

**PROCEEDINGS OF THE DIRECTOR OF AGRICULTURE , DIRECTORATE
OF AGRICULTURE DEVELOPMENT AND FARMERS' WELFARE,
VIKASBHAVAN, THIRUVANANTHAPURAM**

(Present : Dr.K.Vasuki. IAS)

Sub: Annual Plan 2020-21 – Scheme for '**Human Resource Development**' -
Continuous Administrative sanction accorded – orders issued.

Read: 1) G.O.(Rt)No. 669/17/AD dated.28.06.2017
2) G.O.(Rt)No. 1150/17/AD dated. 27.11.2017
3) Order No. TP (2) 12935/2019 Dated:08.08.2020.
4) Annual Plan 2020-21.
5) Circular No. S.S.1/132 (1)/2020/Fin dated. 30.3.2020.
6) Circular no.21/2020/Fin dated.08/4/2020.

Order No. ADFW/493/2020-TP(2)

Dated: 08.06.2020.

Government of Kerala, vide order read 1st and 2nd above, accorded Administrative Sanction for the implementation of the scheme '**Human Resource Development**' during the year 2017-18, and continuous Administrative Sanction was accorded during 2019-20 for an amount of **Rs.275.00 lakhs** debiting expenditure to head of account **2415-01-277-98 (Plan)**.

During the financial year 2020-21, there is a budget provision of Rs.250.00 lakh for the scheme 'Human Resources Development' under head of account **2415-01-277-98 (Plan)**. Out of this, an amount of Rs.4.57059 lakh was allotted for encashment of bills not e-submitted to treasury upto 31.3.2020 and can be submitted on or before 18/4/2020 as per circular cited (5) above and an amount of Rs.80.34273 lakh was allotted for encashment of 'Queue' bills & WAMS clearance bills of 2019-20 as per circular cited (6) above. Hence the balance available for issuing Administrative sanction during 2020-21 is only Rs.165.08668 lakh as stipulated in the above mentioned circulars.

Components worth Rs.150.37585 lakh is continuing during 2020-21 also, the details of which are given below.

1) Training to officials through training centres of the Department (Rs.42.56 lakh)

Training will be imparted to officials of the department through the following training centres under the department.

| Sl. No. | Training centre | Area of jurisdiction |
|---------|--------------------------------|----------------------|
| 1 | RATTC, Kazhakuttom, Trivandrum | Trivandrum, Kollam |
| 2 | RATTC, Kozha, Kottayam | Kottayam, Idukki |
| 3 | RATTC, Vytilla, Ernakulam | Ernakulam, Thrissur |

| | | |
|---|------------------------------------|---------------------------|
| 4 | RATTC, Malampuzha, Palakkad | Palakkad, Malappuram |
| 5 | RATTC, Thaliparambu, Kannur | Kannur, Kasargod |
| 6 | FTC, Pandalam, Pathanamthitta | Pathanamthitta, Alappuzha |
| 7 | FTC, Vengeri, Kozhikode | Kozhikode, Wayanad |
| 8 | RTTC Vellayani, Thiruvananthapuram | State level |
| 9 | RBD and TC, Vellayani | State level |

Capacity building programmes on advanced technologies will be conducted by imparting training to the officials of the department to carry out scientific agricultural development programmes more efficiently. The Kerala Agricultural University and other research centres have developed various improved and new technologies, which have to be disseminated to the field functionaries and farmers through training programmes. Through these programmes, extension personnel would be exposed to new technologies in the field of post-harvest technology, bio-fertilizers, Integrated Pest Management, Integrated Nutrient Management, Agro processing, Value addition, organic farming, nursery techniques, homestead farming, cultivation of medicinal plants, quality control, indoor gardening, production technology of important crops, high tech agriculture, Biogas development etc. The training on specific subjects will be conducted in the training centres to which subject matter specialists/faculty of reputed institutions such as Kerala Agricultural University, Central Government Research Institutions etc., and also of the Department of Agriculture will be invited to conduct classes awarding honorarium @ Rs.400/- per hour. The cost of training materials includes cost of pen, writing pad, printed materials etc., required for the respective training course. The contingent expenses are meant for purchase of stationery, preparation of handouts, communication and correspondence, POL, arranging audio visual systems, inaugural function etc. Field visits have also been envisaged in some training programmes for which provision has been provided. The expenditure of the training can be met from the provisions of this scheme.

The financial allocation for the training having 3 days duration with 30 participants is given below.

| Sl. No | Item | Rate (Rs.) | Quantity/ Nos. | Amount (Rs.) |
|--------|---|------------|----------------|--------------|
| 1 | Training material and stationery | 150/head | 30 | 4500 |
| 2 | Honorarium to faculties | 400/hour | 18 hours | 7200 |
| 3 | The allowances for travel expenses | 200/day | 200x30x3 | 18000 |
| 4 | Food & refreshment | 150/head | 150x30x3 | 13500 |
| 5 | POL and other contingencies including hiring of vehicles as per requirement | 10000 | 1 | 10000 |
| | Total | | | 53200 |

An amount of **Rs.42.56 lakh** is earmarked for conducting **80 training programmes** to officials through training centres of the Department.

2) Training to Farmers (Rs.80.355 lakh)

It is proposed to impart training to farmers regarding adoption of improved modern technologies and techniques in their fields so as to achieve higher production and productivity in agriculture sector.

The expenses sanctioned for one training program is given below:

| Sl. No | Item | Rate (Rs.) | Quantity/ Nos. | Amount (Rs.) |
|--------|---|------------|----------------|--------------|
| 1 | Training material and stationery | 150/head | 30 | 4500 |
| 2 | Honorarium to faculties | 400/hour | 18 hours | 7200 |
| 3 | Contingencies including travel allowances to farmers | 150/day | 150x3x30 | 13500 |
| 4 | Food & refreshment | 150/head | 150x30x3 | 13500 |
| 5 | contingencies including hiring of vehicles as per requirement | 10000 | 1 | 10000 |
| | Total | | | 48700 |

An amount of **Rs.80.355 lakhs** is earmarked for conducting **165 training programmes** to farmers through training centres of the Department.

3) Specialized training programmes including course fee for higher studies, seminars, workshops and meeting, (Rs.27.46085 lakh)

Technical officers of the Department will be deputed for attending short term training courses in institutions such as Kerala Agricultural University, IIHR Bangalore, MANAGE – Hyderabad, IRMA – Anand and other national institutions to upgrade their technical and managerial competence.

Senior technical officers will be deputed for post graduate courses in Agricultural Extension, Agricultural Economics, Entomology, Plant Pathology, Agronomy and Soil Science in Kerala Agriculture University (KAU) for facilitating the implementation of extension schemes. KAU will reserve separate seats for the deputed candidates for the 6 courses. The HRD schemes also will be coordinated by the Project Director, ATMA for convergence at district level.

The course fees, demanded by these institutions for post graduate courses will be paid from the provision of the scheme. The officers deputed for post graduate courses should not exceed the age of 45 years and should have a minimum of 10 years continuous service. After the completion of the courses the officers deputed should serve the Department of Agriculture a minimum period of 5 years. A bond in stamp paper should be executed for this effect before attending the courses.

It is also necessary to depute senior officers to attend workshops, seminars and conferences at national level. The expenditure connected with this item can also be provided from this scheme.

An amount of **Rs.27.46085 lakhs** is proposed for the above component as detailed below.

| Sl. No. | Particulars | Unit of appropriation | Amount (Rs. in lakhs) |
|---------|--|-----------------------|-----------------------|
| 1 | Specialised training programmes, post graduate courses, seminars, workshops and meeting etc. | 34 OC | 17.085 |
| | | 04 TE - 1Tour TA | 10.37585 |
| | Total | | 27.46085 |

Abstract of the programme envisaged for 2020-21 as follows.

| Sl. No. | Particulars | Unit of appropriation | Rate (Rs) | No. of trainings | Amount (Rs. in lakhs) |
|---------|--|-----------------------|-----------|------------------|-----------------------|
| I | HRD initiatives | | | | |
| 1 | Training to officials through training centres of the department | 34 OC | 53200 | 80 | 42.56 |
| 2 | Training to farmers | 34 OC | 48700 | 165 | 80.355 |
| 3 | Specialised training programmes including course fee for higher studies, seminars, workshops and meeting, including TA | 04 TE-1 Tour TA | | | 10.37585 |
| | | OC | | | 17.085 |
| | Total | | | | 150.37585 |

(Rupees One crore and fifty lakh thirty seven thousand five hundred and eighty five only)

| Head of account | Minor heads | Amount earmarked (Rs in lakhs) |
|---------------------|-----------------|--------------------------------|
| 2415-01-277-98 (PV) | 34 OC | 140.00 |
| | 04 TE-1 Tour TA | 10.37585 |
| Total | | 150.37585 |

In the above circumstances, Continuous Administrative Sanction is hereby accorded and orders issued for the implementation of the scheme "Human Resource Development" during 2019-20 for an amount of **Rs.150.37585 lakhs (Rupees One crore and fifty lakh thirty seven thousand five hundred and eighty five only)** as

detailed above, debiting expenditure to head of account 2415-01-277-98 (Plan) from current year's budget provision of Rs.250.00 lakh. The scheme shall be implemented abiding by the terms and conditions stipulated in the Government Orders read above.

Since agriculture is a season based activity, timely implementation of the scheme has to be ensured by preparing and publishing the consolidated training schedule in advance.

Monthly progress report should invariably contain component wise physical and financial targets and achievements, number of beneficiaries and the stage of implementation of each component.

Since the Government is giving emphasis to women participation and gender budgeting, maximum efforts have to be made to include women beneficiaries in the scheme. The number of women beneficiaries and the amount utilized for such beneficiaries (component wise) should also be separately shown in the monthly progress report.

Sd/-
Director of Agriculture

(Signature)
Deputy Director of Agriculture (Pig)
Directorate of Agriculture
Thiruvananthapuram

To

TE section of the Directorate for issue of detailed working instructions

Copy to

TA to Director of Agriculture,

CA to All Additional Directors of Agriculture of the HQ, State

Agricultural Engineer, Senior Finance Officer for information

IT section of the Directorate for posting on the website

(Signature)