Sir/Madam,

Sub: Training program on Facilitation Skills during 4-8 November, 2019 at MANAGE, Hyderabad -- Request for Nominations - Reg.

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MANAGE is organizing **Training program on Facilitation Skills during 4-8 November, 2019 at MANAGE, Hyderabad.** The Learning objective of this program is to orient the Agriculture extension functionaries / scientists / trainers to participatory learning methodologies and practice skills in facilitating conduct of training programs.

The program is specifically tailored for senior and middle level extension functionaries from Agriculture, Horticulture, Veterinary, Fisheries, Sericulture and other Allied Departments of different states and scientists of KVKs. There is no course fee for the program. The boarding and lodging to the participants will be provided by MANAGE on free of charges. However, the TA & DA of the nominated officers including local transport to and fro railway station/airport/bus station are to be borne by your organization.

It is requested that **four to five Officers** of your Department may kindly be nominated for the program to share the experiences and enrich the proceedings. The Nominations may please be sent by giving details of participants like Name, Address for Communication, Mobile/Phone Nos., Fax, email, etc., to the undersigned. Spouse/Family members will not be provided accommodation in the MANAGE Hostel during the training program.

Looking forward for an early response,

With regards,

Yours sincerely,

(G. Jaya)

To
The Director of Agriculture
Department of Agriculture
Government of Kerala
Vikas Bhawan
Trivandrum - 695 001

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**राष्ट्रीय कृषि विस्तार प्रबंध संस्थान (मैनेज)**
(कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार का संगठन, राजेंद्रनगर, हैदराबाद – 500 030. तितले, महाराष्ट्र)
NATIONAL INSTITUTE OF AGRICULTURAL EXTENSION MANAGEMENT (MANAGE)
(An Organization of Ministry of Agriculture and Farmers Welfare, Government of India)
Rajendranagar, Hyderabad - 500 030. T.S., India
Telephone : +91 040 24016702-706 (EPABX) Ext. 253, 040-2401 5208 (D)
Fax : 040-24015388, web : www.manage.gov.in, E-mail : giaya@manage.gov.in
Copy communicated to all PAO’s and PA-
ATMA for sending nomination of officers who
have not attended the similar training course
previously. Nomination should include contact number
and e-mail id of the participants. Nominations
should reach this office on or before 28/10/2019
through proper channel.

For Sincerely,

B. BABY GIRL, B.sc(Agr.), MBA
Directorate of Agriculture (ADT)
Directorate of Agriculture, Animal &
Farmers’ Welfare
Thiruvananthapuram

Copy to J.T. cell for
uploading website.