



GOVERNMENT OF KERALA

Finance (Pay Research Unit) Department

CIRCULAR

No.29/2021/Fin

Dated, Thiruvananthapuram, 20.03.2021.

Sub:- Instructions to DDOs and HoDs for processing DA Arrears-issued

- Ref:- 1.G.O.(P) No.25/2021/Fin dated 08.02.2021.  
2. G.O.(P) No.27/2021/Fin dated 10.02.2021.  
3. G.O.(P) No. 629/2013/Fin dated 23.12.2013.  
4. Note No. SPK-A4/14/2021/Fin dated 09.03.2021.  
5. G.O.(P) No. 33/2021/Fin dated 23.02.2021.

As per the Government Order read first above, the Dearness Allowance /Dearness Relief to the State Government employees/pensioners have been enhanced and the DA/DR arrears for the period from 01.01.2019 to 28.02.2021 is also sanctioned.

Vide Government Order referred 2<sup>nd</sup> above, Government issued orders revising the pay and allowances of the government employees.

Government have also issued guidelines/terms and condition for the regulation of payment of DA/DR to employees, pensioners and family pensioners vide G.O. referred 3<sup>rd</sup> above.

Vide G.O. referred 5<sup>th</sup> above, part time teachers were included under GPF rules.

(I) With reference to the above Government orders the following clarifications/guidelines are to be strictly followed / observed while processing DA arrear sanctioned vide G.O. read first above.

1. The DA arrears will be disbursed in cash after 01.07.2021 to the following categories;

(a) Those who retired from service during the period from 01/2019 to 02/2021.



(b) Those who closed PF Account during the period from 01/2019 to 02/2021 and still in service.

(c) Those, in whose cases, it is not obligatory to maintain PF Account.

2. In the case of those who expired during the period from 01/2019 to 02/2021, the amount of arrears on account of DA will be paid in cash to their legal heirs after 01.07.2021.

3. In the case of fresh recruits and those who have not opened PF account, the drawal of arrears of DA shall be deferred and it shall be drawn and deposited as and when PF account is opened.

(II) HoDs Concerned and DDOs shall take timely steps to disburse the same.

(III) Director of treasuries shall give necessary instructions to all treasury officers to ensure that the DA arrear bills in the case of the above categories are verified promptly before passing the same.

RAJESH KUMAR SINGH  
Additional Chief Secretary (Finance)

To

1. The Principal Accountant General (A&E/G&SSA), Kerala,  
Thiruvananthapuram
2. The Accountant General (E & RSA), Kerala, Thiruvananthapuram
3. The Chief Project Manager, SPARK PMU
4. All Heads of Departments
5. All Departments of the Secretariat (through e-office Notice Board)
6. The Director of Treasuries, Thiruvananthapuram
7. The Director, I&PRD (for press release)
8. [www.finance.kerala.gov.in](http://www.finance.kerala.gov.in)
9. Stock file/Office copy (e-1724769)

Forwarded/By Order



Section Officer