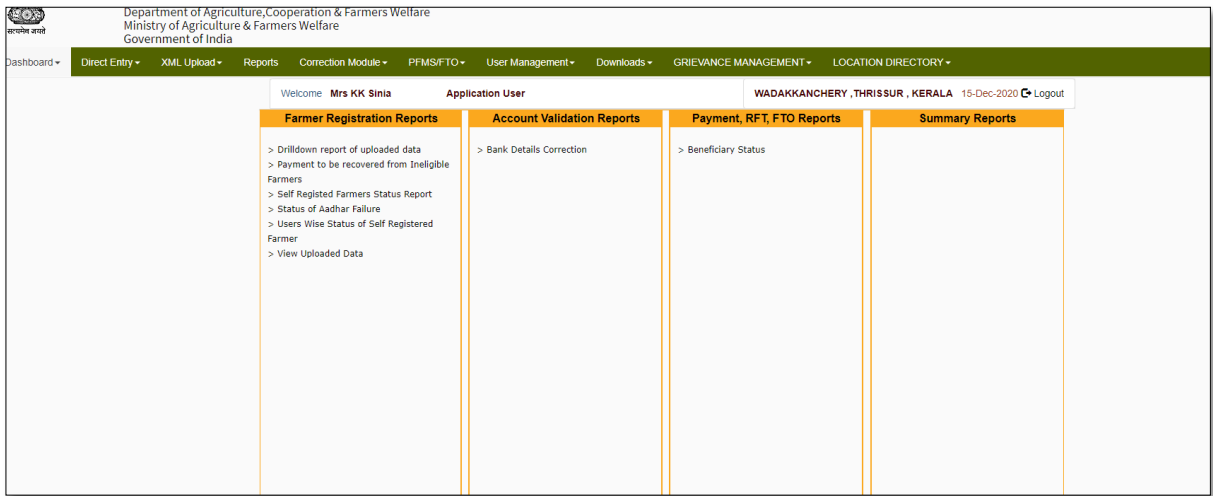


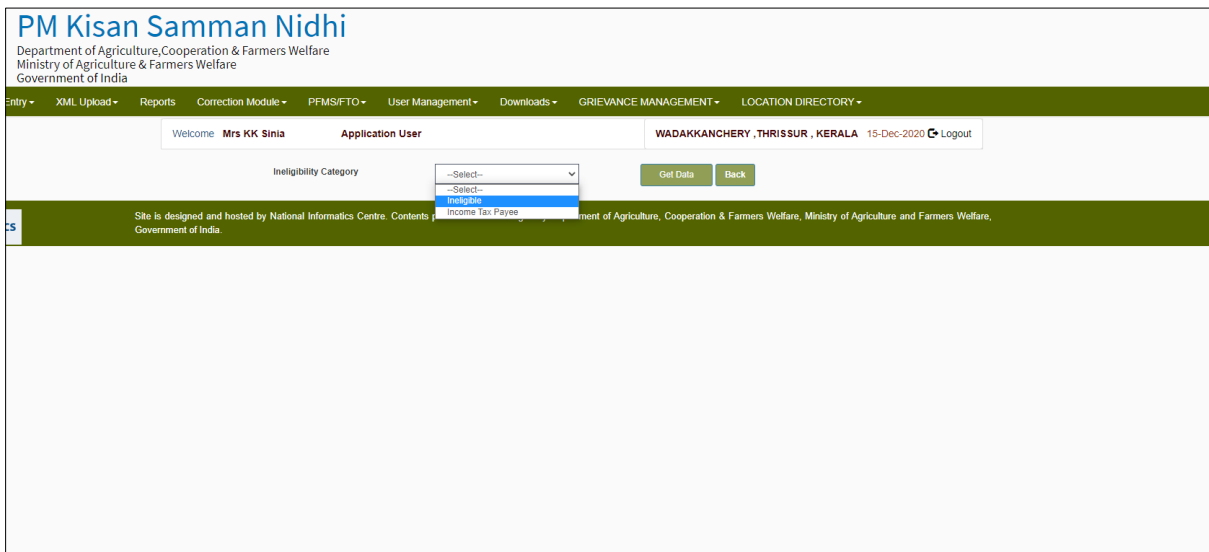
PM-KISAN
INSTRUCTIONS FOR INITIATING THE REFUND MECHANISM IN
THE PORTAL

Login

Go to → Reports → Payment to be recovered from ineligible farmers .



Select the options- ineligible or income tax payees - as per requirement.



Click “Get data”. Then Block wise report is displayed.

Ineligibility Category: Get Data Back

Payment recovery from ineligible farmers

Block Name	Total no. of ineligible farmer	No. of ineligible farmers received minimum one installment	No. of installments received by ineligible farmer	Total Fund received by ineligible farmer	Refund paid by no. of farmer	Refund of no. of installment	Refundnd Amount
WADAKKANCHERY	16	10	35	70000	0	0	0
Total	16	10	35	70,000	0	0	0

If you click the blue colored number (which is highlighted), an excel sheet of the block wise information of these ineligible persons will be downloaded.

StateName	DistrictName	SubDistrictName	BlockName	RevenueVillageName	State_Ref_Number	reg_no	Farmer_Name	Father_Name	MobileNo	IFSC_Code	AccountNo	NoOfInstallments
KERALA	THRISSUR	Talappilly	WADAKKANCHERY	Manalithara		KL1213323272	PUSHPA T S		9526491188	SBIN0070342	67174595525	5
KERALA	THRISSUR	Talappilly	WADAKKANCHERY	Varavoor		KL1212545502	SINDHU T		8086460381	SBIN0070172	67017463907	6
KERALA	THRISSUR	Talappilly	WADAKKANCHERY	Attloor		KL1211609051	KSHEMAQVATHI T			SBIN0070172	67181317446	3
KERALA	THRISSUR	Talappilly	WADAKKANCHERY	Varavoor		KL163241783	INDHIRA		9846273557	PUNB0426700	426700010021207	3
KERALA	THRISSUR	Talappilly	WADAKKANCHERY	Varavoor		KL281483933	Merina V. Kuriaose Alias Sino Korath		9400807644	KLGB0040740	40740101021985	2
KERALA	THRISSUR	Talappilly	WADAKKANCHERY	Thichur		KL157198302	Ummer T M		9562217050	VIU80002096	209601041000029	6
KERALA	THRISSUR	Talappilly	WADAKKANCHERY	Nelluwaya (CT)		KL158173067	UNNIKRISHNAN P P		9747769392	KLGB0040375	40375101008744	5
KERALA	THRISSUR	Talappilly	WADAKKANCHERY	Wadakkanchery (CT)		KL211685350	THOMAS P R		9495323616	SIBL0000095	009503000008797	6
KERALA	THRISSUR	Talappilly	WADAKKANCHERY	Pallur		KL281185110	Abdul Rasak		9544010951	PUNB0426700	4267001700090970	2
KERALA	THRISSUR	Talappilly	WADAKKANCHERY	Mullurkara		KL279368022	Devakiamma			CNRB0004213	4213101000661	2
KERALA	THRISSUR	Talappilly	WADAKKANCHERY	Parlikad		KL212645705	MALLIKA K T		9846453352	CNRB0000723	0723101023493	5
KERALA	THRISSUR	Talappilly	WADAKKANCHERY	Kanjirakode		KL282847235	Malathi Anilan	ANILAN, P.V	9562194840	CNRB0000723	0723115000446	1

If you click the block name highlighted the drill down details of the villages under the block will be displayed.

Payment recovery from ineligible farmers

Block Name	Total no. of ineligible farmer	No. of ineligible farmers received minimum one installment	No. of installments received by ineligible farmer	Total Fund received by ineligible farmer	Refund paid by no. of farmer	Refund of no. of installment	Refundnd Amount
WADAKKANCHERY	16	10	35	70000	0	0	0
Total	16	10	35	70,000	0	0	0

Villages drilled down are displayed below.

Click on village name.

<< Back to Block **Block:WADAKKANCHERY**

Payment recovery from ineligible farmers

Village Name	Total no. of ineligible farmer	No. of ineligible farmers received minimum one installment	No. of installments received by ineligible farmer	Total Fund received by ineligible farmer	Refund paid by no. of farmer	Refund of no. of installment	Refund Amount
Arangottukara	1	0	0	0	0	0	0
Attoor	1	1	3	6000	0	0	0
Chittanda (CT)	0	0	0	0	0	0	0
Desamangalam (CT)	2	0	0	0	0	0	0
Enkakkad (CT)	0	0	0	0	0	0	0
Kanjirakode	1	1	1	2000	0	0	0
Kariyannur (CT)	0	0	0	0	0	0	0
Karumathara	0	0	0	0	0	0	0
Kottappuram (CT)	1	0	0	0	0	0	0
Manalithara	1	1	5	10000	0	0	0
Mullurkara	2	1	2	4000	0	0	0
Nelluwaya (CT)	1	1	5	10000	0	0	0
Pallur	1	1	2	4000	0	0	0
Pilakkad	0	0	0	0	0	0	0
Thalassery	0	0	0	0	0	0	0
Thekkumkara	0	0	0	0	0	0	0
Thichur	2	1	6	12000	0	0	0

Complete the refund to the specified bank account (A/C No. SBI, Vikas Bhavan Branch, Thriuvnanthapuram IFSC Code: SBIN0070415) and complete Register entry and proceed to online entry of details.

Click "Go for refund". (under Link for Refund)

<< Back to Village **Block:WADAKKANCHERY** **Village:Attoor**

Payment recovery from ineligible farmers

State Name	District Name	SubDistrict Name	Block Name	Village Name	Registration Number	Farmer Name	Father Name	No. Of Installments	Total Received Fund	No. Of Installment Refund	Refund Amount	Link for Refund
KERALA	THRISSUR	Talappilly	WADAKKANCHERY	Attoor	KL211609051	KSHEMAQVATHI T		3	6000	0	0	Go for Refund

Payment Refund Form A will be displayed.

Payment Refund Form - A				
Form (A) - Ineligible/ unwilling farmer				
Farmer Name: KSHEMAQUATHI T		Registration Number and Date: XL211609051, 10/03/2019		
Gender: Female		Category: General/ Others		
Beneficiary Status: InActive		Aadhar Status: Aadhar Number is not Verified		
PFMS / Bank Status: Farmer Record has been accepted by PFMS / Bank				
State: KERALA		District: THRISSUR		
Block: WADAKKANCHERY		Village: Attor		
Please Tick the installment to be refunded				
Installment No 1: 1st installment payment done	Installment No 2: 2nd installment payment done	Installment No 3: 3rd installment payment done	Installment No 4: ---	
Account Number 1: 67193317446	Account Number 2: 67193317446	Account Number 3: 67193317446	Account Number 4: ---	
Credit Date: 02/08/2019	Credit Date: 10/10/2019	Credit Date: 29/10/2019	Credit Date: ---	
Refund Installment 1: <input type="checkbox"/>	Refund Installment 2: <input type="checkbox"/>	Refund Installment 3: <input type="checkbox"/>	Refund Installment 4: <input type="checkbox"/>	
Installment No 5: ---		Installment No 6: ---		
Account Number 5: ---		Account Number 6: ---		
Credit Date: ---		Credit Date: ---		
Refund Installment 5: <input type="checkbox"/>		Refund Installment 6: <input type="checkbox"/>		
Total Installment Amount to be Refunded (Rs.):		0		
Please Tick the installment to be refunded				
Refund Details				
Refund Mode: <input type="text" value="Cheque"/>		Cheque No: <input type="text"/>		
Refund Amount (Rs.): <input type="text" value="0"/>		Refund Date: <input type="text" value="DD-MM-YYYY"/>		
Receipt No: <input type="text"/>		<input type="button" value="Submit"/>		

Enter the relevant details needed.

As the tick boxes of the refund installment is clicked the Refund amount is automatically added. The system will not permit any excess amount added.

Fill in the columns “Refund mode – Cash/ Cheque”.

Cheque number can also be entered.

Form (A) - Ineligible/ unwilling farmer				
Farmer Name: KSHEMAQUATHI T		Registration Number and Date: XL211609051, 10/03/2019		
Gender: Female		Category: General/ Others		
Beneficiary Status: InActive		Aadhar Status: Aadhar Number is not Verified		
PFMS / Bank Status: Farmer Record has been accepted by PFMS / Bank				
State: KERALA		District: THRISSUR		
Block: WADAKKANCHERY		Village: Attor		
Please Tick the installment to be refunded				
Installment No 1: 1st installment payment done	Installment No 2: 2nd installment payment done	Installment No 3: 3rd installment payment done	Installment No 4: ---	
Account Number 1: 67193317446	Account Number 2: 67193317446	Account Number 3: 67193317446	Account Number 4: ---	
Credit Date: 02/08/2019	Credit Date: 10/10/2019	Credit Date: 29/10/2019	Credit Date: ---	
Refund Installment 1: <input checked="" type="checkbox"/>	Refund Installment 2: <input checked="" type="checkbox"/>	Refund Installment 3: <input checked="" type="checkbox"/>	Refund Installment 4: <input type="checkbox"/>	
Installment No 5: ---		Installment No 6: ---		
Account Number 5: ---		Account Number 6: ---		
Credit Date: ---		Credit Date: ---		
Refund Installment 5: <input type="checkbox"/>		Refund Installment 6: <input type="checkbox"/>		
Total Installment Amount to be Refunded (Rs.):		6000		
Please Tick the installment to be refunded				
Refund Details				
Refund Mode: <input type="text" value="Cheque"/>		Cheque No: <input type="text" value="215678"/>		
Refund Amount (Rs.): <input type="text" value="6000"/>		Refund Date: <input type="text" value="15-December-2020"/>		
Receipt No: <input type="text" value="08160100001"/>		<input type="button" value="Submit"/>		

Refund Mode <input type="text" value="Cheque"/>
Refund Amount (Rs.) <input type="text" value="0"/>
Receipt No <input type="text" value="Receipt No"/>

Regarding the receipt number, a code system is envisaged to ensure uniformity and for the systematic tracking of the records entered from the block login. A series of codes have been prepared which shall be shared with all the Principal Agricultural Officers in their official emails.

These district wise code lists shall also be displayed in our official website keralaagriculture.gov.in for ready reference within a few days.

Illustration: Attoor village comes under Desamangalam Krishi Bhavan. So when the official makes the entry of an ineligible farmer in the Receipt number box it will be beginning with 081601XXXX

- 08 THRISSUR district code
- 16 Wadakkanchery block code
- 01 Desamangalam Krishibhavan

A maximum number of ten characters are allowed in this box.

For example: the first entry can be given by Desamangalam KB as the following: 08160110001 and the second entry 08160110002, third 08160110003 so on.

Maintenance of a PM-KISAN refund register at KB level

A separate register should be maintained for PM-KISAN refund cases. The officer who does the particular entry in the portal shall enter the relevant details in this register with AADHAAR No, Name of the farmer, Category, Gender, Reason for ineligibility (death/ ineligible / income tax payee), total number of

installments refunded, Cash/ cheque amount, cheque or DD number, Date, **Receipt number (IN CODE FORMAT ONLY)**, Name of the official making the entry in the portal, Signature of the official, and finally the dated counter sign of Agricultural Officer .

Issue of notice if the ineligible person is unwilling to refund the amount:

A notice can be issued from the Krishi Bhavan on behalf of the State nodal officer to initiate the refund process if the farmer does not voluntarily come forward to make the refund. (A Sample format is attached for information).

Refund report to SPMU

Refund reports in prescribe Excel format (Attached) from Krishi Bhavans should be consolidated by the concerned Assistant Directors of Agriculture and should be submitted to the PAO on the 3rd working day of every month.

The Principal Agricultural Officers are requested to provide the Consolidated District wise refund statement to the PMKISAN State Project Management Unit (SPMU) on the 5th working day of every month in the e-mail ID pmkisanrefund@gmail.com. This mail ID should be exclusively used for sending the monthly refund report. Krishi Bhavans should not send individual reports directly to Stare PMU unless it is specifically requested.

Please name this excel list file as in the given sample format to PMU.

REUND District name-month of refund-year

Example: REFUND TVPM-01-2021

For State Nodal Officer
PMKISAN- Kerala State PMU
IT Cell, Directorate of Agriculture

Email : pmkisanrefund@gmail.com

Land line: 0471-2304022