Officer : ADMINISTRATIVE ASSISTANT (DISTRICT - Principal Agricultural Offices)**

<b>SI No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<b>Financial Powers</b> <b>Non-recurring Contingent Charges</b> To sanction non-recurring contingent expenditure upto Rs.100/- in each case subject to budget provision and in accordance with the Rules	<b>Financial Powers</b> <b>Non-recurring Contingent Charges</b> To sanction non-recurring contingent expenditure upto Rs.50,000/- in each case subject to budget provision and in accordance with the Rules	do	do			
<b>2</b>	<b>withdrawal from GPF</b> To sanction temporary withdrawal in normal cases from PF deposits by non-Gazetted Officers upto a maximum of Rs.3,000/- subject to rules of the fund	<b>withdrawal from GPF</b> To sanction temporary withdrawal in normal cases from PF deposits by non-Gazetted Officers upto a maximum of Rs.1,00,000/- subject to rules of the fund including T A / NRA and conversion of T A to NRA as per G.O. (P) 275/07/Fin dtd.26-06-2007	G.O. (P) 14/79/P&ARD dtd.28-06-1979	do			
<b>3</b>	<b>Recurring Contingent Charges</b> (Fresh Delegation)	<b>Recurring Contingent Charges</b> To expend Rs.2,000/- as recurring contingent expenses	Fresh Delegation	do			
<b>4</b>	<b>Permanent Advance</b> (Fresh Delegation)	<b>Permanent Advance</b> To sanction permanent advance for Rs.2,000/-	Fresh Delegation	do			
<b>5</b>	<b>Permanent Advance</b> (Fresh Delegation)	<b>Petty Purchase</b> To sanction an expenditure upto Rs.1000/- at a time for petty purchase	Fresh Delegation	do			

*Director of Agriculture*

**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**

Name of Officer : STATE AGRICULTURAL ENGINEER

SI No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore	Remarks of P&ARD
1	2	3	4	5	6	7	8
1	<b>Financial Powers (equivalent to PWD) Original works</b> (Fresh Delegation)	<b>Financial Powers (equivalent to PWD) Original works</b> To issue administrative sanction to original works upto Rs.15,00,000/-	Fresh Delegation	Administrative efficiency. Speedy execution of administration works. Speedy implementation of various schemes of MOU, RKVY, NABARD, Horticulture Mission etc. The delegation was fixed before the year 1992 and the limit has to be enhanced as done in other departments			
2	<b>Technical Sanction</b> To issue technical sanction to original works maintenance and investigation upto Rs.5 lakhs	<b>Technical Sanction</b> To issue technical sanction to original works maintenance and investigation upto Rs.5 crores	G.O. (MS) 28/92/AD dtd.30-01-1992 & G.O. (P) 218/84/AD dtd.26-07-1984	do			
3	<b>Sanction of estimates of maintenance work</b> (Fresh Delegation)	<b>Sanction of estimates of maintenance work</b> To sanction estimates of maintenance works in all cases were initial sanctions will be issued by Director of Agriculture subject to the Special Rules framed for similar purpose in the PWD (Administrative Sanction) upto Rs.5,00,000/-	do	do			
4	<b>Contribution works</b> (Fresh Delegation)	<b>Contribution works</b> To sanction contribution works upto Rs.8,00,000/-	do	do			

5	<b>Technical Sanction for electrical &amp; electronic works</b> To issue technical sanction for electrical and electronic works upto Rs.10,000/-	<b>Technical Sanction for electrical &amp; electronic works</b> To issue technical sanction for electrical and electronic works upto Rs.6.5 lakhs	G.O. (MS) 28/92/AD dtd.30-01-1992 & G.O. (P) 218/84/AD dtd.26-07-1984	do			
6	<b>Administrative sanction for electrical &amp; electronic works</b> To issue sanction for electrical and electronic works upto Rs.10,000/-	<b>Administrative sanction for electrical &amp; electronic works</b> To issue sanction for electrical and electronic works upto Rs.3,00,000/-	do	do			
7	To pass excess over estimates and sanction of revised estimates upto a monetary limit of Rs.10,000/-	<b>Excess estimates / revision of estimates</b> To pass excess over estimates and sanction of revised estimates - 25% or 8,000/- whichever is higher	do	do			
8	<b>Acceptance of tenders</b> To accept tenders upto Rs.5,00,000/-	<b>Acceptance of tenders</b> To accept tenders upto his technical sanction powers	do	do			
9	<b>Tender acceptance percentage excess</b> To delegate the power of tender acceptance 10 percentage excess (including cost of department materials)	<b>Tender acceptance percentage excess</b> To delegate the power of tender acceptance 25 percentage excess (including cost of department materials)	do	do			
10	<b>Waiving of tender calls</b> To delegate the power of waiving of tender calls upto Rs.10,000/-	<b>Waiving of tender calls</b> To delegate the power of waiving of tender calls upto Rs.1.5 lakhs	do	do			
11	<b>Passing &amp; payments of bills</b> To sanction the power to pass and payment of all bills upto Rs.5,00,000/-	<b>Passing &amp; payments of bills</b> To sanction the power to pass and payment of all bills without monetary limit	do	do			
12	<b>To purchase tools and plant materials</b> <b>a)</b> To delegate the power to purchase the tools and plant and material charged to works upto Rs.10,000/- subject to Store Purchase Rules and Budget Provision  (Fresh Delegation)	<b>To purchase tools and plant materials</b> <b>a)</b> To delegate the power to purchase the tools and plant and material charged to works upto Rs.3,00,000/- subject to Store Purchase Rules and Budget Provision  <b>b)</b> To delegate the power to purchase other tools and plants not charged to works excluding motor vehicles upto Rs.1.5 lakhs subject to Store Purchase Rules and Budget Provision	do	do			
13	<b>Materials / Raw materials</b> (Fresh Delegation)	<b>Materials / Raw materials</b> To sanction the power to purchase materials / raw materials subejct to Budget Provision and Store Purchase Rules upto Rs.1,00,000/- at a time without monetary limit	do	do			
14	<b>Repair works</b> <b>a)</b> (Fresh Delegation)	<b>Repair works</b> <b>a)</b> To sanction tools and plants estimate repair and carriage upto Rs.1.50 lakhs	do	do			



	<b>b)</b> To sanction motor vehicles such as vans, cars, jeeps, pumpsets, power tiller and light agricultural machineries and implements upto Rs.5,000/-	<b>b)</b> To sanction motor vehicles such as vans, cars, jeeps, pumpsets, power tiller and light agricultural machineries and implements upto Rs.15,000/- at a time without monetary limit	G.O. (MS) 28/92/AD dtd.30-01-1992 & G.O. (P) 218/84/AD dtd.26-07-1984	do			
	<b>c)</b> To sanction repair to other heavy vehicles such as lorries, tractors etc upto Rs.5,000/-	<b>c)</b> To sanction repair to other heavy vehicles such as lorries, tractors etc upto Rs.25,000/- at a time without monetary limit	do	do			
<b>15</b>	<b>Renting of private buildings</b> (Fresh Delegation)	<b>Renting of private buildings</b> To sanction renting of private buildings for official purposes upto Rs.10,000/- per month	do	do			
<b>16</b>	<b>Demorage</b> (Fresh Delegation)	<b>Demorage</b> To sanction demorage charges including warfage upto Rs.5,000/- in each case	do	do			
<b>17</b>	<b>Disposal of unserviceable articles and stores</b> (Fresh Delegation)	<b>Disposal of unserviceable articles and stores</b> To sanction disposal of unserviceable articles and stores, tools, office furniture and materials at site of work, departmental materials etc unlimited assessed value - Rs.3,00,000/- in each case	do	do			
<b>18</b>	<b>Auction for sale of unserviceable articles</b> To hold and confirm auction for sale of unserviceable articles 50% of assessed value	<b>Auction for sale of unserviceable articles</b> To hold and confirm auction for sale of unserviceable articles 50% of assessed value	do	do			
<b>19</b>	<b>Refreshment Charges</b> (Fresh Delegation)	<b>Refreshment Charges</b> To sanction to incur expenditure on light refreshment to the participants in the meetings and conferences Rs.15 per head subject to a maximum of Rs.600/- at a time	do	do			
<b>20</b>	<b>Write off</b> (Fresh Delegation)	<b>Write off</b> To sanction write off of irrecoverable arrears of revenue upto Rs.1000/- in each case and Rs.10,000/- per annum	do	do			
<b>21</b>	<b>Drawal of advance for fuel charges</b> (Fresh Delegation)	<b>Drawal of advance for fuel charges</b> To sanction the power to draw advance for fuel charges subject to the condition that Rs.20,000/- at a time	do	do			

<b>22</b>	<b>Issue Certificate of Utilization</b> Full powers to issue certificate of utilization for sprinklers and drip irrigation system, tractors, implements, pumpsets etc for granting loans	<b>Issue Certificate of Utilization</b> Full powers to issue certificate of utilization for sprinklers and drip irrigation system, tractors, implements, pumpsets etc for granting loans	G.O. (MS) 28/92/AD dtd.30-01-1992 & G.O. (P) 218/84/AD dtd.26-07-1984	do			
<b>23</b>	<b>Imposition of fines</b> (Fresh Delegation)	<b>Imposition of fines</b> To sanction full powers to incorporate suitable fine in carrying of works in the agreement	do	do			
<b>24</b>	<b>Indent under DGS and D-rate</b> To grant full permission to act as direct demanding officer to place the indent under DGS and D-rate contract subject to administrative sanction by competent authority	<b>Indent under DGS and D-rate</b> To grant full permission to act as direct demanding officer to place the indent under DGS and D-rate contract subject to administrative sanction by competent authority	do	do			
<b>25</b>	<b>Acceptance of completion reports</b> (Fresh Delegation)	<b>Acceptance of completion reports</b> To grant full powers to permit to accept completion report of all works executed departmentally for which technical sanction was accorded by State Agricultural Engineer, Executive Engineer (Agri), Assistant Executive Engineer (Agri)	do	do			
<b>26</b>	<b>Advance for urgent spares and payment to Casual Labourers</b> (Fresh Delegation)	<b>Advance for urgent spares and payment to Casual Labourers</b> To grant permission to draw work advance for the workshop for urgent spares and payment to Casual Labourers upto Rs.25,000/- at a time	do	do			
<b>27</b>	<b>Arranging works departmentally</b> (Fresh Delegation)	<b>Arranging works departmentally</b> To grant permission to arrange works departmentally upto Rs.3,00,000/- at a time subject to the rules in force	do	do			
<b>28</b>	<b>Expense for training</b> (Fresh Delegation)	<b>Expense for training</b> To grant permission to meeting the expense for conducting the trainings @ Rs.2,000/- per training with a monetary limit of Rs.1,00,000/- per year		do			

29	<b>Repair of heavy machineries and equipments</b> (Fresh Delegation)	<b>Repair of heavy machineries and equipments</b> To sanction to expend Rs.5,00,000/- at a time for the repair works of heavy equipments like combine harvestors, bull dozer, transplanter, excavator etc without annual limit	do	The repair work of heavy agricultural machinery like combined harvester, transplanters which will facilitate uninterrupted operations during Seasons to avoid crop loss			
30	<b>Repair of electric and electronics equipments</b> (Fresh Delegation)	<b>Repair of electric and electronics equipments</b> To grant sanction to expend Rs.1,00,000/- at a time for the repair of electrical and electronic equipments	do	do			

**Director of Agriculture**

**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**

Name of Officer : EXECUTIVE ENGINEER (AGRI)

SI No	Existing powers if any	Powers proposed to be delegated	No. & Date of G.O delegating the existing powers	Advantages expected of the proposed powers / enhancement of powers	Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O	Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore	Remarks of P&ARD
1	2	3	4	5	6	7	8
1	<b>Financial Powers (equivalent to PWD)</b> 1) Sanction of GPF Advances (Fresh Delegation)	<b>Financial Powers (equivalent to PWD)</b> 1) Sanction of GPF Advances To sanction the GPF Advances of his sub ordinates including temporary advances, NRA and conversion of T A to NRA upto Rs.2,00,000/- as per the rules and regulations of GPF rules	Fresh Delegation	do	G.O. (P) 275/2007/Fin dtd.26-06-2007		
2	<b>Original works</b> (Fresh Delegation)	<b>Original works</b> To issue administrative sanction to original works upto Rs.5,00,000/-	Fresh Delegation	The Cost of materials /implements /service charges, wages and all items of works have a hike of 20 to 200 times than in the year 1984. So needed a revision			
3	<b>Technical Sanction</b> To issue technical sanction to original works maintenance and investigation upto Rs.2 lakhs	<b>Technical Sanction</b> To issue technical sanction to original works maintenance and investigation upto Rs.15,00,000/-	G.O. (MS) 28/92/AD dtd.30-01-1992 & 218/84/AD dtd.26-07-1984	do			
4	<b>Sanction of estimates of maintenance work</b> (Fresh Delegation)	<b>Sanction of estimates of maintenance work</b> To sanction estimates of maintenance works in all cases were initial sanctions will be issued by Director of Agriculture subject to the Special Rules framed for similar purpose in the PWD (Administrative Sanction) upto Rs.1,00,000/-	do	do			
5	<b>Contribution works</b> (Fresh Delegation)	<b>Contribution works</b> To sanction contribution works upto Rs.5,00,000/-	Fresh Delegation	do			
6	<b>Technical Sanction for electrical &amp; electronic works</b> To issue technical sanction for electrical and electronic works upto Rs.10,000/-	<b>Technical Sanction for electrical &amp; electronic works</b> To issue technical sanction for electrical and electronic works upto Rs.2,00,000/-	G.O. (MS) 28/92/AD dtd.30-01-1992 & 218/84/AD dtd.26-07-1984	do			

<b>7</b>	<b>Administrative sanction for electrical &amp; electronic works</b> To issue sanction for electrical and electronic works upto Rs.10,000/-	<b>Administrative sanction for electrical &amp; electronic works</b> To issue sanction for electrical and electronic works upto Rs.2,00,000/-	do	do		
<b>8</b>	<b>Excess estimates / revision of estimates</b> To pass excess over estimates and sanction of revised estimates upto a monetary limit of Rs.5,000 or 10% whichever is lower	<b>Excess estimates / revision of estimates</b> To pass excess over estimates and sanction of revised estimates - 15% or 3,000/- whichever is higher	do	do		
<b>9</b>	<b>Acceptance of tenders</b> To accept tenders upto Rs.2,00,000/-	<b>Acceptance of tenders</b> To accept tenders upto his technical sanction powers	do	do		
<b>10</b>	<b>Tender acceptance percentage excess</b> To delegate the power of tender acceptance 5 percentage excess (including cost of department materials)	<b>Tender acceptance percentage excess</b> To delegate the power of tender acceptance 15 percentage excess (including cost of department materials)	do	do		
<b>11</b>	<b>Waiving of tender calls</b> To delegate the power of waiving of tender calls upto Rs.5,000/-	<b>Waiving of tender calls</b> To delegate the power of waiving of tender calls upto Rs.70,000/-	do	do		
<b>12</b>	<b>Passing &amp; payments of bills</b> To sanction the power to pass and payment of all bills upto Rs.2,00,000/-	<b>Passing &amp; payments of bills</b> To sanction the power to pass and payment of all bills without monetary limit	do	do		
<b>13</b>	<b>To purchase tools and plant materials a)</b> To delegate the power to purchase the tools and plant and material charged to works upto Rs.5,000/- subject to Store Purchase Rules and Budget Provision	<b>To purchase tools and plant materials a)</b> To delegate the power to purchase the tools and plant and material charged to works upto Rs.1.5 lakhs subject to Store Purchase Rules and Budget Provision	do	do		
<b>14</b>	(Fresh Delegation)	<b>b)</b> To delegate the power to purchase other tools and plants not charged to works excluding motor vehicles upto Rs.75,000/- subject to Store Purchase Rules and Budget Provision	do	do		
<b>15</b>	<b>Materials / Raw materials</b> (Fresh Delegation)	<b>Materials / Raw materials</b> To sanction the power to purchase materials / raw materials subejct to Budget Provision and Store Purchase Rules upto Rs.50,000/- at a time without monetary limit	do	do		
<b>16</b>	<b>Repair works</b> (Fresh Delegation)	<b>Repair works a)</b> To sanction tools and plants estimate repair and carriage upto Rs.75,000/-	do	do		
<b>17</b>	<b>b)</b> To sanction motor vehicles such as vans, cars, jeeps, pumpsets, powertiller and light agricultural machineries and implements upto Rs.2,000/-	<b>b)</b> To sanction motor vehicles such as vans, cars, jeeps, pumpsets, powertiller and light agricultural machineries and implements upto Rs.10,000/- at a time without monetary limit	do	do		
<b>18</b>	<b>c)</b> To sanction repair to other heavy vehicles such as lorries, tractors etc upto Rs.5,000/-	<b>c)</b> To sanction repair to other heavy vehicles such as lorries, tractors etc upto Rs.15,000/- at a time without monetary limit	do	do		
<b>19</b>	<b>Renting of private buildings</b> (Fresh Delegation)	<b>Renting of private buildings</b> To sanction renting of private buildings for official purposes upto Rs.5,000/- per month	do	do		

20	<b>Local purchase of stationery</b> To sanction the power to purchase articles of stationery locally for Rs.250/- at a time with an annual limit of Rs.2,500/- with honouring all the rules relevant from time to time	<b>Local purchase of stationery</b> To sanction the power to purchase articles of stationery locally for Rs.1,000/- at a time with an annual limit of Rs.10,000/- with honouring all the rules relevant from time to time	do	do			
21	<b>Purchase of books and periodicals</b> To sanction the power to purchase books and periodicals locally for Rs.100/- at a time with an annual limit of Rs.2,000/- with honouring all the rules relevant from time to time	<b>Purchase of books and periodicals</b> To sanction the power to purchase books and periodicals locally for Rs.4,000/- at a time with an annual limit of Rs.8,000/- with honouring all the rules relevant from time to time	do	do			
22	<b>Purchase of furniture</b> To sanction the power to furniture locally for Rs.6,000/- with honouring all the rules relevant from time to time subject to the budget provision and to the condition that the standards prescribed each no. of staff are followed	<b>Purchase of furniture</b> To sanction the power to furniture locally for Rs.15,000/- at a time with an annual limit of Rs.1.5 lakhs with honouring all the rules relevant from time to time subject to the budget provision and to the condition that the standards prescribed each no. of staff are followed	do	do			
23	<b>Printing of pamphlets, ammonia prints etc</b> To sanction the power to print forms, pamphlets, notices, photocopying, stenciling, ammonium printing etc for Rs.100/- at a time with an annual limit of Rs.1,000/-	<b>Printing of pamphlets, ammonia prints etc</b> To sanction the power to print forms, pamphlets, notices, photocopying, stenciling, ammonium printing etc for Rs.500/- at a time with an annual limit of Rs.5,000/-	do	do			
24	<b>To sanction advertisement charges</b> (Fresh Delegation)	<b>To sanction advertisement charges</b> To sanction the power to grant advertisement charges subejct to the rates approved by the Director of Agriculture / PRD authorities Rs.5,000/- at a time with a monetary limit of Rs.2,00,000/- per year	Fresh Delegation	Several Civil and Technical works are to be carried out by this office and advertisements to be given in the dailies accordingly. So the proposal may be delegated			
25	<b>To sanction Photographic charge</b> To grant permission to expend photographic charges for the departmental purpose for Rs.50/- at a time with an annual limit of Rs.150/- per annum	<b>To sanction Photographic charge</b> To grant permission to expend photographic charges for the departmental purpose for Rs.3,000/- at a time with an annual limit of Rs.1,00,000/- per annum	do	The Cost of materials /implements /service charges, wages and all items of works have a hike of 20 to 200 times than in the year 1984. So needed a revision			
26	<b>To sanction non recurring contingent expenditure</b> To grant permission to expend an amount of Rs.200/- in each case as non-recurring contingent expenditure	<b>To sanction non recurring contingent expenditure</b> To grant permission to expend an amount of Rs.10,000/- in each case as non-recurring contingent expenditure with a monetary limit of Rs.2,00,000/- per annum	do	do			
27	<b>Demorage</b> To sanction demorage charges including warfage upto Rs.25/-	<b>Demorage</b> To sanction demorage charges including warfage upto Rs.2,000/- in each case	do	do			
28	<b>To appoint skilled and unskilled labourers on daily wages</b> To sanction the power to appoint skilled and unskilled labourers on daily wages according to the work load provided that one labourer should not be engaged more than 179 days	<b>To appoint skilled and unskilled labourers on daily wages</b> To sanction the power to appoint skilled and unskilled labourers on daily wages according to the work load provided that one labourer should not be engaged more than 179 days	do	do			

<b>29</b>	<b>Disposal of unserviceable articles and stores</b> To sanction disposal of unserviceable articles and stores , tools, office furntiure and mateirals at site of work, departmental materials etc unlimited assessed value - Rs.3,000/- in each case	<b>Disposal of unserviceable articles and stores</b> To sanction disposal of unserviceable articles and stores , tools, office furntiure and mateirals at site of work, departmental materials etc unlimited assessed value - Rs.70,000/- in each case	G.O. (MS) 28/92/AD dtd.30-01-1992 & G.O. (P) 218/84/AD dtd.26-07-1984	do			
<b>30</b>	<b>Auction for sale of unserviceable articles</b> To hold and confirm auction for sale of unserviceable articles 75% of assessed value	<b>Auction for sale of unserviceable articles</b> To hold and confirm auction for sale of unserviceable articles 60% of assessed value	do	do			
<b>31</b>	<b>Refreshment Charges</b> To sanction to incur expenditure on light refreshment to the participants in the meetings and conferences Rs.1 per head subject to a maximum of Rs.40/- at a time	<b>Refreshment Charges</b> To sanction to incur expenditure on light refreshment to the participants in the meetings and conferences Rs.15 per head subject to a maximum of Rs.1000/- at a time	G.O. (MS) 28/92/AD dtd.30-01-1992 & G.O. (P) 218/84/AD dtd.26-07-1984	do			
<b>32</b>	<b>Write off</b> To sanction write off of irreoverable arrears of revenue upto Rs.100/- in each case and Rs.1,000/- per annum	<b>Write off</b> To sanction write off of irreoverable arrears of revenue upto Rs.1000/- in each case and Rs.5,000/- per annum	G.O. (MS) 28/92/AD dtd.30-01-1992 & G.O. (P) 218/84/AD dtd.26-07-1984	do			
<b>33</b>	<b>Drawal of advance for fuel charges</b> To sanction the power to draw advance for fuel charges subject to the condition that Rs.3,000/- at a time	<b>Drawal of advance for fuel charges</b> To sanction the power to draw advance for fuel charges subject to the condition that Rs.5,000/- at a time	do	do			
<b>34</b>	<b>Issue Certificate of Utilization</b> Full powers to issue certificate of utilization for sprinklers and drip irrigation system, tractors, implements, pumpsets etc for granting loans	<b>Issue Certificate of Utilization</b> Full powers to issue certificate of utilization for sprinklers and drip irrigation system, tractors, implements, pumpsets etc for granting loans	do	do			
<b>35</b>	<b>Advance for urgent spares and payment to Casual Labourers</b> (Fresh Delegation)	<b>Advance for urgent spares and payment to Casual Labourers</b> To grant permission to draw work advance for the workshop for urgent spares and payment to Casual Labourers upto Rs.15,000/- at a time	Fresh Delegation	do			
<b>36</b>	<b>Arranging works departmentally</b> (Fresh Delegation)	<b>Arranging works departmentally</b> To grant permission to arrange works departmentally upto Rs.1,00,000/- at a time subject to budget provision and the rules in force	Fresh Delegation	do			
<b>37</b>	<b>Expense for training</b> (Fresh Delegation)	<b>Expense for training</b> To grant permission to meeting the expense for conducting the trainings @ Rs.1,500/- per training with a monetary limit of Rs.70,000/- per year	Fresh Delegation	do			
<b>38</b>	<b>Issue of essentiality / economy certificate</b> (Fresh Delegation)	<b>Issue of essentiality / economy certificate</b> To sanction the power to issue of essentiality and economy certificate for the repair of motor vehicle and machineries in the Agriculture Department for the total repair of Rs.50,000/-	Fresh Delegation	do			

39	<b>Repair of heavy machineries and equipments</b> (Fresh Delegation)	<b>Repair of heavy machineries and equipments</b> To sanction to expend Rs.3,00,000/- at a time for the reapiir works of heavy equipments like combine harvestors, bull dozer, transplanator, excavator etc without annual limit	Fresh Delegation	do			
40	<b>Repair of electric and electronics equipments</b> (Fresh Delegation)	<b>Repair of electric and electronics equipments</b> To grant sanction to expend Rs.50,000/- at a time for the repair of electrical and electronic equipments	Fresh Delegation	do			

**Director of Agriculture**



**PROPOSAL FOR DELEGATION OF POWERS OF AGRICULTURE DEPARTMENT**

**Name of Officer : ASSISTANT EXECUTIVE ENGINEER (AGRI) OF INDEPENDENT OFFICES (DISTRICT LEVEL OFFICER)**

<b>SI No</b>	<b>Existing powers if any</b>	<b>Powers proposed to be delegated</b>	<b>No. &amp; Date of G.O delegating the existing powers</b>	<b>Advantages expected of the proposed powers / enhancement of powers</b>	<b>Whether the proposed powers are delegated to and exercised / officers of the same / similar status and if so, quote the no. and date of the relevant G.O</b>	<b>Remarks of the Administrative Department (If the proposal was initiated by the Head of the Department but modified by the Administrative Dept, the nature of modification effected and the rear as therefore</b>	<b>Remarks of P&amp;ARD</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>1</b>	<b>Financial Powers (equivalent to PWD)</b> 1) <b>Sanction of GPF Advances</b> (Fresh Delegation)	<b>Financial Powers (equivalent to PWD)</b> 1) <b>Sanction of GPF Advances</b> To sanction the GPF Advances of his sub ordinates including temporary advances, NRA and conversion of T A to NRA upto <b>Rs.1,00,000/-</b> as per the rules and regulations of GPF rules	Fresh Delegation	do	G.O. (P) 275/2007/Fin dtd.26-06-2007		
<b>2</b>	<b>Original works</b> To issue administrative sanction to original works upto Rs.10,000/-	<b>Original works</b> To issue administrative sanction to original works upto Rs.1,00,000/-	G.O. (MS) 28/92/AD dtd.30-01-1992 & G.O. (P) 218/84/AD dtd.26-07-1984	To curb administrative delays and to increase efficiency in the implementation of various schemes / projects 2) Cost of materials / implements, wages / rent /service charges etc have a hike of 10 to 150 times than the year 1984. So the proposal for the revision is genuine and needed a revision.			
<b>3</b>	<b>Technical Sanction</b> To issue technical sanction to original works maintenance and investigation upto Rs.20,000/-	<b>Technical Sanction</b> To issue technical sanction to original works maintenance and investigation upto Rs.3,00,000/-	G.O. (MS) 28/92/AD dtd.30-01-1992 & G.O. (P) 218/84/AD dtd.26-07-1984	do			
<b>4</b>	<b>Sanction of estimates of maintenance work</b> (Fresh Delegation)	<b>Sanction of estimates of maintenance work</b> To sanction estimates of maintenance works in all cases were initial sanctions will be issued by Director of Agriculture subject to the Special Rules framed for similar purpose in the PWD (Administrative Sanction) upto Rs.50,000/-	Fresh Delegation	do			

5	<b>Contribution works</b> (Fresh Delegation)	<b>Contribution works</b> To sanction contribution works upto Rs.75,000/-	Fresh Delegation	do			
6	<b>Technical Sanction for electrical &amp; electronic works</b> To issue technical sanction for electrical and electronic works upto Rs.2,000/-	<b>Technical Sanction for electrical &amp; electronic works</b> To issue technical sanction for electrical and electronic works upto Rs.50,000/-	G.O. (MS) 28/92/AD dtd.30-01-1992 & G.O. (P) 218/84/AD dtd.26-07-1984	do			
7	<b>Administrative sanction for electrical &amp; electronic works</b> (Fresh Delegation)	<b>Administrative sanction for electrical &amp; electronic works</b> To issue sanction for electrical and electronic works upto Rs.50,000/-	do	do			
8	<b>Excess estimates / revision of estimates</b> To pass excess over estimates and sanction of revised estimates upto a monetary limit of Rs.1,000 or 5% whichever is lower	<b>Excess estimates / revision of estimates</b> To pass excess over estimates and sanction of revised estimates - 5% or 1,500/- whichever is higher	do	do			
9	<b>Acceptance of tenders</b> To accept tenders upto Rs.1,00,000/-	<b>Acceptance of tenders</b> To accept tenders upto his technical sanction powers	do	do			
10	<b>Tender acceptance percentage excess</b> To delegate the power of tender acceptance 5 percentage excess (including cost of department materials)	<b>Tender acceptance percentage excess</b> To delegate the power of tender acceptance 10 percentage excess (including cost of department materials)	do	do			
11	<b>Waiving of tender calls</b> (Fresh Delegation)	<b>Waiving of tender calls</b> To delegate the power of waiving of tender calls upto Rs.25,000/-	Fresh Delegation	do			
12	<b>Passing &amp; payments of bills</b> To sanction the power to pass and payment of all bills upto Rs.1,00,000/-	<b>Passing &amp; payments of bills</b> <b>a)</b> To sanction the power to pass and payment of all bills - part and final payment for contractors entered into by him (including approved tender excess and excess overestimate) <b>b)</b> To alternate part bills entered into by higher authorities <b>c)</b> All bills relating to supplies and services within his competency of sanction and all contingent bills (recurring and non-recurring)	G.O. (MS) 28/92/AD dtd.30-01-1992 & G.O. (P) 218/84/AD dtd.26-07-1984	do			
13	<b>a) To purchase tools and plant materials</b> (Fresh Delegation)	<b>To purchase tools and plant materials</b> <b>a)</b> To delegate the power to purchase the tools and plant and material charged to works upto Rs.35,000/- subject to Store Purchase Rules and Budget Provision	Fresh Delegation	do			

14	<b>b) Purchase of other tools etc not charged</b> (Fresh Delegation)	<b>b) Purchase of other tools etc not charged</b> To delegate the power to purchase other tools and plants not charged to works excluding motor vehicles upto Rs.15,000/- subject to Store Purchase Rules and Budget Provision	Fresh Delegation	do			
15	<b>Materials / Raw materials</b> (Fresh Delegation)	<b>Materials / Raw materials</b> To sanction the power to purchase materials / raw materials subejct to Budget Provision and Store Purchase Rules upto Rs.10,000/- at a time without monetary limit	Fresh Delegation	do			
16	<b>Repair works of tools and plants</b> (Fresh Delegation)	<b>Repair works of tools and plants</b> <b>a)</b> To sanction tools and plants estimate repair and carriage upto Rs.10,000/-	Fresh Delegation	do			
17	<b>b) Repair works of motor vehicles and light Agriculture implements</b> To sanction motor vehicles such as vans, cars, jeeps, pumpsets, powertiller and light agricultural machineries and implements upto Rs.2,000/-	<b>b) Repair works of motor vehicles and light Agriculture implements</b> To sanction motor vehicles such as vans, cars, jeeps, pumpsets, powertiller and light agricultural machineries and implements upto Rs.5,000/- at a time without monetary limit	G.O. (MS) 28/92/AD dtd.30-01-1992 & G.O. (P) 218/84/AD dtd.26-07-1984	do			
18	<b>c) Repair works of heavy vehicles</b> To sanction repair to other heavy vehicles such as lorries, tractors etc upto Rs.3,000/-	<b>c) Repair works of heavy vehicles</b> To sanction repair to other heavy vehicles such as lorries, tractors etc upto Rs.10,000/- at a time without monetary limit	do	do			
19	<b>Renting of private buildings</b> (Fresh Delegation)	<b>Renting of private buildings</b> To sanction renting of prviate buildings for official purposes upto Rs.8,000/- per month	Fresh Delegation	do			
20	<b>Local purchase of stationery</b> (Fresh Delegation)	<b>Local purchase of stationery</b> To sanction the power to purchase articles of stationery locally for Rs.500/- at a time with an annual limit of Rs.5,000/- with honouring all the rules relevant from time to time	Fresh Delegation	do			
21	<b>Purchase of books and periodicals</b> (Fresh Delegation)	<b>Purchase of books and periodicals</b> To sanction the power to purchase books and periodicals locally for Rs.2,000/- at a time with an annual limit of Rs.4,000/- with honouring all the rules relevant from time to time	Fresh Delegation	do			

22	<b>Purchase of furniture</b> (Fresh Delegation)	<b>Purchase of furniture</b> To sanction the power to furniture locally for Rs.10,000/- at a time with an annual limit of Rs.1,00,000/- with honouring all the rules relevant from time to time subject to the budget provision and to the condition that the standards prescribed each no. of staff are followed	Fresh Delegation	do			
23	<b>Printing of pamphlets, ammonia prints etc</b> (Fresh Delegation)	<b>Printing of pamphlets, ammonia prints etc</b> To sanction the power to print forms, pamphlets, notices, photocopying, stenciling, ammonium printing etc for Rs.500/- at a time with an annual limit of Rs.5,000/-	Fresh Delegation	do			
24	<b>To sanction advertisement charges</b> (Fresh Delegation)	<b>To sanction advertisement charges</b> To sanction the power to grant advertisement charges subejct to the rates approved by the Director of Agriculture / PRD authorities Rs.2,000/- at a time with a monetary limit of Rs.1,00,000/- per year	Fresh Delegation	To curb administrative delays and to increase efficiency in the implementation of various schemes / projects 2) Cost of materials / implements, wages / rent /service charges etc have a hike of 10 to 150 times than the year 1984. So the proposal for the revision is genuine and needed a revision. Moreover, several advertisements are to be given in the dailies regarding the works, tender etc			
25	<b>To sanction Photographic charge</b> (Fresh Delegation)	<b>To sanction Photographic charge</b> To grant permission to expend photographic charges for the departmental purpose for Rs.1,500/- at a time with an annual limit of Rs.75,000/- per annum	Fresh Delegation	To curb administrative delays and to increase efficiency in the implementation of various schemes / projects 2) Cost of materials / implements, wages / rent /service charges etc have a hike of 10 to 150 times than the year 1984. So the proposal for the revision is genuine and needed a revision.			

26	<b>To sanction non recurring contingent expenditure</b> (Fresh Delegation)	<b>To sanction non recurring contingent expenditure</b> To grant permission to expend an amount of Rs.2,500/- in each case as non-recurring contingent expenditure with a monetary limit of Rs.1,00,000/- per annum	Fresh Delegation	do			
27	<b>Shifting of Office Telephone</b> (Fresh Delegation)	<b>Shifting of Office Telephone</b> To sanction full powers for the shifting of office telephones	Fresh Delegation	do			
28	<b>To appoint Casual Labourers and Apprentice</b> (Fresh Delegation)	<b>To appoint Casual Labourers and Apprentice</b> To grant full powers for the appointment of Casual Labourers and Apprentice Tradesman in the workshops including RTTC	Fresh Delegation	do			
29	<b>Demorage</b> (Fresh Delegation)	<b>Demorage</b> To sanction demorage charges including warfage upto Rs.1,000/- in each case	Fresh Delegation	do			
30	<b>Disposal of unserviceable articles and stores</b> To sanction disposal of unserviceable articles and stores , tools, office furntiure and mateirals at site of work, departmental materials etc unlimited assessed value - Rs.3,000/- in each case	<b>Disposal of unserviceable articles and stores</b> To sanction disposal of unserviceable articles and stores , tools, office furntiure and mateirals at site of work, departmental materials etc unlimited assessed value - Rs.30,000/- in each case	G.O. (MS) 28/92/AD dtd.30-01-1992 & G.O. (P) 218/84/AD dtd.26-07-1984	do			
31	<b>Auction for sale of unserviceable articles</b> To hold and confirm auction for sale of unserviceable articles upto the assessed value	<b>Auction for sale of unserviceable articles</b> To hold and confirm auction for sale of unserviceable articles upto the assessed value	do	do			
32	<b>Issue of certificate of condemnation to the vehicles</b> (Fresh Delegation)	<b>Issue of certificate of condemnation to the vehicles</b> a) To sanction full powers to issue the certificate of condemnation and to fix upset value of motor vehicle in Agriculture Department kept for condemnation (only Essentiality Certificate)	do	do			
33	<b>b) Issue of Certificate of Condemnation to the farm implements and machineries</b> (Fresh Delegation)	<b>b) Issue of Certificate of Condemnation to the farm implements and machineries</b> To sanction full powers to issue the certificate of condemnation and to fix upset value of tractors, farm implements, pumpsets, agricultural machineries in Agriculture Department kept for condemnation - full powers upto a bokk value of 10,00,000/-	do	do			

<b>34</b>	<b>Refreshment Charges</b> (Fresh Delegation)	<b>Refreshment Charges</b> To sanction to incur expenditure on light refreshment to the participants in the meetings and conferences Rs.15 per head subject to a maximum of Rs.600/- at a time	Fresh Delegation	do			
<b>35</b>	<b>Valuation</b> (Fresh Delegation)	<b>Valuation</b> To grant powers for the valuation of buildings, irrigation works for the departmental purposes upto Rs.6,00,000/-	Fresh Delegation	do			
<b>36</b>	<b>Write off</b> (Fresh Delegation)	<b>Write off</b> To sanction write off of irrecoverable arrears of revenue upto Rs.500/- in each case and Rs.5,000/- per annum	Fresh Delegation	do			
<b>37</b>	<b>Drawal of advance for fuel charges</b> (Fresh Delegation)	<b>Drawal of advance for fuel charges</b> To sanction the power to draw advance for fuel charges subject to the condition that Rs.5,000/- at a time	Fresh Delegation	do			
<b>38</b>	<b>Issue Certificate of Utilization</b> Full powers to issue certificate of utilization for sprinklers and drip irrigation system, tractors, implements, pumpsets etc for granting loans	<b>Issue Certificate of Utilization</b> Full powers to issue certificate of utilization for sprinklers and drip irrigation system, tractors, implements, pumpsets etc for granting loans	G.O. (MS) 28/92/AD dtd.30-01-1992 & G.O. (P) 218/84/AD dtd.26-07-1984	do			
<b>39</b>	<b>Imposition of fines</b> To sanction full powers to incorporate suitable fine in carrying of works in the agreement	<b>Imposition of fines</b> To sanction full powers to incorporate suitable fine in carrying of works in the agreement	do	do			
<b>40</b>	<b>Control of stock and store of subordinate offices</b> To grant full powers to control the stock and stores of subordinate offices	<b>Control of stock and store of subordinate offices</b> To grant full powers to control the stock and stores of subordinate offices	do	do			
<b>41</b>	<b>Custodian of M-Book</b> To grant full powers to control the M-Book of subordinate offices	<b>Custodian of M-Book</b> To grant full powers to control the M-Book of subordinate offices	do	do			
<b>42</b>	<b>Indent under DGS and D-rate</b> To grant full permission to act as direct demanding officer to place the indent under DGS and D-rate contract subject to administrative sanction by competent authority	<b>Indent under DGS and D-rate</b> To grant full permission to act as direct demanding officer to place the indent under DGS and D-rate contract subject to administrative sanction by competent authority	do	do			
<b>43</b>	<b>Acceptance of completion reports</b> (Fresh Delegation)	<b>Acceptance of completion reports</b> To grant powers to accept completion report of all works executed departmentally for which technical sanction was accorded by State Agricultural Engineer, Executive Engineer (Agri), Assistant Executive Engineer (Agri) upto his technical sanction power	Fresh Delegation	do			

44	<b>Advance for urgent spares and payment to Casual Labourers</b> (Fresh Delegation)	<b>Advance for urgent spares and payment to Casual Labourers</b> To grant permission to draw work advance for the workshop for urgent spares and payment to Casual Labourers upto Rs.10,000/- at a time	Fresh Delegation	do			
45	<b>Arranging works departmentally</b> (Fresh Delegation)	<b>Arranging works departmentally</b> To grant permission to arrange works departmentally upto Rs.10,000/- at a time subject to budget provision and the rules in force	Fresh Delegation	do			
46	<b>Expense for training</b> (Fresh Delegation)	<b>Expense for training</b> To grant permission to meeting the expense for conducting the trainings @ Rs.1,000/- per training with a monetary limit of Rs.50,000/- per year	Fresh Delegation	do			
47	<b>Issue of essentiality / economy certificate</b> (Fresh Delegation)	<b>Issue of essentiality / economy certificate</b> To sanction the power to issue of essentiality and economy certificate for the repair of motor vehicle and machineries in the Agriculture Department for the total repair of Rs.25,000/-	Fresh Delegation	do			
48	<b>Repair of heavy machineries and equipments</b> (Fresh Delegation)	<b>Repair of heavy machineries and equipments</b> To sanction to expend Rs.50,000/- at a time for the repair works of heavy equipments like combine harvestors, bull dozer, transplantor, excavator etc without annual limit	Fresh Delegation	do			
49	<b>Repair of electric and electronics equipments</b> (Fresh Delegation)	<b>Repair of electric and electronics equipments</b> To grant sanction to expend Rs.20,000/- at a time for the repair of electrical and electronic equipments	Fresh Delegation	do			

**Director of Agriculture**